

6:00 p.m., CLOSED SESSION
7:00 p.m., REGULAR SESSION

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
1301 E. Orangethorpe Avenue
Placentia, CA

Agenda
Regular Board Meeting
Board of Education

6:00 p.m., Tuesday, September 13, 2022
District Educational Center
1301 E. Orangethorpe Avenue
Placentia, CA 92870

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District, called by Mrs. Carrie Buck, President, in accordance with Government Code Section 54950 et. seq., and Education Code Section 35140 et seq., is to be held at 6:00 p.m., Tuesday September 13, 2022 at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia, CA. Time: _____

Meetings are open to the public for individuals who wish to attend in person or participate in public comment. Doors will open 15 minutes prior to the start of the meeting. Closed session is scheduled for 6:00 p.m. and open session is scheduled for 7:00 p.m.; doors will open to the public at 5:45 p.m. Seating will be available on a first-come, first-served basis. Standing room will not be available. Seats may not be reserved or held if an individual leaves the Board Room.

Pursuant to Government Code 54953.5, regularly scheduled Board Meetings are recorded and available for live public viewing on the district's website. A recording may capture images and sounds of those in attendance. View the live stream at www.pylusd.org/liveboardmeetings. You may also go to www.pylusd.org > Board > Live Stream Feed.

All documents related to the open session agenda which are provided to all or a majority of the members of the Board of Education are available for public inspection 72 hours prior to the regularly-scheduled Board meeting by contacting the Superintendent's Office at the above-referenced address.

CLOSED SESSION - An opportunity for public comment is provided at this time. Comments at this time are limited to items on the closed session agenda only.

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Sections 3549.1, 54956.8, 54956.95, 54957, and 54957.6 at _____ p.m.

Page(s)

- | | | |
|----|--|--------|
| 1. | Public Employment per Human Resources Report | 83-106 |
| 2. | Public Employment Appointment | |
| | • Nutrition Services Supervisor | |
| 3. | Public Employment Discipline/Dismissal/Release | |
| 4. | Conference with labor negotiators Dr. Michael Matthews, Superintendent;
Rick Lopez, Assistant Superintendent, Human Resources; David Giordano,
Assistant Superintendent, Business Services | |
| | • CSEA | |
| | • APLE | |
| | • PLUM | |

REGULAR SESSION

Reconvene to Regular Session at _____ p.m.

PLEDGE OF ALLEGIANCE – Mr. Shawn Youngblood**SEAT STUDENT BOARD MEMBER (General Functions #1)****ROLL CALL**

Members Present	_____
Members Absent	_____
Late Arrivals	_____
Early Departures	_____

APPROVAL OF AGENDA

Approve the September 13, 2022 Board of Education agenda as recommended by the Superintendent.

Student Board Member Preferential Vote:	Aye _____	Nay _____
Action _____	Motion _____	
Ayes _____ Noes _____	Second _____	

PUBLIC COMMENT ANNOUNCEMENT

Those audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a public comment form available in the foyer and turn it in prior to the Board holding Public Comment. The Board's bylaws do not allow forms to be submitted once the presiding officer has called for Public Comment.

Public comment speakers are expected to abide by Board Policy 1312, *Civility Policy*, which promotes mutual respect, civility, and orderly conduct among district employees, parents, and the public. This policy is not intended to deprive any person of his/her right to freedom of expression, but only to maintain, to the extent possible and reasonable, a safe, harassment-free environment. Any individual who disrupts or threatens to disrupt school/office operations; threatens the health and safety of students or staff; willfully causes property damage; uses loud and/or offensive language which could provoke a violent reaction; or who has otherwise established a continued pattern of unauthorized entry on school district property, will be directed to leave school or school district property promptly.

Education Code 220 prohibits discrimination on the basis of disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code, including immigration status.

A maximum of thirty (30) minutes is set aside for public comment at each meeting; speakers are allowed a maximum of five minutes to address the Board in English and/or in their primary language on any item(s) within the Board's jurisdiction. When translation is requested, up to five additional minutes will be provided for English translation.

Persons with a disability who require a disability-related modification or accommodation, including auxiliary aids, in order to participate in a meeting, and persons who need translation assistance or services, may request such modification, accommodation, or services from the Placentia-Yorba Linda Unified School District Office at (714) 985-8400 or by fax at (714) 993-4875. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements.

PUBLIC HEARING

A Public Hearing will be held relative to Certification of Assurance for fiscal year 2022-23 regarding the availability of students' textbooks and instructional materials.

Public Hearing Declared Open: _____ p.m. Closed: _____ p.m.

MINUTES

1. It is the recommendation of the Superintendent of Schools that the Board of Education approve the minutes of the Regular Meeting of August 9, 2022.

Action _____
Ayes _____ Noes _____

Motion _____
Second _____

2. It is the recommendation of the Superintendent of Schools that the Board of Education approve the minutes of the Special Meeting of August 30, 2022.

Action _____
Ayes _____ Noes _____

Motion _____
Second _____

STUDENT BOARD REPORT – An opportunity for the student board representative to provide a report of activities and events occurring at the district's high schools.

SUPERINTENDENT'S REPORT – An opportunity for the Superintendent to share matters of special interest or importance which are not on the Board agenda and/or special presentations of district programs or activities.

COMMUNICATIONS AND BOARD REPORT – Per Board Bylaw 9420, *Board and Superintendent's Reports*, it is intended that these reports and comments be brief and shall normally be limited to not more than thirty minutes for the entirety of the Board Report section.

1. Communications
2. Board Report
 - Conferences, workshops, and meetings
 - PYLUSD class visitations and activities
 - Participating district's activities
 - CSBA and OCSBA activities

PUBLIC COMMENT**GENERAL FUNCTIONS**

1. Appoint Lucy Murillo as the student board member for the first semester of the 2022-23 school year.

Action _____
Ayes _____ Noes _____

Motion _____
Second _____

GENERAL FUNCTIONS (Continued)

2. Adopt Resolution No. 22-08 to designate the week of October 9-15, 2022 as Week of the School Administrator. 2

Student Board Member Preferential Vote: Aye _____ Nay _____
 Action _____ Motion _____
 Ayes _____ Noes _____ Second _____

3. Approve Resolution No. 22-10, Constitution Day Education Program. 4

Student Board Member Preferential Vote: Aye _____ Nay _____
 Action _____ Motion _____
 Ayes _____ Noes _____ Second _____

4. Revise Board Bylaw 9323, *Agenda/Meeting Materials*, first reading. 7

Student Board Member Preferential Vote: Aye _____ Nay _____
 Action _____ Motion _____
 Ayes _____ Noes _____ Second _____

5. Revise Board Policy 6141.5 *Independent Study*, first reading. 20

Student Board Member Preferential Vote: Aye _____ Nay _____
 Action _____ Motion _____
 Ayes _____ Noes _____ Second _____

BUSINESS AND FINANCIAL

1. Approve the June 30, 2022 fund balances and unaudited actuals as reflected in the SACS Financial Report. 25

Action _____ Motion _____
 Ayes _____ Noes _____ Second _____

2. Approve contract renewal for medical insurance with Self-Insured Schools of California from October 1, 2022 through September 30, 2023. 27

Action _____ Motion _____
 Ayes _____ Noes _____ Second _____

CONSENT CALENDAR

Actions proposed for Consent Calendar (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive Board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items.

Consent Calendar items are voted on at one time, although any such item can be considered separately at a Board member's request, in which event it will be acted upon subsequent to action on the Consent Calendar. The purchase order master list, warrant registers, and contracts considered at this meeting are available to the Board under separate cover.

1. Approve/ratify purchase orders in the following amounts: **(2021/22-2022/23)** – General Fund (0101), \$11,694,668.75; Child Development Fund (1212), \$28,722.75; Cafeteria Fund (1313), \$2,312,321.09; Deferred Maintenance Fund (1414), \$17,022.04; Capital Facilities Fund (2525), \$233,181.45; Capital Facilities Agency Fund (2545), \$426,482.18; Insurance Workers Comp Fund (6768), \$72.63; Insurance Health & Welfare Fund (6769), \$7,850,584.00; Insurance and Property Loss Fund (6770), \$5,000.00. 28
2. Approve warrant listings in the following amounts: Check #246953 through 247508; current year expenditures (July 24, 2022 through August 27, 2022) \$9,046,890.46; and payroll registers 1A, \$1,138,377.90, 1B, \$2,832,612.22. 29
3. Accept as complete the project(s) listed and authorize filing Notice(s) of Completion. 31
4. Approve the declaration of property surplus, disposal of the items by public auction, and disposal of any items not acceptable for auction by the most economical means. 35
5. Approve contract renewal for asphalt, earth moving, and grading services with Universal Asphalt Company, Inc. effective October 10, 2022 through October 9, 2023. 36
6. Approve Independent Contractor(s) Agreement – Business Services – as listed in accordance with Board Policy No. 4124, Retention of Consultants. 37
7. Approve renewal of the District annual membership with School Services of California, Inc. from October 1, 2021 through September 30, 2022. 38
8. Adopt Resolution No. 22-06 identifying the actual appropriations limit for 2021-22 and establishing an estimated appropriations limit for 2022-23. 39
9. Adopt Resolution No. 22-07 authorizing the following personnel to sign and/or electronically approve various documents for the District: Michael D. Matthews, David Giordano, Cristina Michel, Phuong Tran, Dana Griffiths, and Don Rosales. 42
10. Renew the consultant services agreement for demographic study services with PowerSchool, effective November 17, 2022 through November 16, 2023. 45
11. Approve a 60-month lease agreement for one copier for the Topaz State Preschool Program, with Xerox Financial Services, effective October 1, 2022 through September 30, 2027. 46
12. Authorize the use of Val Verde Unified School District Bid No. 21/22-001 for the purchase of school and office supplies, effective September 14, 2022 through June 30, 2023. 47

CONSENT CALENDAR (Continued)

13. Approve coverage renewal for PPO dental insurance with Alameda County Schools Insurance Group as a member of the Education Dental Group Enterprise, effective October 1, 2022 through September 30, 2023. 48
14. Approve contract renewal for vision insurance with Vision Service Plan, effective October 1, 2022 through September 30, 2023. 49
15. Approve the consulting agreement for actuarial services relating to GASB Statement No. 75 actuarial health benefits valuations with Total Compensation Systems, Inc., effective January 1, 2023 through June 30, 2024. 50
16. Approve Independent Contractor Agreements – Educational Services – as listed in accordance with Board Policy No. 4124, Retention of Consultants. 51
17. Ratify special education individual services contract and related services. (Individual contract on file.) 52
18. Ratify the authority to settle the special education settlement agreement in the amount of \$30,000 for Student Identification No. 1595. 53
19. Ratify the authority to settle the special education settlement agreement in the amount of \$26,000 in Case No. 2022070143. 54
20. Ratify the Memorandum of Understanding between Santa Ana School District and the Placentia-Yorba Linda Unified School District for the period beginning July 1, 2022, through June 30, 2023, for the provision of educational services to special education students. 55
21. Approve the Playworks Contract for *Team Up* with Fairmont Elementary School from September 14, 2022 - June 15, 2023. 56
22. Approve Agreement No. 15010 for Participation in the Inside the Outdoors Public Schools Field Trips and Traveling Scientist Program(s) for the 2022-23 school year with the Orange County Department of Education. 58
23. Approve the agreement with Growth Opportunities through Athletics, Learning, and Service (GOALS) for the 2022-23 school year to provide off-site recreation for Melrose, Rio Vista, and Ruby Drive elementary schools. 59
24. Approve the agreement with Growth Opportunities through Athletics, Learning, and Service (GOALS) for on-site recreation services at Melrose, Rio Vista, Ruby Drive, Topaz, and Tynes elementary schools for the 2022-23 school year. 60
25. Approve the agreement with Big Brothers Big Sisters of Orange County and Inland Empire for Melrose, Ruby Drive, and Topaz elementary schools to continue the partnership for the 2022-23 school year. 61
26. Approve a three-year software license agreement with Ellevation December 1, 2022 through November 30, 2025. 62

CONSENT CALENDAR (Continued)

27. Approve the online program subscription renewal, WeVideo, at Valadez Middle School Academy to use for the 2022-23 school year. 63
28. Ratify the subscription renewal agreement with Paper Education America, Inc. for Grades 9-12 in the Placentia-Yorba Linda Unified School District for the 2022-23 school year. 64
29. Approve the renewal subscription with SmartMusic for the 2022-23 school year. 65
30. Ratify the agreement with North Orange County Regional Occupational Program for Career Guidance Specialists Agreement for the 2022-23 school year. 66
31. Adopt Resolution No. 22-09 and certify that the Placentia-Yorba Linda Unified School District has complied with Education Code Sections 60252, 60119, and 60605 regarding textbooks and instructional materials. 67
32. Approve the school-sponsored field trips as listed in accordance with Board Policy No. 6153, School-Sponsored Trips. 71
33. Accept gifts as listed, such action being in compliance with Education Code Section 41032, and direct the Superintendent to send letters of appreciation. 76
34. Approve the service agreement with Niche for digital marketing solutions effective October 1, 2022, to September 30, 2023. 77
35. Approve agreement with School Health Corporation for annual AED program management for an additional eight AED units, effective September 14, 2022 through May 12, 2024. 78
36. Approve district membership in the Association of California School Administrators for the 2022-23 school year. 79
37. Approve the Internship Credential Program Agreement with National University, effective September 14, 2022 - August 16, 2025. 80
38. Approve the Affiliation Agreement with Claremont Graduate University from September 14, 2022 - July 31, 2025. 81
39. Approve the student teaching agreement with Hope International University from September 14, 2022-June 30, 2024. 82
40. Approve Classified Human Resources Report. 83
41. Approve Certificated Human Resources Report. 91

Approve the above listed recommendations.

Student Board Member Preferential Vote:

Aye _____ Nay _____

Action _____

Motion _____

Ayes _____ Noes _____

Second _____

FUTURE BOARD AGENDA ITEMS

ADJOURNMENT

Student Board Member Preferential Vote:

Action _____

Ayes _____ Noes _____

Time: _____

Aye _____

Nay _____

Motion _____

Second _____

NEXT SCHEDULED MEETING

October 11, 2022

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
1301 E. Orangethorpe Avenue
Placentia, CA

Minutes
Regular Board Meeting
Board of Education

5:00 p.m., Tuesday, August 9, 2022
District Educational Center
1301 E. Orangethorpe Avenue
Placentia, CA 92870

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District was called by Mrs. Carrie Buck, President, in accordance with Government Code Section 54950 et. seq., and Education Code Section 35140 et seq., at 5:00 p.m., Tuesday August 9, 2022 at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia, CA.

Pursuant to Government Code 54953.5, regularly scheduled Board Meetings are recorded and available for live public viewing on the district's website. A recording may capture images and sounds of those in attendance. View the live stream at www.pylusd.org/liveboardmeetings. You may also go to www.pylusd.org > Board > Live Stream Feed.

CLOSED SESSION

Adjourned to Closed Session for the purpose of discussing matters expressly authorized by Government Code Sections 3549.1, 54956.8, 54956.95, 54957, and 54957.6 at 5:01 p.m.

REGULAR SESSION

Reconvened to Regular Session at 6:04 p.m.

REPORT OUT OF CLOSED SESSION

1. The Board took action to appoint Dr. Shelley Spessard, Director of Student Achievement and Support, effective August 10, 2022.

Action: Carried

Motion: Mrs. Marilyn Anderson

Second: Mrs. Leandra Blades

Ayes: Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood, Karin Freeman

Noes: None

Absent: None

Abstained: None

2. The Board took action to appoint Jose Miranda, High School Assistant Principal, effective August 10, 2022.

Action: Carried

Motion: Mrs. Karin Freeman

Second: Mr. Shawn Youngblood

Ayes: Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood, Karin Freeman

Noes: None

Absent: None

Abstained: None

3. The Board took action to appoint Meghan Harney, Activities Director, effective August 11, 2022.

4. The Board took action to appoint Anh Nguyen, Counselor, effective August 11, 2022.

5. The Board took action to appoint Jason Pike, Counselor, effective August 11, 2022.

PLEDGE OF ALLEGIANCE

The Board expressed its gratitude for an outstanding presentation by the OC Sheriff's Department and the Placentia Police Department.

ROLL CALL

Members Present: Mrs. Carrie Buck, President
Mrs. Marilyn Anderson, Vice President
Mrs. Leandra Blades, Clerk
Mr. Shawn Youngblood, Trustee
Mrs. Karin Freeman, Trustee
Dr. Michael D. Matthews, Board Secretary

APPROVAL OF AGENDA

Approved the August 9, 2022 Board of Education agenda as recommended by the Superintendent.

Action:	Carried	Motion:	Mrs. Karin Freeman
		Second:	Mrs. Leandra Blades
Ayes:	Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood, Karin Freeman		
Noes:	None		
Absent:	None		
Abstained:	None		

MINUTES

Approved the minutes of the Regular Meeting of July 12, 2022.

Action:	Carried	Motion:	Mr. Shawn Youngblood
		Second:	Mrs. Leandra Blades
Ayes:	Carrie Buck, Leandra Blades, Shawn Youngblood, Karin Freeman		
Noes:	None		
Absent:	None		
Abstained:	Marilyn Anderson		

STUDENT BOARD REPORT

None

SUPERINTENDENT'S REPORT

Superintendent Dr. Michael Matthews noted that last week we welcomed back our principals, assistant principals, and other district administrators following their summer break and brought them together to plan for the new school year. He mentioned how impressed he continues with the high quality and caring spirit of our district employees and the pride they take in doing their jobs.

Dr. Matthews shared that our theme for the 2022-23 school year is *Mission Possible: Positive Impact*, and we are here for every single one of our students. In addition, upon their return, teachers will have the opportunity to participate in professional development sessions. He thanked the Educational Services Department for planning these events.

The Superintendent continued by sharing updates on important topics, including safety on school campuses, literacy scores, as well as classroom and site preparations for the return of students.

COMMUNICATIONS AND BOARD REPORT

As the District's representative for the North Orange County Regional Occupational Program (NOCROP), Mrs. Karin Freeman provided an update on ROP activities. She thanked district staff for all they do in preparation for the return of students.

Mr. Shawn Youngblood mentioned that he met with Dr. Matthews and Richard McAlindin to discuss school safety and mental health programs. He had the opportunity to attend the Taste of Yorba Linda and looks forward to attending the District's Leadership Symposium.

COMMUNICATIONS AND BOARD REPORT (Continued)

Mrs. Leandra Blades asked for an update on the Dual Language Academy. She would like to see if there might be additional money available for to invest in the arts, sports, band, and cheer programs, and also asked if staff could check into streamlining the stipend process for coaches. Further, Mrs. Blades inquired if the Board could consider a resolution in the future that would address medications administered to students on campus. In closing, she thanked our police officers who came and spoke on school safety.

Mrs. Marilyn Anderson reported that she participated in the EdSource California Math Frameworks discussion. She thanked Human Resources for their hard work to ensure we have necessary staff to start the new year and thanked Maintenance and Facilities for all they do to prepare for the start of school.

Mrs. Carrie Buck said she is looking forward to the Leadership Symposium as well as the Taste of Placentia. Mrs. Buck also stated the need for a school resource officer at Esperanza.

PUBLIC COMMENT

- Karin Aleksic addressed the Board in support of APLE.
- Sue Sawyer addressed the Board regarding online subscriptions.
- Sarah Phillips addressed the Board with a library update.
- Linda Manion addressed the Board in support of APLE.
- Marisa Mallory addressed the Board regarding safety, sports funding, and i-Ready.
- Shani Murray addressed the Board regarding the resolution on the Brown Act violation.
- Chris Curtis addressed the Board regarding the school board.
- Andy Falco addressed the Board regarding safety of children.
- Jun Zhang addressed the Board regarding Woodsboro GATE.
- Shari Palicke addressed the Board regarding transgender ideology.
- Carly Rosell addressed the Board in opposition of i-Ready.
- John Rosell addressed the Board in opposition of i-Ready.
- Kurtis McCathern addressed the Board regarding the resolution on the Brown Act violation.
- Nicole Avila addressed the Board regarding the district's book recommendation process.
- Shani Boone addressed the Board regarding equity for all students.
- Raquel F. addressed the Board in support of teachers.
- Pim Ju addressed the Board regarding student to teacher ratio.
- Paul Kunkel addressed the Board regarding sports fees.
- Jocelyn Brodowski addressed the Board regarding supporting students in sports and extracurricular activities.
- Emily Rosell addressed the Board in opposition of i-Ready.

- *Academic Support Teacher (AST) Presentation* - Assistant Superintendent of Educational Services, Dr. Linda Adamson, and Director of Elementary School Education, Dr. Liz Leon, presented an overview of the Academic Support Teacher plan implemented in the spring of 2022. The presentation demonstrated how, in an effort to close achievement gaps, intervention support in reading and math was provided by fully credentialed academic support teachers to students at eight of our elementary schools. This targeted academic support showed great impact and indicated positive student achievement outcomes.

1. Item pulled by Superintendent Dr. Michael D. Matthews.
2. Approved Resolution No. 22-04 to address and remedy potential Brown Act violations. (See attached.)

Recessed for break: 8:19 p.m.

Reconvened: 8:29 p.m.

Approved the A-G Completion Improvement Grant Plan.

BUSINESS AND FINANCIAL

Certified AB1200/2756 report for the California School Employees Association, Placentia Chapter No. 293, as proposed. (See attached.)

Action:	Carried	Motion:	Mrs. Leandra Blades
		Second:	Mrs. Marilyn Anderson
Ayes:	Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood, Karin Freeman		
Noes:	None		
Absent:	None		
Abstained:	None		

HUMAN RESOURCES

1. Approved the Tentative Agreement between CSEA, Chapter #293, and the PYLUSD for the 2021-22 school year and the 2022-23 school year. (See attached.)

Action: Carried

Motion: Mrs. Marilyn Anderson

Second: Mrs. Leandra Blades

Ayes: Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood, Karin Freeman

Noes: None

Absent: None

Abstained: None

2. Pursuant to Government Code 54953, approved Amendment No. 5 of the employment contract for Mr. Richard Lopez as Assistant Superintendent, Human Resources, extending his contract through June 30, 2025. (See attached.)

Action: Carried

Motion: Mr. Shawn Youngblood

Second: Mrs. Leandra Blades

Ayes: Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood, Karin Freeman

Noes: None

Absent: None

Abstained: None

3. Pursuant to Government Code 54953, approved Amendment No. 6 of the employment contract for Mr. David Giordano as Assistant Superintendent, Business Services, extending his contract through June 30, 2025. (See attached.)

Action: Carried

Motion: Mrs. Karin Freeman

Second: Mrs. Marilyn Anderson

Ayes: Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood, Karin Freeman

Noes: None

Absent: None

Abstained: None

4. Pursuant to Government Code 54953, approved Amendment No. 4 of the employment contract for Dr. Linda Adamson as Assistant Superintendent, Educational Services, extending her contract through June 30, 2025. (See attached.)

Action: Carried

Motion: Mrs. Leandra Blades

Second: Mr. Shawn Youngblood

Ayes: Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood, Karin Freeman

Noes: None

Absent: None

Abstained: None

HUMAN RESOURCES (Continued)

5. Pursuant to Government Code 54953, approved Amendment No. 2 of the employment contract for Mr. Richard McAlindin as Assistant Superintendent, Executive Services, extending his contract through June 30, 2025. (See attached.)

Action: Carried

Motion: Mrs. Marilyn Anderson

Second: Mr. Shawn Youngblood

Ayes: Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood, Karin Freeman

Noes: None

Absent: None

Abstained: None

BOARD DISCUSSION

Discussion was held regarding Board Bylaw 9323, *Agenda/Meeting Materials*.

CONSENT CALENDAR

1. Approved/ratified purchase orders in the following amounts: **(2021/22) and (2022/23)** – General Fund (0101), \$20,001,576.72; Child Development Fund (1212), \$194,256.39; Cafeteria Fund (1313), \$3,157,939.33; Deferred Maintenance Fund (1414), \$567,195.00; Capital Facilities Fund (2525), \$79,180.48; Capital Facilities Agency Fund (2545), \$146,213.74; Special Reserve-Cap Outlay Fund (4040), \$6,000.00; Insurance Workers Comp Fund (6768), \$349,319.99; Insurance Health & Welfare Fund (6769), \$500.00; Insurance and Property Loss Fund (6770), \$2,545,000.00.
2. Approved warrant listings in the following amounts: Check #246185 through 246951; current year expenditures (June 26, 2022 through July 23, 2022) \$15,181,838.70; and payroll registers 12A, \$13,303,268.54, 12B, \$4,914,412.95, and 12C, \$31,864.80.

CONSENT CALENDAR (Continued)

3. Accepted as complete the project(s) listed and authorized filing Notice(s) of Completion. (See attached.)
4. Approved renewal of the District annual membership in the California School Funding Coalition for the 2022-23 school year.
5. Adopted Resolution No. 22-02 authorizing the following personnel to sign various legal and payroll documents for the District: Michael D. Matthews, David Giordano, Rick Lopez, Linda Adamson, Richard McAlindin, Phuong Tran, Cristina Michel, Bradd Runge, Suzanne Morales, Dana Griffiths, Renee Gray, and Don Rosales. (See attached.)
6. Adopted Resolution No. 22-03 appointing Phuong Tran, Director, Fiscal Services, and Cristina Michel, Director, Business Services, as custodians for the District's Revolving Cash Funds. (See attached.)
7. Authorized the use of Downey Unified School District Bid No. 22/23-05 for the purchase of pre-made pizza products and delivery service to American West Restaurant Group, dba Pizza Hut, effective August 10, 2022 through June 30, 2023.

CONSENT CALENDAR (Continued)

8. Item pulled by Trustee Shawn Youngblood.
9. Approved Independent Contractor Agreements – Educational Services – as listed in accordance with Board Policy No. 4124, Retention of Consultants. (See attached.)
10. Approved/ratified special education individual services contract and related services. (Individual contract on file.) (See attached.)
11. Ratified the authority to settle the special education settlement agreement in the amount of \$2,080 for Student Identification No. 1729.
12. Ratified the authority to settle the special education settlement agreement in the amount of \$12,400 in Case No. 2022040352.
13. Ratified the authority to settle the special education settlement agreement in the amount of \$14,000 in Case No. 2022050395.
14. Ratified the Memorandum of Understanding between the Orange County Superintendent of Schools and the Placentia-Yorba Linda Unified School District for the period beginning July 1, 2022 and ending June 30, 2023 for the provision of educational services to students with disabilities.
15. Approved the Memorandum of Understanding between the Orange County Superintendent of Schools and the Placentia-Yorba Linda Unified School District for the period beginning August 10, 2022 and ending June 30, 2023 for the provision of educational services to students with disabilities.
16. Item pulled by Trustee Shawn Youngblood.
17. Approved the agreement with Growth Opportunities through Athletics, Learning, and Service (GOALS) for August 22, 2022 - June 30, 2023.
18. Approved agreement for the use of Emerald Cove Outdoor Science (ECOS) Institute Facilities, Supplies, Equipment, and Services, Public School Districts for the 2022-23 school year.
19. Approved the agreement renewal with Seesaw for a subscription purchase of an online software system for the 2022-23 school year for all of our transitional kindergarten through first-grade classes.
20. Approved the agreement with Dr. Gene Tavernetti to provide coaching and professional development to PYLUSD induction candidates and new site administrators from August 10, 2022 through June 10, 2023.
21. Approved the purchase of the previously approved Twig Science curriculum for sixth-grade Spanish for Dual Language Academy full implementation in the 2022-23 school year.
22. Item pulled by Trustee Shawn Youngblood.
23. Approved the renewal of the memorandum of understanding for Strategic Kids lunchtime enrichment at Travis Ranch for the 2022-23 school year.

CONSENT CALENDAR (Continued)

24. Item pulled by Trustee Leandra Blades.
25. Item pulled by Trustee Leandra Blades.
26. Item pulled by Trustee Leandra Blades.
27. Approved the renewed subscription agreement with Edulastic for Grades 6-12 with the Placentia-Yorba Linda Unified School District for the 2022-23 school year.
28. Approved the subscription renewal agreement with Base Education, LLC, for the 2022-23 school year.
29. Item pulled by Trustee Leandra Blades.
30. Approved Educational Consulting Agreement with North Orange County Community College District for the 2022-23 school year.
31. Approved the renewal agreement with APEX Learning System to purchase licenses for the 2022-23 school year.
32. Ratified the Caldwell Physical Therapy and Sports Rehabilitation Athletic Training Contract for services from August 1, 2022 - June 30, 2023.
33. Approved the school-sponsored field trips as listed in accordance with Board Policy No. 6153, School-Sponsored Trips.
34. Approved district-sponsored field trip for AVID EXCEL sixth- through eighth-grade students to attend the iFLY Indoor Skydiving STEM Program in Ontario, California, on August 17, 2022, and August 18, 2022.
35. Approved the Agreement Amendment Number 3 between the City of Placentia and the Placentia-Yorba Linda Unified School District for the provision of two school resource officers, effective August 10, 2022 through June 30, 2023.
36. Approved the agreement between the City of Yorba Linda and the Placentia-Yorba Linda Unified School District for the provision of a school resource officer from August 10, 2022 through June 30, 2023.
37. Approved the agreement with Interquest Detection Canines effective August 30, 2022 through June 30, 2023.
38. Item pulled by Trustee Leandra Blades.
39. Item pulled by Trustee Leandra Blades.
40. Approved Independent Contractor Agreements – Human Resources – as listed in accordance with Board Policy No 4124, Retention of Consultants. (See attached.)
41. Approved the Provisional Internship Permit for Raymond Hertenstein.

CONSENT CALENDAR (Continued)

42. Approved the Provision of Instructional Program Agreement with California State University, Fullerton, effective August 9, 2022 to August 8, 2025.
43. Ratified the Memorandum of Understanding – San Diego County Superintendent of Schools from July 1, 2022 through June 30, 2025.
44. Approved the Memorandum of Understanding with Azusa Pacific University from August 10, 2022 - June 30, 2025.
45. Approved the Educational Fieldwork Agreement with University of Redlands from August 10, 2022 - June 30, 2024.
46. Approved the Affiliation Agreement with Eastern New Mexico University from August 10, 2022 to May 18, 2025.
47. Approved Classified Human Resources Report. (See attached.)
48. Approved Certificated Human Resources Report. (See attached.)

Approved the above listed recommendations.

Action: Carried

Motion: Mrs. Karin Freeman

Second: Mr. Shawn Youngblood

Ayes: Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood, Karin Freeman

Noes: None

Absent: None

Abstained: None

8. Rejected Claim No. 609003 presented to the District by the claimant's father.

Action: Carried

Motion: Mrs. Leandra Blades

Second: Mrs. Marilyn Anderson

Ayes: Carrie Buck, Marilyn Anderson, Karin Freeman

Noes: Leandra Blades, Shawn Youngblood

Absent: None

Abstained: None

16. Approved the agreement for consulting services with Bell Educational Solutions for professional management and leadership services from August 10, 2022, through June 30, 2023.

Action: Carried

Motion: Mrs. Leandra Blades

Second: Mrs. Marilyn Anderson

Ayes: Carrie Buck, Marilyn Anderson, Leandra Blades, Karin Freeman

Noes: Shawn Youngblood

Absent: None

Abstained: None

CONSENT CALENDAR (Continued)

22. As required by the State of California, approved renewed supplemental instructional materials for English language arts/English language development and mathematics with Curriculum Associates, LLC for i-Ready for students in Grades K-8 for the 2022-23 school year.

Action: Carried Motion: Mrs. Leandra Blades
Second: Mrs. Karin Freeman

Ayes: Carrie Buck, Marilyn Anderson, Karin Freeman
Noes: Leandra Blades, Shawn Youngblood
Absent: None
Abstained: None

- 24 Approved the Strategic Kids agreement for the Strategic Chess class and Masters of the Field class for elementary students at Parkview School for the 2022-23 school year.

Action: Carried Motion: Mrs. Marilyn Anderson
Second: Mrs. Karin Freeman

Ayes: Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood, Karin Freeman
Noes: None
Absent: None
Abstained: None

25. Approved the independent contract agreement with Erin Sherard Connections to support Love and Logic and professional development in the Placentia-Yorba Linda Unified School District for the 2022-23 school year.

Action: Carried Motion: Mrs. Leandra Blades
Second: Mrs. Marilyn Anderson

Ayes: Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood, Karin Freeman
Noes: None
Absent: None
Abstained: None

26. Approved the agreement with the California Association of Directors of Activities (CADA) to provide AVID Leadership days for AVID students on February 16, 2023 and February 23, 2023.

Action: Carried Motion: Mrs. Leandra Blades
Second: Mrs. Karin Freeman

Ayes: Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood, Karin Freeman
Noes: None
Absent: None
Abstained: None

CONSENT CALENDAR (Continued)

29. Approved the renewal agreement with Nearpod for a subscription purchase of an online software system for the 2022-23 school year for TK-12 schools.

Action: Carried

Motion: Mrs. Marilyn Anderson

Second: Mrs. Karin Freeman

Ayes: Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood, Karin Freeman

Noes: None

Absent: None

Abstained: None

38. Approved district membership in the California School Boards Association and the California School Boards Association Education Legal Alliance for the 2022-23 school year.

Action: Carried

Motion: Mrs. Karin Freeman

Second: Mrs. Marilyn Anderson

Ayes: Carrie Buck, Marilyn Anderson, Karin Freeman

Noes: Leandra Blades, Shawn Youngblood

Absent: None

Abstained: None

39. Approved the renewal of California School Board Association's GAMUT Online subscription for the 2022-23 school year.

Action: Carried

Motion: Mrs. Karin Freeman

Second: Mrs. Marilyn Anderson

Ayes: Carrie Buck, Marilyn Anderson, Karin Freeman

Noes: Leandra Blades, Shawn Youngblood

Absent: None

Abstained: None

FUTURE BOARD AGENDA ITEMS

None

ADJOURNMENT

Time: 9:51 p.m.

President Carrie Buck adjourned the August 9, 2022 Board of Education Meeting at 9:51 p.m.

Action: Carried

Motion: Mrs. Karin Freeman

Second: Mrs. Marilyn Anderson

Ayes: Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood, Karin Freeman

Noes: None

Absent: None

Abstained: None

NEXT SCHEDULED MEETING

September 13, 2022

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT**RESOLUTION TO CORRECT POTENTIAL BROWN ACT VIOLATIONS THAT TOOK PLACE
DURING THE FEBRUARY 2, 2022 BOARD MEETING**

WHEREAS, on or about February 2, 2022, the District's Board of Education ("Board") conducted a special meeting; and

WHEREAS, the agenda for the special meeting listed only one item, a potential revision to the Board meeting schedule, for the Board to consider; and

WHEREAS, the agenda for the special meeting listed that Trustee Shawn Youngblood would be attending the meeting via teleconference and, pursuant to Government Code section 54953(b), included Springhill Suites Dallas Rockwall, 2601 Lakefront Trail, Room 321, Rockwall, TX 75032 as the location from which Trustee Youngblood would be attending; and

WHEREAS, approximately 46 minutes into the meeting, Trustee Youngblood stated, "hold on, I'm trying to drive while I am doing this" which indicated he was not at the teleconference location included on the agenda; and

WHEREAS, while not at the announced teleconference location, Trustee Youngblood registered a vote of "no" on the proposed revision to the Board meeting calendar; and

WHEREAS, approximately 53 minutes into the meeting, Trustee Leandra Blades, asserting an emergency exists pursuant to Government Code section 54954.2(b), made a motion to approve an item that was not included on the special meeting agenda for the February 2, 2022 meeting; and

WHEREAS, approximately 59 minutes into the meeting, after Trustee Blades read the text of the item that was not included in the agenda, Trustee Youngblood seconded Trustee Blades' motion; and

WHEREAS, a majority of the Board did not vote that, "there [was] a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted..." as required by Government Code section 54954.2(b)(2); and

WHEREAS, two thirds of the Board did not vote that an emergency exists required by Government Code section 54954.2(b)(1); and

WHEREAS, the motion made by Trustee Blades on the item that was not included on the February 2, 2022 agenda failed by a 3-2 vote; and

WHEREAS, on February 4, 2022, the Orange County District Attorney's Office, which was already investigating a complaint regarding the adjournment of District Board meetings, requested information concerning the times and locations the February 2, 2022 special meeting was posted; and

WHEREAS, on or about June 27, 2022, the Orange County District Attorney's Office completed its investigation and informed the District in a letter to its legal counsel **[Attached as Exhibit A]**, that it "discovered potential violations [of the Brown Act] related to the Board's February 2, 2022 meeting."; and

WHEREAS, the Orange County District Attorney found that, "the Board considered resolutions by Trustee Leandra Blades that were not on the special meeting agenda and did not qualify as "emergency" measures."; and

WHEREAS, the Orange County District Attorney also found that, "Trustee Youngblood may not have remained at the remote meeting location during the entirety of the meeting as disclosed on the meeting agenda."; and

WHEREAS, as a result of these "potential violations" of the Brown Act, the Orange County District Attorney's Office is strongly recommending that the Board of Trustees take the following corrective measures:

1. "Counsel should provide Board members with additional resources or training with respect to the subject matter and notice restrictions associated with special and emergency meetings under the Brown Act;"
2. "The Board should acknowledge on the record that the actions taken on February 2, 2022, with respect to Ms. Blades' resolutions were not the proper subject of consideration for the special meeting or an emergency meeting;"
3. "The comments made in consideration of and votes taken on Ms. Blades' resolutions on February 2, 2022, should be formally rescinded at the next regular Board meeting and officially stricken from the record; and"
4. "The Board or Mr. Youngblood should acknowledge that his driving during the February 2, 2022, meeting was a violation of the notice and meeting requirements of the Brown Act. Any actions taken by Mr. Youngblood or comments provided during the meeting and while outside of the hotel should also be stricken from the record."

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of Placentia-Yorba Linda Unified School District acknowledges that the actions taken on February 2, 2022, with respect to Ms. Blades' resolutions were not the proper subject of consideration for the special meeting or an emergency meeting.

BE IT FURTHER RESOLVED, the Governing Board of Placentia-Yorba Linda Unified School District and Trustee Youngblood acknowledge that his driving during the February 2, 2022, meeting was a violation of the notice and meeting requirements of the Brown Act.

BE IT FURTHER RESOLVED, that the comments made in consideration of and votes taken on Trustee Blades' resolutions on February 2, 2022, are formally rescinded.

BE IT FURTHER RESOLVED, that any actions taken by Mr. Youngblood or comments provided during the meeting and while outside of the teleconference location posted on the agenda shall be rescinded.

BE IT FURTHER RESOLVED, that the Board is committed to receiving additional resources and/or training with respect to the subject matter and notice restrictions associated with special and emergency meetings under the Brown Act, at a soon-to-be-scheduled Board study session or meeting.

PASSED AND ADOPTED by the following vote of the Governing Board of Placentia-Yorba Linda Unified School District, County of Orange, State of California on August 9, 2022.

AYES: Carrie Buck, Marilyn Anderson, Karin Freeman

NOES: None

ABSENT: None

ABSTAINED: Leandra Blades, Shawn Youngblood

Carri Buck

Carrie Buck, President, Governing Board
Placentia-Yorba Linda Unified School District



OFFICE OF THE
DISTRICT ATTORNEY
 ORANGE COUNTY, CALIFORNIA
 TODD SPITZER

June 27, 2022

Todd M. Robbins, Esq.
 Placentia-Yorba Linda Unified School District Board Counsel
 c/o Atkinson, Andelson, Loya, Ruud & Romo
 3880 Lemon Street, #350
 Riverside, CA 92501

RE: Allegations of Brown Act Violations Concerning the February 2, 2022 Board Meeting

Dear Mr. Robbins:

The Orange County District Attorney's Office ("OCDA") recently received a complaint regarding the actions of the Placentia-Yorba Linda Unified School District Board ("the Board"). This complaint concerned Board Trustee Carrie Buck's termination of meetings without formal motions to adjourn after several audience members refused to wear masks. Based on a review of the relevant facts and law, OCDA does not believe her actions were violations of the Brown Act. However, in reviewing the matter, OCDA discovered potential violations related to the Board's February 2, 2022 meeting.

It appears that when the Board considered resolutions proposed by Trustee Leandra Blades that were not on the special meeting agenda and did not qualify as "emergency" measures. In addition, Trustee Shawn Youngblood may not have remained at the remote meeting location during the entirety of the meeting as disclosed on the meeting agenda.

As you are aware, the Ralph M. Brown Act guarantees the public's right to advance notice of each matter to be addressed at a Board meeting, and notice of the location of each Board member attending remotely. Special Meetings may be called with only 24-hour notice, so long as other notice requirements are satisfied. The Board may also call Emergency Meetings, but there are strict requirements limiting for when such a meeting may be called. This ensures that the public is provided advance notice of the matters to be addressed at, and the location of, a Board meeting.

At this time, OCDA requests the Board to address and remedy the potential violations. Specifically, OCDA is recommending the following:

1. Counsel should provide Board members with additional resources or training with respect to the subject matter and notice restrictions associated with special and emergency meetings under the Brown Act;

REPLY TO ORANGE COUNTY DISTRICT ATTORNEY'S OFFICE

WEB PAGE: <http://orangecountydca.org/>

☒ MAIN OFFICE
 300 N FLOWER ST
 SANTA ANA, CA 92703
 PO BOX 808 (92702)
 (714) 834-3600

☐ NORTH OFFICE
 1275 N BERKELEY AVE
 FULLERTON, CA 92632
 (714) 773-4480

☐ WEST OFFICE
 8141 13TH STREET
 WESTMINSTER, CA 92683
 (714) 896-7261

☐ HARBOR OFFICE
 4601 JAMBOREE RD
 NEWPORT BEACH, CA 92660
 (949) 476-4650

☐ JUVENILE OFFICE
 341 CITY DRIVE SOUTH
 ORANGE, CA 92668
 (714) 933-7624

☐ CENTRAL OFFICE
 300 N FLOWER ST
 SANTA ANA, CA 92703
 PO BOX 808 (92702)
 (714) 834-3952

2. The Board should acknowledge on the record that the actions taken on February 2, 2022, with respect to Ms. Blades' resolutions were not the proper subject of consideration for the special meeting or an emergency meeting;
3. The comments made in consideration of and votes taken on Ms. Blades' resolutions on February 2, 2022, should be formally rescinded at the next regular Board meeting and officially stricken from the record; and
4. The Board or Mr. Youngblood should acknowledge that his driving during the February 2, 2022, meeting was a violation of the notice and meeting requirements of the Brown Act. Any actions taken by Mr. Youngblood or comments provided during the meeting and while outside of the hotel should also be stricken from the record.

After you have reviewed the recommendations listed above, OCDA requests a written response as to our recommendations.

Respectfully,



Jake Jondle
Deputy District Attorney
Special Prosecutions Unit
Orange County District Attorney

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

School District - Bargaining Unit:	Placentia Yorba Linda Unified School District - California School Employees Association, Chapter 293 (CSEA)
Certificated, Classified, Other:	Classified

The proposed agreement covers the period beginning: **July 1, 2021** and ending: **June 30, 2023**
 (date) (date)

The Governing Board will act upon this agreement on: **August 9, 2022**

A. Proposed Change in Compensation

Compensation		Annual Cost Prior to Proposed Agreement FY	Fiscal Impact of Proposed Agreement		
			Year 1 Increase/(Decrease) 2021-22	Year 2 Increase/(Decrease) 2022-23	Year 3 Increase/(Decrease) 2023-24
1	Salary Schedule	\$ 33,260,700	\$ 1,146,920	\$ 2,165,854	\$ -
	Increase (Decrease)				
			3.5%	6.5%	0.0%
2	Step and Column	\$ -	\$ -	\$ 16,630	\$ -
	Increase (Decrease) Due to movement plus				
			0.0%	1.0%	0.0%
3	Other Compensation -		\$ 516,114	\$ -	\$ -
	Increase (Decrease) (Stipends, Bonuses, Longevity, Overtime, etc.)				
			1.5%	0.0%	0.0%
	Description of other compensation		0.0%	\$ -	\$ -
4	Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare etc.	\$ 10,763,180	\$ 538,159	\$ 775,873	\$ -
			5.0%	7.2%	0.0%
5	Health/Welfare Plans	\$ -	0.0%	0.0%	0.0%
			0.0%	0.0%	0.0%
6	Total Compensation - Increase (Decrease) (Total Lines 1-5)	\$ 44,023,880	\$ 2,201,193	\$ 2,958,357	\$ -
7	Total Number of Represented Employees	1,166	1,166	1,166	0
8	Total Compensation <u>Average</u> Cost per Employee	\$ 37,756	\$ 1,888	\$ 2,537	\$ -
			5.0%	6.5%	0.00%

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

For 2021-22, an increase of 3.5% ongoing will be applied to all salary schedules retroactive to July 1, 2021, and an additional one-time off salary schedule payment equal to 1.5% of the 2021-22 base salary will be applied after applying the 3.5% ongoing salary increase.

For 2022-23, an increase of 6.5% ongoing will be applied to all salary schedules retroactive to July 1, 2022

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

N/A

11. Please include comments and explanations as necessary.

N/A

12. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes ☐ No ☒

If yes, please describe the cap amount.

N/A

- B. Proposed Negotiated Changes in Noncompensation Items** (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

The following articles include negotiated changes in noncompensation items. Please see attached Tentative Agreement signed on July 13, 2022 for specifics regarding the negotiated changes.

- Article XVIII - Wages: Section 18.1.2, Section 18.12, Section 18.15, and Section 18.16 (2021-22 Tentative Agreement)

- Article XVIII - Wages: Section 18.16 (2022-23 Tentative Agreement)

- C. What are the specific impacts on instructional and support programs to accommodate the settlement?**

Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

N/A

- D. What contingency language is included in the proposed agreement?** Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.

The Tentative Agreement for 2022-23 states, "In the event the State provides additional unrestricted ongoing funding beyond the allocations included in the final 2022-23 Budget Act approved on June 27, 2022, the parties agree to meet to discuss mutual options of the allocation of any additional funds."

- E. Will this agreement create, increase or decrease deficit financing in the current or subsequent year(s)?** "Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

No

- F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.**

N/A

- G. Source of Funding for Proposed Agreement**

1. Current Year

General Fund - LCFF

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

The ongoing cost of the proposed agreement is funded with ongoing resources.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)


N/A

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Unrestricted General Fund**Enter Bargaining Unit: **California School Employees Association, Chapter 293 (CSEA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 06/21/2022)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Local Control Funding Formula Sources (8010-8099)	\$ 261,410,797	\$ -	\$ -	\$ 261,410,797
Remaining Revenues (8100-8799)	\$ 6,783,509	\$ -	\$ -	\$ 6,783,509
TOTAL REVENUES	\$ 268,194,306	\$ -	\$ -	\$ 268,194,306
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 102,753,395	\$ -	\$ -	\$ 102,753,395
Classified Salaries (2000-2999)	\$ 28,407,200	\$ 1,542,277	\$ -	\$ 29,949,477
- 2021-22 Settlement Included in 2022-23 Adopted Budget	\$ 814,094	\$ -	\$ -	\$ 814,094
Employee Benefits (3000-3999)	\$ 59,414,671	\$ 548,279	\$ -	\$ 59,962,950
- 2021-22 Settlement Included in 2022-23 Adopted Budget	\$ 263,441	\$ -	\$ -	\$ 263,441
Books and Supplies (4000-4999)	\$ 11,267,861	\$ -	\$ -	\$ 11,267,861
Services, Other Operating Expenses (5000-5999)	\$ 13,514,509	\$ -	\$ -	\$ 13,514,509
Capital Outlay (6000-6599)	\$ 1,131,697	\$ -	\$ -	\$ 1,131,697
Other Outgo (7100-7299) (7400-7499)	\$ 8,121,919	\$ -	\$ -	\$ 8,121,919
Direct Support/Indirect Cost (7300-7399)	\$ (2,487,405)	\$ -	\$ -	\$ (2,487,405)
Other Adjustments				
TOTAL EXPENDITURES	\$ 223,201,382	\$ 2,090,556	\$ -	\$ 225,291,938
OPERATING SURPLUS (DEFICIT)	\$ 44,992,924	\$ (2,090,556)	\$ -	\$ 42,902,368
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ 500,000	\$ -	\$ -	\$ 500,000
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 2,706,931	\$ -	\$ -	\$ 2,706,931
CONTRIBUTIONS (8980-8999)	\$ (35,281,104)	\$ (867,801)	\$ -	\$ (36,148,905)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 7,504,889	\$ (2,958,357)	\$ -	\$ 4,546,532
BEGINNING BALANCE	\$ 54,448,611			\$ 54,448,611
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 61,953,500	\$ (2,958,357)	\$ -	\$ 58,995,143
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ 260,065	\$ -	\$ -	\$ 260,065
Restricted Reserves (9740)	\$ -	\$ -	\$ -	\$ -
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ 27,169,501	\$ (3,106,275)	\$ -	\$ 24,063,226
Other Assignments (9780)	\$ 17,261,967	\$ -	\$ -	\$ 17,261,967
Reserve for Economic Uncertainties (9789)	\$ 17,261,967	\$ 147,918	\$ -	\$ 17,409,885
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -	\$ -

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Restricted General Fund**Enter Bargaining Unit: **California School Employees Association, Chapter 293 (CSEA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 06/21/2022)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Local Control Funding Formula Sources (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 74,989,637	\$ -	\$ -	\$ 74,989,637
TOTAL REVENUES	\$ 74,989,637	\$ -	\$ -	\$ 74,989,637
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 28,672,759	\$ -	\$ -	\$ 28,672,759
Classified Salaries (2000-2999)	\$ 14,780,568	\$ 640,207	\$ -	\$ 15,420,775
- 2021-22 Settlement Included in 2022-23 Adopted Budget	\$ 337,934	\$ -	\$ -	\$ 337,934
Employee Benefits (3000-3999)	\$ 32,047,668	\$ 227,594	\$ -	\$ 32,275,262
- 2021-22 Settlement Included in 2022-23 Adopted Budget	\$ 109,356	\$ -	\$ -	\$ 109,356
Books and Supplies (4000-4999)	\$ 33,180,561	\$ -	\$ -	\$ 33,180,561
Services, Other Operating Expenses (5000-5999)	\$ 7,824,011	\$ -	\$ -	\$ 7,824,011
Capital Outlay (6000-6599)	\$ 350,619	\$ -	\$ -	\$ 350,619
Other Outgo (7100-7299) (7400-7499)	\$ 115,152	\$ -	\$ -	\$ 115,152
Direct Support/Indirect Cost (7300-7399)	\$ 1,912,405	\$ -	\$ -	\$ 1,912,405
Other Adjustments				
TOTAL EXPENDITURES	\$ 119,331,033	\$ 867,801	\$ -	\$ 120,198,834
OPERATING SURPLUS (DEFICIT)	\$ (44,341,396)	\$ (867,801)	\$ -	\$ (45,209,197)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT & OTHER USES (7610-7699)	\$ -	\$ -	\$ -	\$ -
CONTRIBUTIONS (8980-8999)	\$ 35,281,104	\$ 867,801	\$ -	\$ 36,148,905
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (9,060,292)	\$ -	\$ -	\$ (9,060,292)
BEGINNING BALANCE	\$ 30,199,761			\$ 30,199,761
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 21,139,469	\$ -	\$ -	\$ 21,139,469
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ -	\$ -	\$ -	\$ -
Restricted Reserves (9740)	\$ 21,139,469	\$ -	\$ -	\$ 21,139,469
Stabilization Arrangements (9750)				
Other Commitments (9760)				
Other Assignments (9780)				
Reserve for Economic Uncertainties (9789)				
Unassigned/Unappropriated (9790)				

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Combined General Fund**Enter Bargaining Unit:  **California School Employees Association, Chapter 293 (CSEA)**

	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 06/21/2022)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Local Control Funding Formula Sources (8010-8099)	\$ 261,410,797	\$ -	\$ -	\$ 261,410,797
Remaining Revenues (8100-8799)	\$ 81,773,146	\$ -	\$ -	\$ 81,773,146
TOTAL REVENUES	\$ 343,183,943	\$ -	\$ -	\$ 343,183,943
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 131,426,154	\$ -	\$ -	\$ 131,426,154
Classified Salaries (2000-2999)	\$ 43,187,768	\$ 2,182,484	\$ -	\$ 45,370,252
- 2021-22 Settlement Included in 2022-23 Adopted Budget	\$ 1,152,028	\$ -	\$ -	\$ 1,152,028
Employee Benefits (3000-3999)	\$ 91,462,339	\$ 775,873	\$ -	\$ 92,238,212
- 2021-22 Settlement Included in 2022-23 Adopted Budget	\$ 372,797	\$ -	\$ -	\$ 372,797
Books and Supplies (4000-4999)	\$ 44,448,422	\$ -	\$ -	\$ 44,448,422
Services, Other Operating Expenses (5000-5999)	\$ 21,338,520	\$ -	\$ -	\$ 21,338,520
Capital Outlay (6000-6599)	\$ 1,482,316	\$ -	\$ -	\$ 1,482,316
Other Outgo (7100-7299) (7400-7499)	\$ 8,237,071	\$ -	\$ -	\$ 8,237,071
Direct Support/Indirect Cost (7300-7399)	\$ (575,000)	\$ -	\$ -	\$ (575,000)
Other Adjustments				
TOTAL EXPENDITURES	\$ 342,532,415	\$ 2,958,357	\$ -	\$ 345,490,772
OPERATING SURPLUS (DEFICIT)	\$ 651,528	\$ (2,958,357)	\$ -	\$ (2,306,829)
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ 500,000	\$ -	\$ -	\$ 500,000
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 2,706,931	\$ -	\$ -	\$ 2,706,931
CONTRIBUTIONS (8980-8999)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (1,555,403)	\$ (2,958,357)	\$ -	\$ (4,513,760)
BEGINNING BALANCE	\$ 84,648,372			\$ 84,648,372
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 83,092,969	\$ (2,958,357)	\$ -	\$ 80,134,612
COMPONENTS OF ENDING BALANCE:				
Nonspendable Reserves (9711-9719)	\$ 260,065	\$ -	\$ -	\$ 260,065
Restricted Reserves (9740)	\$ 21,139,469	\$ -	\$ -	\$ 21,139,469
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ 27,169,501	\$ (3,106,275)	\$ -	\$ 24,063,226
Other Assignments (9780)	\$ 17,261,967	\$ -	\$ -	\$ 17,261,967
Reserve for Economic Uncertainties (9789)	\$ 17,261,967	\$ 147,918	\$ -	\$ 17,409,885
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -	\$ -

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Enter Bargaining Unit: California School Employees Association, Chapter 293 (CSEA)			
	2022-23	2023-24	2024-25
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
Local Control Funding Formula Sources (8010-8099)	\$ 261,410,797	\$ 267,503,446	\$ 268,755,648
Remaining Revenues (8100-8799)	\$ 81,773,146	\$ 66,363,152	\$ 59,536,437
TOTAL REVENUES	\$ 343,183,943	\$ 333,866,598	\$ 328,292,085
EXPENDITURES			
Certificated Salaries (1000-1999)	\$ 131,426,154	\$ 129,745,554	\$ 129,995,231
Classified Salaries (2000-2999)	\$ 46,522,280	\$ 47,200,442	\$ 47,722,175
Employee Benefits (3000-3999)	\$ 92,611,009	\$ 93,700,381	\$ 95,641,238
Books and Supplies (4000-4999)	\$ 44,448,422	\$ 25,411,951	\$ 18,672,005
Services, Other Operating Expenses (5000-5999)	\$ 21,338,520	\$ 21,552,753	\$ 22,389,896
Capital Outlay (6000-6999)	\$ 1,482,316	\$ 1,482,316	\$ 1,482,316
Other Outgo (7100-7299) (7400-7499)	\$ 8,237,071	\$ 8,656,961	\$ 8,954,126
Direct Support/Indirect Cost (7300-7399)	\$ (575,000)	\$ (575,000)	\$ (575,000)
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 345,490,772	\$ 327,175,358	\$ 324,281,987
OPERATING SURPLUS (DEFICIT)	\$ (2,306,829)	\$ 6,691,240	\$ 4,010,098
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ 500,000	\$ 500,000	\$ 500,000
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 2,706,931	\$ 2,706,931	\$ 2,706,931
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (4,513,760)	\$ 4,484,309	\$ 1,803,167
BEGINNING BALANCE	\$ 84,648,372	\$ 80,134,612	\$ 84,618,921
CURRENT-YEAR ENDING BALANCE	\$ 80,134,612	\$ 84,618,921	\$ 86,422,088
COMPONENTS OF ENDING BALANCE:			
Nonspendable Reserves (9711-9719)	\$ 260,065	\$ 260,065	\$ 260,065
Restricted Reserves (9740)	\$ 21,139,469	\$ 11,281,856	\$ 4,536,320
Stabilization Arrangements (9750)	\$ -	\$ -	\$ -
Other Commitments (9760)	\$ 24,063,226	\$ 40,088,771	\$ 48,926,811
Other Assignments (9780)	\$ 17,261,967	\$ 16,494,114	\$ 16,349,446
Reserve for Economic Uncertainties (9789)	\$ 17,409,885	\$ 16,494,114	\$ 16,349,446
Unassigned/Unappropriated (9790)	\$ -	\$ -	\$ -

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2022-23	2023-24	2024-25
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 348,197,703	\$ 329,882,289	\$ 326,988,918
b.	State Standard Minimum Reserve Percentage for this District	3%	3%	3%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR \$50,000	\$ 10,445,931	\$ 9,896,469	\$ 9,809,668

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Reserve for Economic Uncertainties (9789)	\$ 17,409,885	\$ 16,494,114	\$ 16,349,446
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ -	\$ -	\$ -
c.	Special Reserve Fund (Fund 17) Budgeted Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$ -	\$ -	\$ -
g.	Total Available Reserves	\$ 17,409,885	\$ 16,494,114	\$ 16,349,446
h.	Reserve for Economic Uncertainties Percentage	5%	5%	5%

3. Do unrestricted reserves meet the state minimum reserve amount?

2022-23

Yes

☒

No

☐

2023-24

Yes

☒

No

☐

2024-25

Yes

☒

No

☐

4. If no, how do you plan to restore your reserves?

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 6, Page 1 (i.e., increase was partially budgeted), explain the variance below:

N/A

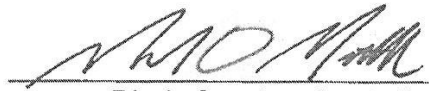
6. Please include any additional comments and explanations of Page 4 as necessary:

N/A

L. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

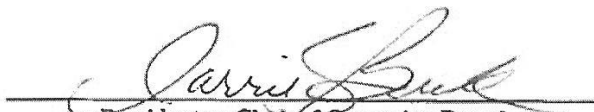
The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.



District Superintendent (or Designee)
(Signature)

8/9/2022

Date



President or Clerk of Governing Board
(Signature)

8/9/2022

Date

David Giordano, Assistant Superintendent, Business Services
Contact Person

714-985-8419

Phone

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the District Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of the Placentia-Yorba Linda School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Placentia Yorba Linda Unified School District - California School Employees Association, Chapter 293 (CSEA), during the term of the agreement from July 1, 2021 to June 30, 2023.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

<u>Budget Adjustment Categories:</u>	<u>Budget Adjustment Increase (Decrease)</u>
<u>Revenues/Other Financing Sources</u>	<u>-</u>
<u>Expenditures/Other Financing Uses</u>	<u>-</u>
<u>Ending Balance Increase (Decrease)</u>	<u>-</u>

N/A ☒ (No budget revisions necessary)



District Superintendent
(Signature)

8/9/2022

Date



Chief Business Officer
(Signature)

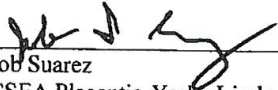
8/9/2022

Date

The District and CSEA negotiation teams have fully negotiated the terms of the 2021-2022 Reopener Tentative Agreement and have agreed to conduct the CSEA ratification vote on the options contained herein subject to the final approval of the Board of Education.


Signed on July 13, 2022

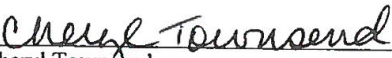
For CSEA and its Placentia Yorba-Linda Chapter 293:



Job Suarez
CSEA Placentia-Yorba Linda
Chapter 293 President


Levi Lamoreaux
CSEA Labor Relations Representative

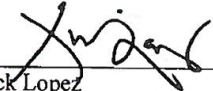

Emiliano Uranga
CSEA Labor Relations Representative



Sue Puch
Negotiating Team Member


Cheryl Townsend
Negotiating Team Member


Carlos Chiang
Negotiating Team Member

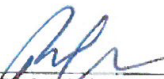
For the Placentia-Yorba Linda Unified School District:


Rick Lopez
Placentia-Yorba Linda USD
Assistant Superintendent, Human Resources


Nancy Blada
Negotiating Team Member


Olivia Young
Negotiating Team Member


Dave Giordano
Negotiating Team Member


Richard Jimenez
Negotiating Team Member


Brenda Hohnstein
Negotiating Team Member

ARTICLE XII: GENERAL PERSONNEL PROVISIONS TENTATIVE AGREEMENT

TENTATIVE AGREEMENT

BETWEEN

THE CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION

AND ITS PLACENTIA-YORBA LINDA CHAPTER 293

AND

THE PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT

ARTICLE XII: GENERAL PERSONNEL PROVISIONS**Section 12.1 Vacancy**

When a position becomes vacant or a new position is created by the District, the District shall notify the Chapter President or her/his designee via email within five (5) days of such notice. This notice shall include the following information: the name of the person who held the position, the number of hours, shift start and stop time, monthly category, worksite, effective date of vacancy, and the District's plan to fill the position.

12.1.1 The District shall attempt to fill vacancies in the following order:

- a. Transfer requests within the same classification and same hours as outlined in 12.7.
- b. Voluntary Demotion within the same classification or in another classification within the same series with a lower maximum salary as outlined in 12.7.2.
- c. Promotions as outlined in 12.10.

12.1.2 The District has sixty (60) days to fill such vacancy via the Transfer, Promotional, or Posting process as outlined in this section.

Section 12.2 Vacancy Announcement

When a vacancy exists, which has not been filled via the transfer process, the District shall create a vacancy announcement. **Each vacancy announcement shall be posted for a minimum of six (6) days. No posted vacancy shall be filled prior to the closing date.** The District shall email the Chapter President and/or designee **and the "All Classified Email" address** at the time of posting, ~~and ensure the vacancy announcement is posted at the following locations:~~

- 1.) ~~Each school or worksite~~

ARTICLE XII: GENERAL PERSONNEL PROVISIONS TENTATIVE AGREEMENT

~~2.) District central office~~

~~3.) District website~~

~~4.) All Classified Email~~

12.2.1 Each vacancy announcement shall include:

1. Anticipated location
2. Number of Hours per day with anticipated start and end times
3. The specific days per week and months per year
4. The number of positions open
5. The job title and qualifications per the agreed upon description
6. The salary range including any stipends/differentials
7. The closing date after which applications for the vacancy will no longer be accepted
8. The total number of paid days within a fiscal year
9. The corresponding work calendar number
10. "All previously submitted transfer request forms have been considered"
11. "Interviews will begin with permanent internal applicants at least five (5) days before non-bargaining unit members"

Section 12.3 Interview Process Posting of Vacancies

12.3.1 Initial interviews for a posted vacancy shall begin within twenty-one (21) days after the closing date of the posting.

~~The District shall inform interested unit members regarding vacancies via the posting in the Personnel Office and the District web site.~~

~~12.3.2 Each vacancy announcement shall be posted for a minimum of six (6) days. No posted vacancy shall be filled prior to the closing date.~~

~~12.3.3 Upon written request to the Personnel Human Resources Department Office, unit members who are or will be on leave during the posting period will be sent, by first class mail or email (at the discretion of the unit member), a copy of the vacancy announcement on the date the vacancy is posted.~~

Section 12.4 Selection of Candidate

12.4.1 Unit members who have filed for posted vacancies shall have their application papers screened by the Personnel Human Resources Department prior to the scheduling of interviews.

ARTICLE XII: GENERAL PERSONNEL PROVISIONS TENTATIVE AGREEMENT

12.4.2 Applicants who are current unit members serving in the same class (job title) will be provided the opportunity to interview for such openings.

12.4.3 A "List of Criteria" based on the job description will be established for each classification by the Human Resources Personnel Department. Applicants will be screened for an interview based upon this list of criteria.

12.4.4 Upon request, the "List of Criteria" used to determine applicants selected for an interview will be made available, within one (1) day of the request, to the Chapter President and his/her designee. The criteria used to determine applicants selected for an interview will also be provided.

12.4.5 Applicants who are selected pursuant to Section (12.4.1) shall be interviewed by a panel of District employees referred to as the Interview Panel except in those incidences when only one internal candidate has applied. In this situation, the candidate may be selected without an interview.

12.4.6 ~~Initial interviews for a posted vacancy shall begin within twenty one (21) days after the closing date of the posted.~~

12.4.6 ~~12.4.7~~ Unit members shall be given a reasonable amount of release time to participate in the interview process which would take into consideration the amount of time to travel from their assignment if they are in work status during the scheduled time for an interview.

Section 12.5 Reference Checks

All reference checks shall be conducted by an Administrator, Manager and/or confidential employee of the Human Resources Personnel Department using the reference check form (See Appendix C).

Section 12.6 Notification

12.6.1 The Chapter President and/or his/her designee shall receive a list of all bargaining unit members who have submitted applications prior to the scheduling of interviews.

12.6.2 Unit members not selected for an interview shall be notified in writing prior to interviews being scheduled for the vacancy in which they applied.

12.6.3 Within ~~ten (10)~~ twelve (12) days following completion of the initial interview, the Human Resources Office shall notify in writing all unit member applicants of their standing. **No external candidate shall be interviewed until all internal candidates have been notified.**

12.6.4 The Chapter President or her/his designee shall be notified of the name of the candidate selected for the relevant position prior to said candidate beginning the new position.

ARTICLE XII: GENERAL PERSONNEL PROVISIONS TENTATIVE AGREEMENT

12.6.5 If an internal candidate who is selected for a position voluntarily vacates the position within the first two (2) weeks, the District may select another internal candidate who interviewed for the position and moved forward to reference checks. The internal candidate who voluntarily vacates the position within the first two (2) weeks shall be returned to the former classification.

Section 12.7 Unit Member-Initiated Transfers

12.7.1 Any unit member desiring transfer shall submit the classified transfer form on the current District electronic system. The request shall include a statement of the unit member's current assignment, current hours, assignment preferences and experience including training. The transfer request may be made for a specific vacancy or the transfer pool. Transfer pool requests shall be maintained until the employee accepts a transfer or the duration of the current fiscal year, which shall end at the close of business on June 30th.

12.7.1.a All unit members who submit transfer requests shall be considered for the vacancy and may be interviewed. **When only one (1) transfer candidate has applied, the candidate may be selected without an interview.**

12.7.1.b The following criteria shall be used in consideration of transfer requests:

1. The qualifications, including the experience and recent training of the unit member compared to those of other candidates.
2. If all the above qualifications are equal, seniority shall be the determining factor.

12.7.1.c Any interviews conducted for unit-member initiated transfers shall include a CSEA interview panel member.

12.7.1.d The unit member requesting transfer shall be notified within ten (10) days of the decision.

12.7.1.e The unit member selected shall be given written notification specifying the location, rate of pay, hours, starting date, immediate supervisor, and work calendar of the position.

12.7.1.f CSEA shall be provided a copy of all transfer requests no later than the fifth (5th) of every month.

12.7.1.g If a unit members is denied a specific transfer request, they may request a meeting with the manager of the Human Resources Department to discuss their request. In an effort to assist unit member transfer opportunities, the specific reason(s) for being denied a transfer shall be provided to the unit member upon written request within five (5) days of being notified of a transfer denial.

12.7.1.h A unit member shall not be subject to any penalties for declining a transfer.

ARTICLE XII: GENERAL PERSONNEL PROVISIONS TENTATIVE AGREEMENT

~~12.7.1.i All employees who submit a valid transfer request may be interviewed per section 12.1.1.~~

12.7.2 Voluntary Demotion

Unit members with permanent status may request a demotion to a position in their same class or in another classification within the same series **or a position previously held with a lower maximum salary.** The unit member shall be placed at the same step in the new salary range, with no change in the anniversary date (step increase date). Voluntary demotions shall be considered after transfer applicants.

12.7.2.a Unit members who request a voluntary demotion in the same series **or a position previously held** will be considered before promotional applicants for that vacancy and may be interviewed. All voluntary demotions that are not within the same classification will be considered with promotional applicants and may be interviewed. **When only one (1) candidate has applied, the candidate may be selected without an interview.**

Section 12.8 District-Initiated Transfer

When District transfer of a specific unit member is pending, notice of transfer will be made in writing to the unit member not less than five (5) days prior to the effective date of transfer unless an emergency exists. Following the written notification which specifies the reasons for the transfer, a conference concerning the reasons for the transfer will be held if requested by the unit member. Transfers may be affected across class series provided that the unit member has the necessary qualifications for the position, and the salary range for the position is the same as that for which the unit member is serving. When the District initiates a transfer of employees that results in a split assignment between two or more sites, the employee with the least seniority within the job classification among the affected sites will be subject to transfer.

Section 12.9 Medical Transfers

The District may give alternate work, when the same is available, to a unit member who has become medically unable to satisfactorily perform his/her regular job class duties until the unit member is able to resume normal duties.

Section 12.10 Promotions

12.10.1 Applicants who are unit members and possess the necessary qualifications shall be given first consideration for any vacant classified position which can be considered a promotion by submitting **a** written application to the Human Resources Office within the time period specified on the vacancy announcement.

ARTICLE XII: GENERAL PERSONNEL PROVISIONS TENTATIVE AGREEMENT

12.10.2 Applicants who are current unit members serving the same class (job title) will be provided the opportunity to interview for such openings.

12.10.3 All permanent bargaining unit members applying for promotional opportunities selected for an interview shall be interviewed at least five (5) days before non-bargaining unit employees and substitute employees are interviewed for the promotional opportunity.

12.10.4 Unit members who are serving in a probationary period with the District will not be considered for promotional opportunities as described within this article. This provision shall not apply to members laid off from the District or facing position elimination as authorized by the District's Governing Board.

12.10.5 Promotional Order

Any unit member, who files for the vacancy during the posting period and meets the qualifications, as determined by the District, shall be promoted into the vacant position. If two (2) or more bargaining unit members who file have equal qualifications, the bargaining unit member with the greatest bargaining unit seniority shall be the one promoted.

12.10.6 Salary Placement

A promoted unit member shall be placed on the salary schedule in a range which will result in at least a one (1) step increase above his/her present position. The exception to this would occur when a unit member is on step five (5) of the current salary schedule and the promotion is to the next range. In this instance, the unit member shall be placed on step five (5) in the new range.

12.10.6.a Upon verification of prior experience and skill, a promoted unit member may be placed on a step higher than Step 2.

12.10.7 Return to Former Class

If the unit member is unsuccessful during the promotional probationary period in the higher class to which promoted, the unit member shall be returned to the former classification.

12.11 Mutual Exchange of Position

A unit member with permanent status may initiate an exchange of assignment for one school year providing there is agreement with the involved site, Human Resources administrators and the exchange unit members. Unit members may request an exchange provided both unit members have the same classification, same work calendar and the same number of hours per day. After a six month trial period all parties will meet and assess if the exchange of assignment shall become permanent.

ARTICLE XII: GENERAL PERSONNEL PROVISIONS TENTATIVE AGREEMENT

Section 12.12 Career Ladder

The following job classes are considered a Job Family or Career Ladder:

Grounds Keeper I/II

Accounting Technician I/II

Benefit Technician I/II

Advancement on the Career Ladder from Level I to Level II shall take place upon the satisfactory completion of the following criteria:

- a. Unit member has been employed in a level I position for eighteen (18) consecutive months not including absences or breaks in service which exceed one (1) month.
- b. Unit member receives an average rating of three (3) on his/her performance evaluation.

The process for advancement on the career ladder will be as follows:

12.12.1 After eighteen (18) months employment in a level I position, the District will send notification to the immediate supervisor and unit member stating that the unit member is eligible for consideration of advancement on the career ladder.

12.12.2 The immediate supervisor will within ten (10) days conduct a written evaluation, meet with the unit member and forward the evaluation to the Human Resources office.

12.12.3 The Human Resources office will, within ten (10) days, consider the proposed career ladder advancement and recommend approval or denial based on the established criteria described herein.

12.12.4 If approved by the Board of Education, the career ladder advancement will become effective in ten (10) days. The immediate supervisor, unit member, and CSEA shall be notified of the action within ten (10) days. The unit member's salary will reflect the new position range in the career ladder, but will retain the same step. The anniversary date will be consistent with the effective date of the career ladder advancement.

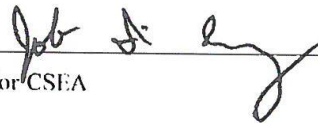
12.12.5 Any unit member who receives career ladder advancement will be subject to the provisions of section 12.10.7.

12.12.6 In the event a unit member is denied career ladder advancement or is unsuccessful during the first three (3) months of advancement, the unit member may submit another request in no less than six (6) months.

ARTICLE XII: GENERAL PERSONNEL PROVISIONS TENTATIVE AGREEMENT

Section 12.13 Other Provisions12.13.1 Grievances Relating to Personnel Provisions

The hiring process for bargaining unit member positions shall be postponed, placed on hold, and/or cancelled in cases when the CSEA Chapter and/or individual member files a grievance pertaining to the hiring process. The District shall not select a candidate, repost position, and/or begin new recruitment until that grievances has been resolved.


For CSEA

05/25/22
Date


For CSEA Labor Relations Representative

5/25/2022
Date


For Placentia-Yorba Linda School District

5/25/22
Date

TENTATIVE AGREEMENT
BETWEEN THE
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS PLACENTIA-YORBA LINDA CHAPTER 293
AND
THE PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT

ARTICLE XV: Training

Section 15.1

In-service training occurring during the regular working hours of the unit member shall result in no loss of wages or benefits to the unit member. Employees shall receive release time from their regular assignment and/or be paid their regular rate of pay for all hours in excess of their normal scheduled hours. No unit member shall be required or approved to receive training for a job duty not specified in the unit member's job description or reasonably related to the unit member's job description. Unit members required to attend training outside of their regular working hours shall be paid their regular rate of pay, **or overtime if applicable.**

15.1a Classification Specific In-Service Training

The District shall provide one (1) annual in-service trainings for all unit members, in accordance with the provisions of Educational Code Section 45391, which shall be related to unit members' specific job duties and responsibilities and/or District initiatives.

15.1b Special Education Aide I, Special Education Aide I – Bilingual, Special Education Aide II, Special Education Aide II – Specialized, Special Education Aide III, and Instructional Handicap Technicians, shall have their work calendar modified to exchange the non-student work day to be a day prior to the beginning of the students' calendar. In-service training specific to their job duties will be offered during this day.

15.1c Workplace Safety In-Service Training

The District shall provide one (1) an ~~annual~~ ~~18-hour~~ in-service training for all unit members related to safety at their site.

Section 15.2

The District shall provide release time and pay the costs of training activities specifically

approved by the District. District required training provided after the unit member's regular working hours will be compensated at the appropriate rate of pay. Employees will be reimbursed per Article 18 sections 18.8, 18.10 and 18.11 of this agreement.

15.2a Conference/Training Request Process

The unit member or the District may initiate a request to attend a conference or training per established guidelines. Guidelines and Conference Meeting/Travel Request form shall be found in Appendix J of the contract, the Human Resources Department, and on the District website.

15.2b

The District will provide the Association with the anticipated training and associated costs of the training for the subsequent year during negotiations. The District will provide the Association with the training and associated costs of the training for the current year during negotiations. On or before the training agenda is finalized each year, the Association will consult with the District regarding pertinent training topics for Classified employees.

Section 15.3 Transportation

The District renewal program and "chargeable time" as described in section 17.13.11 shall include only time spent in renewal classes, necessary behind-the-wheel training and travel and testing time for the "behind-the-wheel" and written test required by the California Highway Patrol.

15.3a

Unit members shall be in a paid status for only one (1) renewal class, it's accompanying "behind-the-wheel" training and one (1) "behind-the-wheel" and written test for the California Highway Patrol during the one (1) year prior to the expiration of their bus driver certificate.

15.3b Training

Unit members shall be compensated at their regular rate of pay for time used to complete CHP Driver Certification requirements, not to exceed 6 hours of pay.

15.4 Professional Growth

A Professional Growth Program will be designed to provide an opportunity for professional growth for classified employees through continuing education. It is intended to recognize an employee's voluntary effort to increase his/her general and/or specific value to the District.

15.5 Other Training

District designated training will be paid for by the District and will be provided to unit members while the employee is in paid status.



For CSEA

05/06/22

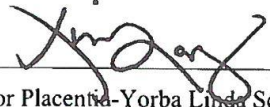
Date



For CSEA Labor Relations Representative

5/6/2022

Date



For Placentia-Yorba Linda School District

5/6/2022

Date

TENTATIVE AGREEMENT

between the

Placentia-Yorba Linda Unified School District

and the

California School Employees Association

and its

Placentia-Yorba Linda Chapter #293

ARTICLE XVII: HOURS OF EMPLOYMENT**Section 17.1 Workweek**

The workweek shall consist of five (5) days, eight (8) hours per day and forty (40) hours per week. This section shall not bar the District from establishing a workday of less than eight (8) hours or a workweek of less than forty (40) hours for its part-time unit members.

17.1.1 Summer Workweek Options

17.1.1.1 - Bargaining unit members who are working during the summer months shall have the option of either working a four (4)-day/ten (10)-hour per day workweek schedule (4/10 schedule) or maintain their regularly scheduled hours. The 4/10 schedule shall not be an option for members in the classification of Child Care Teacher I, Child Care Lead Teacher and Hourly/Monthly Language Development Asst. – Assessment Center. Bargaining unit members shall let their immediate supervisor know of their decision no later than June 1st of every year.

17.1.1.2 - Bargaining unit members choosing a 4/10 schedule who have a regular schedule of eight (8) hours per day for five (5) days per week shall work ten (10) hours per day for the first four (4) days of the week. Members shall choose from one of the following shifts:

Shift Hours	Meal Period Duration
6:00 a.m. – 4:30 p.m.	½ hour
6:00 a.m. – 5:00 p.m.	1 hour
6:30 a.m. – 5:00 p.m.	½ hour

6:30 a.m. – 5:30 p.m.	1 hour
7:00 a.m. – 5:30 p.m.	½ hour
7:00 a.m. – 6:00 p.m.	1 hour
7:30 a.m. – 6:00 p.m.	½ hour

Additionally, a unit member may work an arranged shift outside of the ones listed with approval of their immediate supervisor and the Human Resources Department.

17.1.1.3 - Bargaining unit members choosing a 4/10 schedule who have a regular schedule of less than eight (8) hours per day shall have their shift hours equally distributed within the first four (4) days of the week. Start and stop time of shift for each day shall be mutually agreed upon by the employee and the supervisor. In the event that a member and her/his supervisor are unable to schedule a mutually acceptable shift, the affected employee and supervisor shall meet with the Assistant Superintendent of Human Resources (or designee) and a representative of CSEA to resolve the issue.

17.1.1.4 - Plant Coordinators and Custodians shall mutually agree and coordinate their start and stop times with the other custodians at their site. In the event that members are unable to mutually coordinate their schedules, the employees shall meet with the Custodial Supervisor to resolve the issue. In the event the Custodial Supervisor is unable to resolve the matter, the affected employees and supervisor shall meet with the Assistant Superintendent of Human Resources (or designee) and a representative of CSEA to resolve the issue.

17.1.1.5 - Independence Day Week

a. During the week Independence Day is observed as a paid holiday, unit members who have elected to work the 4/10 schedule have the option to work three (3) ten (10) hour days and be permitted to submit a time exception for two (2) hours from the employee's eligible accruals.

b. Unit members also have the option to work 4 days at their regularly scheduled eight (8) hour work day for the week.

17.1.1.6 - Human Resources shall provide bargaining unit members the start and end date of their optional 4/10 schedule within the first two (2) weeks of April of each year. Should any issue arise with the start and end date of a bargaining unit members' 4/10 schedule, the affected employees and supervisor shall meet with the Assistant Superintendent of Human Resources (or designee) and a representative of CSEA to resolve the issue.

17.1.1.7 - Bargaining unit members choosing a 4/10 schedule shall be compensated for any Vacation and/or Leave time taken during the specified time period at ten (10) hours per day or for the appropriate

number of hours they would have worked for that day as per the 4/10 schedule.

17.1.1.8 - Bargaining unit members working a 4/10 schedule, who work ten (10) hours per day, shall be provided with a twenty (20) minute rest period within the first five (5) hours of his/her scheduled day and a twenty (20) minute rest period within the second five (5) hours of his/her scheduled day. Unit members working less than ten (10) hours per day shall be provided one (1) fifteen (15) minute rest period for each full four (4) continuous hours of work per day.

17.1.1.9 - Overtime for bargaining unit members choosing a 4/10 schedule, whose average workday without a 4/10 schedule is four (4) hours or more per day, shall be defined as any time required to be worked in excess of ten (10) hours in any one day or in excess of forty (40) hours in any calendar week, or the fifth, sixth, or seventh day following the commencement of the workweek. Overtime for bargaining unit members choosing a 4/10 schedule, whose average workday without a 4/10 schedule is less than four (4) hours per day, shall be defined as any time required to be worked in excess of ten (10) hours in any one day or in excess of forty (40) hours in any calendar week, or the sixth or seventh day following the commencement of the workweek. Compensation under this section shall be consistent with Section 17.4 of this agreement.

Section 17.2 Workday

The District shall designate for each unit member the length of the workday, the specific days of the week, number of paid days per year, and the months per year for each position or assignment in the bargaining unit.

17.2.1 Workday: Increase in Assignment

In the Classifications of Child Care Teacher I, Food Service Worker and Special Education Aide I, II, or III a permanent increase in a daily shift not exceeding 3.95 total hours may be proposed to CSEA in order to negotiate changes prior to an offer being made to a permanent unit member. Such ~~ans~~ increase in hours will be considered an increase to their base assignment, and their permanent hours shall be changed with no effect on their position seniority date.

Section 17.3 Overtime

The District may extend the workweek or workday on an overtime basis. Overtime for a unit member whose average workday is four (4) hours or more is defined as any time required to be worked in excess of eight (8) hours in any one day or in excess of forty (40) hours in any calendar week, or the sixth or seventh day following the commencement of the workweek. Overtime for a unit member whose average workday is less than four (4) hours per day is defined as any time required to be worked in excess of eight

(8) hours in any one day or in excess of forty (40) hours in any calendar week, or the seventh day following the commencement of the workweek.

Section 17.4 Overtime Compensation

17.4.1 - The unit member shall be compensated at one and one-half times the unit member's regular rate of pay or given compensating time off equal to one and one-half times the hours of overtime worked.

17.4.2 - Compensating time off shall be taken within twelve (12) calendar months following the date on which the overtime was worked.

17.4.3 - Compensatory time shall be recorded by the unit member and initialed by the supervisor as accumulated or taken on the appropriate payroll time report form.

17.4.4 - The unit member may request either overtime pay or compensating time off.

17.4.5 - Compensating time off shall be requested at least two (2) days in advance and shall be granted unless it is disruptive to the operation of the department.

Section 17.5 Rest Periods

17.5.1 - The unit member will be provided one (1) rest period of fifteen (15) minutes duration for each full four (4) continuous hours of work per day. The unit member and site supervisor will mutually agree on when the rest period shall occur.

17.5.2 - The rest period shall not be used to lengthen the lunch period or shorten the workday.

Section 17.6 Meal Period

17.6.1 - The unit member whose workday exceeds five (5) hours will be provided a duty-free meal period of not less than thirty (30) minutes nor more than sixty (60) minutes. Meal periods in excess of sixty (60) minutes may be scheduled with mutual written consent between the unit member and the immediate supervisor. The duty-free meal period is not a part of the regular workday.

17.6.2 - All work assignments of more than five (5) consecutive overtime hours shall include an unpaid meal period of thirty (30) minutes unless waived by mutual consent of the unit member and the immediate supervisor.

17.6.3 - A unit member required to work during his/her meal period shall receive overtime compensation for the meal period.

Section 17.7 Flextime

At the request of the unit member, with approval of the immediate supervisor and approval of the Superintendent or designee, a work shift may be scheduled with starting and stopping times different from the established workday for the department. Any unit member requesting a variance in his/her work shift

must submit his/her request in writing on the flextime request form (Appendix G), specifying the starting and stopping time, rest period and length of lunch break to the immediate supervisor or site administrator. Unit members shall be notified of the status of their flextime request in writing in no more than 10 days of initial request. If the flextime request is denied, the employee may appeal the decision with the Assistant Superintendent of Human Resources or designee. Approved flex time shift variances revert back to the shift as hired at the end of each school year.

Section 17.8 Call Back Time

A unit member called back to work after completion of the unit member's regular assignment shall be compensated for a minimum of three (3) hours of work at the appropriate rate of pay.

17.8.1 On-Call Time

Unit members asked to monitor a district issued communication device outside of their normally scheduled working hours shall be compensated for this work as On-Call Time. On-Call time shall be compensated at a minimum of two (2) hours of overtime pay at the appropriate rate of pay per day. In the event a unit member is called back to work during the on-call time period, they will be compensated at minimum an additional one (1) hour of overtime pay. For each additional time a unit member is called out, they will be compensated as stated in section 17.9.

Section 17.9 Call In Time

A unit member called in to work on any day other than the unit member's regularly scheduled workday shall be compensated for a minimum of three (3) hours of work at the appropriate rate of pay.

Section 17.10 Service Days

Teacher/parent conference day, in-service days, or other such specifically designated service days that occur within the regular work year of unit members are considered regular work days for those unit members.

Section 17.11 Standby Time

Unit members who are required to stand by (time not worked) for subsequent duty without being released shall be entitled to the appropriate rate of pay during the standby time.

Section 17.12 Additional Assignment

17.12.1 - When work normally and customarily performed by unit members is required to be performed at times other than during the regular September - June student school year, the work shall be assigned to unit members in the appropriate classification(s) as provided in this section.

17.12.2 - A unit member who accepts a summer school assignment or works in excess of the stated months

in accordance with the provisions of this section shall receive, on a pro rata basis, no less than the compensation and benefits applicable to that classification during the regular academic year.

17.12.3 – Assignments made beyond the regular school year, except as identified in the Maintenance and Facilities Department in 17.12.6 below, will be made with consideration given to student needs, unit member availability, training and skills. If two applicants have equal standing using the above criteria, seniority will be the determining factor.

17.12.4 – Unit members temporarily working in a lower class shall be compensated at step five (5) of the lower classification range. In no case will the compensation be greater than the unit member's regular rate of pay.

17.12.5 – Upon the District's determination of the need for work to be performed beyond the regular school year (except additional work in the Transportation Department or Maintenance Department which is assigned as per Section 17.13 and 17.12.6), such opportunities shall be posted prior to May 30th of each year as described below. The Chapter President and/or he/his designee may request to review summer assignments.

- a. Interest forms for the opportunity to apply for additional assignments shall be provided to all unit members with consideration being given to unit members working in the applicable classifications first and consideration given to unit members working outside the applicable classification second. If additional assignments are available after being offered to members in the applicable classification, then such opportunities shall be posted at each work site and emailed to all members.
- b. Interest forms will be posted on the District website, at the school/department work site, and provided to each unit member via district email and individual mailbox.
- c. Interest forms will be submitted to the Human Resources Office by the deadline indicated on the form. Upon verification of seniority, the interest forms will be released to department managers to begin the selection process.
- d. All selections and notifications to employees will be completed within ten (10) days of the deadline indicated on the interest form.

17.12.6 - The assignment of additional work in the Maintenance and Facilities Department shall be made among unit members submitting interest forms utilizing the following factors in the following order: availability, seniority, and any documented attendance abuse as defined in the parties Memorandum of Understanding dated January 19, 2006. If the District has concern with an applicant's work performance as documented by their immediate supervisor, they shall contact the CSEA Chapter

President to discuss the applicant and assignment prior to making the assignments. Such opportunities shall be posted prior to May 30th of each year.

a. For the 2021-22-20-21 school year, additional work in the Maintenance and Facilities Department shall be provided to unit members in accordance with the Memorandum of Understanding located in Appendix K.

~~Should the District determine the need for the assignment of additional short term work in the Maintenance and Facilities Department shall be made among unit members may submitting interest forms utilizing the following factors in the following order: availability, seniority, and any documented attendance abuse as defined in the parties Memorandum of Understanding dated January 19, 2006 (Appendix F). If the District has concern with an applicant's work performance as documented by their immediate supervisor, they shall contact the CSEA Chapter President to discuss the applicant and assignment prior to making the assignments. Such opportunities shall be posted prior to May 30th prior to May 30th for no less than ten (10) business days, ending no later than March 20th of each year. The unit member shall express their intent to work in the department by submitting an interest form during this posting period.~~

~~a. For the 20-21 school year, additional work in Maintenance and Facilities Department shall be provided to unit members in accordance with the Memorandum of Understanding located in Appendix K.~~

~~17.12.6 a. Unit members shall bid on assignments based on a Saturday, based on seniority, on the first Saturday in April at 9:00 a.m. by seniority on April 10, 2021 at 9:00 a.m. If a unit member is not in attendance or late, they will not be eligible to participate in the bidding process.~~

~~17.12.6 b. After the bidding process, if there is an opening, the next most senior member interested in the assignment who has not previously bid and been given a summer assignment will be eligible by seniority for short term summer work. Such assignments shall be posted five (5) days after the bidding process.~~

~~17.12.6 c. Unit members with any documented attendance abuse as defined in the parties' MOU dated January 19, 2006 (Appendix F) may not be eligible to bid.~~

~~17.12.7 -- It is recognized that Saturday School sessions increase the workload on custodial staff, including safety and sanitary requirements. The district shall provide adequate hours to custodial staff to perform the required additional work. The intent of this section is to alleviate additional workload on custodial staff, maintain legally required safety and sanitary conditions for students, and ensure that unit members~~

are assigned to perform unit work.

17.12.8 – Unit members working less than twelve (12) months shall be allowed to work available additional assignments they are eligible for during Winter Break and/or Spring Break and will not be required to use their vacation time identified in Article XXI, Section 21.3.1.

Section 17.13 Driving Assignments

17.13.1 - Routes will be established by the District. Routes will be bid on by seniority. Drivers with the highest bargaining unit seniority shall have first choice of routes. Only a driver meeting the qualifications required to drive the size and type of vehicle required for a specific route can bid on said route. It is understood and agreed that the District may make changes in the above assignments as necessary. The Association shall be notified of the change(s) prior to the effective date.

17.13.2 - All bus drivers shall be provided with an average of six (6) hours of work each day (a monthly average) during the regular school year.

17.13.3 - Initial route assignments will be posted for bidding at least three (3) days prior to the bid. Written notice of the actual date, time and location of bidding shall be sent to drivers no less than ten (10) days prior to the actual posting of established routes.

17.13.4 - Trip assignments that occur on regular school days (Monday through Friday) shall first be used to provide drivers with the six (6) hour guarantee on a monthly average. Trips not needed to provide the shall be offered to available drivers on a seniority basis with consideration given to the convenience of the District, overtime hours, and, in the opinion of the District, the capability of the driver to perform the specific requirements of the assignment. Any driver who accepts a trip assignment above the six (6) hour guarantee and then returns the trip to be redispached shall lose his/her next assigned trip. The single exception to this shall be if the trip is returned as a result of an approved absence per Article XIV LEAVES. For the purposes of this section, the personal necessity days outlined in section 13.4.1d shall not apply.

17.13.5 - Trip assignments that occur on Saturday, Sunday or Holidays shall be offered to the driver with the highest seniority with consideration given to the ability of the driver and the required bus. There will be a limit of one (1) trip per driver per day. In the event there are more assignments than drivers on a given day, the remaining assignments will be distributed on the basis of seniority.

17.13.6 - The driver shall be responsible for maintaining the security of the vehicle and remain available to the group for the duration of the standby time except during meal periods and rest time. During these times, the driver is responsible for properly securing the vehicle.

17.13.7 - If an assignment requires an overnight stay, the driver shall be paid for actual driving time plus standby time on the first day and for actual driving time plus standby time or eight (8) hours, whichever is greater, for subsequent days of that assignment. Lodging and meals shall be provided for the driver.

17.13.8 - Sign-On/Bus Check Out - Drivers who have not previously checked out the vehicle assigned to them, shall sign on thirty (30) minutes prior to leaving the yard for the purpose of bus check out. Subsequent runs with the same assigned vehicle shall sign on fifteen (15) minutes prior to destination time.

17.13.9 - ~~Layover~~Lay-Over/Return Trips - Drivers required to stand by for a run which is to begin within forty-five (45) minutes may, at the driver's election, remain in paid status. If the driver elects to stay in paid status, layover ~~lay-over~~ time shall be used for paperwork, bus cleaning or additional assignments.

17.13.10 - Sign-Off Time

A.M.: Fifteen (15) minutes after dropping off the last students at school. P.M.: Fifteen (15) minutes after returning to the yard. Time to be used for paperwork, sweeping bus and bus lock-up.

17.13.11 - The District shall provide the opportunity for the yearly bus driver certificate renewal. Drivers participating in the District renewal program shall be paid at the appropriate rate of pay for all time charged toward renewal of their certificate. Drivers wishing to upgrade their certificate to include another bus classification shall be provided with a maximum of 20 hours of training and shall be compensated at their regular rate of pay. The training will take place during the regular work day.

Section 17.14 Overtime in Maintenance

Overtime opportunities in the Maintenance and Facilities Department shall be distributed among unit members utilizing the following factors in the following order; required skills and seniority within the Department. To determine which unit members possess the "required skills" listed in 17.14 above, prior to offering overtime, the supervisor shall first identify the specific tasks of the assignment. The supervisor will then determine which classifications will perform the overtime by reviewing the job descriptions. All permanent employees serving in the identified classifications shall be determined to have the "required skills."

Upon the supervisor's determination of the classifications that will perform the overtime, the supervisor shall post a notice of the overtime for a minimum of forty-eight (48) hours unless there is an emergency. Such notice shall include the following: (1) the specific overtime task; (2) the name of the classifications to perform the work; (3) the estimated duration of the assignment, including the number of days and the number of hours of overtime work; (4) the number of employees needed to perform the overtime; (5) and

the dates of the assignment. Upon request, copies of such notices shall be made available to the Chapter President.

To further effectuate the assignment of overtime in maintenance, the parties agree that the employee who has identified his/her interest on such posted overtime notices with the highest seniority in the department shall receive overtime work. In the event that this employee is unable to complete the assignment, then the task will be offered to the employee on the list with the next highest seniority in the department.

In the situation where the supervisor determines that the work requires demands such high skills, that only certain employees within specified classifications would be able to do the work, notice will immediately be given to the Chapter President. This notice will give the Chapter an explanation as to why the order of choosing employees, using the factors defined in Section 17.14, were not followed and will identify the specific concern avoided by the supervisor's selection. The Chapter will then have the opportunity to discuss the assignment of these overtime hours with the supervisor.

Section 17.15 Work Calendars

The parties shall meet and begin to negotiate to establish the start and end date for all unit member classifications no later than April 1st. Final approval of the employee work calendar will occur within 30 days of the approval of the student calendar. Once established, work calendars will be posted on the District website and a written notice will be sent to each employee working in the affected positions within ten (10) days.

Any alterations to unit member's work calendar that fell after the end of the normal school year must be negotiated and finalized prior to any implementation of the revised work schedule or announcement to the unit.

Section 17.16 Short-Term and Substitute Hours

17.16.1 – Bargaining unit members who are interested in performing short-term and/or substitute hours shall submit the Short-term and Substitute Hours Form to the Human Resources Office. Members who submit the interest form may be offered substitute and/or short term work, after such work has been offered to members on the re-employment list as per Section 14.3.5.

17.16.2 - Unit members shall *only* not perform short-term work without prior authorization from the site or District manager. ~~a manager,~~

Section 17.17 Employee's Monthly Category

The following shall be the identification of an employee's monthly category as determined by their

individual total number of paid work days:

Total Number of Paid Work Days	Monthly Category
0 – 210	9.5 Month Employee
211 – 215	9.75 Month Employee
216 – 226	10 Month Employee
227 – 231	10.5 Month Employee
232 – 237	10.75 Month Employee
238 – 242	11 Month Employee
243-248	11.25 Month Employee
260 – 261	12 Month Employee


 For CSEA

03/23/22
 Date


 For CSEA Labor Relations Representative

3/23/2022
 Date


 For Placentia-Yorba Linda School District

3/23/22
 Date

ARTICLE XVIII: WAGES – TENTATIVE AGREEMENT

TENTATIVE AGREEMENT

BETWEEN

THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

AND ITS PLACENTIA- YORBA LINDA CHAPTER 293

AND

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT

ARTICLE XVIII: Wages

Section 18.1 Employment Data

18.1.1 - Upon initial employment and upon each change in classification thereafter, each unit member shall be furnished two copies of his/her class specifications, salary data, assignment or work location, probation period end date, and immediate supervisor together with duty hours and the prescribed work week.

18.1.2 - The salary data shall include the annual, monthly or pay period, daily, hourly, overtime, longevity, and differential rate of compensation, whichever are applicable. **In addition, unit member(s) shall be provided information regarding level pay, and anticipated payroll adjustments, if applicable, as projected for the first year of employment.**

18.1.3 - One copy shall be retained by the unit member and the other copy shall be signed and dated by the unit member and returned to the Human Resources Office within fifteen (15) days.

Section 18.2 Initial Placement

18.2.1 - Unit members employed on or after the effective date of this Agreement shall be placed on Step 1 in the appropriate salary range on the current salary schedule.

18.2.2 - Upon verification of prior experience and skills, a new unit member may be placed on a step higher than Step 1.

Section 18.3 Step Advancement

18.3.1 - Step advancement shall occur upon the completion of the initial probationary period and on an annual basis thereafter until the maximum is reached.

18.3.2 - For the purpose of this rule, an appointment made after the fifteenth (15th) day shall be effective **at** the beginning of the next month.

ARTICLE XVIII: WAGES – TENTATIVE AGREEMENT

18.3.3 – Upon return from an unpaid leave of absence, the unit member will be placed on the step and range occupied before the leave started. Time spent on unpaid leave shall not be credited toward the time needed for step advancement.

Section 18.4 Working Out of Classification

Unit members who are required to perform duties which are typically performed by a unit member in a higher class for more than five (5) days in a fifteen (15) calendar day period will have their pay adjusted to reflect a 5% increase over their regular pay. In the event the 5% increase causes the unit member to be paid at a rate greater than the range for the higher class, the % increase shall be reduced to an amount equal to step five (5) of the range of the higher class. In no case will the increase exceed 5%.

Section 18.5 Longevity Increment

Advancement on the schedule below is based on the original date of hire in the District amended by any breaks in service.

Years of Continuous Service	Longevity Increments	Percent (%) of "MAX" Range Step
7	2 ½ %	2 ½ %
10	5%	7 ½ %
13	2 ½ %	10%
15	2 ½ %	12 ½ %
20	2 ½ %	15
25	7½	22 ½%

Section 18.6 Shift Premium

18.6.1 - A shift premium of 3% per hour shall be paid to any unit member assigned on a "regular" full shift starting on or after noon and ending on or before midnight.

18.6.2 - Shift premium shall be paid during the regular school year (September to June) unless a unit member continues to work his/her regular shift during the summer.

ARTICLE XVIII: WAGES – TENTATIVE AGREEMENT

Section 18.7 Split-Shift Premium

A daily split-shift premium of \$2.00 per day will be paid when a break in the workday equals or exceeds 1-1/2 hours. For the purpose of this provision, the premium pay of \$2.00 shall not be exceeded regardless of the number of splits per day.

Section 18.8 Mileage Reimbursement

Unit members required to use their vehicle on District business, including District-approved conferences, shall be reimbursed at the IRS rate for all miles driven on behalf of the District. Claims for mileage reimbursement shall be paid within thirty (30) days following submission.

Section 18.9 Payroll Errors

Any District error resulting in insufficient payment for a unit member shall be corrected, and a supplemental check issued, not later than five (5) days after the unit member provides notice to the payroll department. The District Payroll Supervisor shall send written communication to any unit member affected by an overpayment error and enter into a repayment agreement with the unit member prior to adjusting their payroll.

Section 18.10 Meals

Any unit member who, as a result of an approved work assignment, must have meals away from the District shall be reimbursed not to exceed the IRS Per Diem travel rates provided the unit member submits valid receipts.

Section 18.11 Lodging

Any unit member who, as a result of an approved work assignment, must be lodged away from home overnight shall be reimbursed by the District for the full cost of such lodging provided the unit member submits valid receipts. Where possible, the District shall provide advance funds to the unit member for such lodging.

Section 18.12 Uniforms

The District shall pay the full cost of the purchase or lease of distinctive uniforms, identification badges, and cards specifically required by the District to be worn or used by unit members. When a new unit member is hired, ~~they~~ he/she shall receive ~~three~~ five (5) uniforms from the District. ~~Upon mutual agreement between the unit member and the supervisor,~~ As needed, the District will provide replacement uniforms ~~when necessary.~~ Unit members will maintain and wear the

ARTICLE XVIII: WAGES – TENTATIVE AGREEMENT

uniform provided by the District. Altering uniforms will not be permitted.

Section 18.13 Tools

The District agrees to provide all tools, equipment, and supplies required by the District for performance of the unit member's employment duties.

Section 18.14 Property Loss

The District shall reimburse unit members for actual value, mutually agreed upon by the unit member and manager, of any loss, damage, and/or destruction of clothing or personal property approved for use by the appropriate site manager or supervisor in the course of the performance of duties unless such damage is due to negligence by the unit member. Reimbursement shall be up to \$500.

Section 18.15 Regular Rate of Pay

The regular rate of pay for each position shall be in accordance with the rates established for each class as provided for in Appendix A, which is attached hereto and by reference incorporated as a part of this Agreement. **In the event a unit members performs additional short-term hours and/or substitute hours in a higher classification, they shall be paid the greater of either the unit member's current rate or step one (1) of the higher pay range.**

Section 18.16 Wages

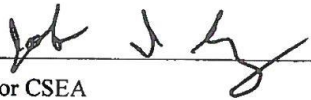
Effective July 1, ~~2021~~ 2020, unit members will receive a **three and a half (3.5%) percent** on-schedule increase over the 2020-2021 Salary Schedule **to become the 2021-2022 Salary Schedule. Additionally, unit members will receive a one-time off salary schedule payment equal to one and a half (1.5%) percent of an employee's annual salary for the 2021-2022 school year after the 3.5% increase listed above is applied to the salary schedule.**

The intent of the parties is to provide compensation equity between employee groups. Should an inequity occur, the District shall confer with CSEA to determine distribution of the difference to unit members.

ARTICLE XVIII: WAGES – TENTATIVE AGREEMENT

18.17 Compensation for Sixth Grade Camp

Employees required to attend the 4 day Sixth grade camp shall be compensated \$457.00. The rate will be pro- rated for partial attendance.



For CSEA

07/13/22

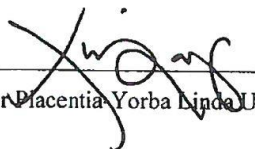
Date



For CSEA Labor Relations Representative

7/13/2022

Date



For Placentia Yorba Linda Unified School District

7/13/22

Date

TENTATIVE AGREEMENT
BETWEEN THE
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS PLACENTIA-YORBA LINDA CHAPTER 293
AND
THE PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT

ARTICLE XXI: VACATIONS

Section 21.1 Eligibility

21.1.1 - Unit members shall earn vacation in accordance with the provisions set forth in this Agreement. Vacation benefits are earned on a fiscal year basis and are awarded at the beginning of consecutive years of District service. Advancement on the schedule below is based on original date of hire in the District amended by any breaks in service.

Consecutive Years of District Service	Work year (months)						
	9.5, 9.75, and 10.0	10.5	10.75	11.0	11.25	11.5	12.0
½ - 5	10.0	10.5	10.75	11.0	11.25	11.5	12.0
6 – 7	10.75	11.25	11.75	12.0	12.25	12.5	13.0
8 – 9	11.75	12.25	12.5	12.75	13.0	13.5	14.0
10	12.5	13.25	13.5	13.75	14.0	14.5	15.0
11	13.25	14.0	14.25	14.75	15.0	15.25	16.0
12	14.25	15.0	15.25	15.5	15.75	16.25	17.0
13	15.0	15.75	16.0	16.5	16.75	17.25	18.0
14	15.75	16.5	16.75	17.5	17.75	18.25	19.0
15	16.75	17.5	17.75	18.25	18.75	19.25	20.0

21.1.2 - Part-time unit members working less than full-time (8 hours per day) shall have vacation prorated in the same ratio that their employment bears to full-time.

21.1.3 - Earned vacation shall not become a vested right until completion of the initial six (6)

months of employment.

Section 21.2 Sick Leave for Additional Vacation Credit

Unit members who use forty percent (40%) or less of sick leave in any one (1) fiscal year shall be granted one (1) additional day of vacation for the following year.

Section 21.3 Vacation Scheduling

21.3.1 - Vacation schedules shall be subject to the approval of the immediate supervisor. Effort shall be made to enable vacation to be taken at times convenient to the unit member and least disruptive to the operation of the District. Unit members working less than twelve (12) months shall take six (6) vacation days during Winter Break and four (4) vacation days during Spring Break. On those years when Winter Break is seven (7) days, unit members shall use a vacation day if it is available. Any additional accrued days may be taken as approved by the immediate supervisor.

21.3.1a - Unit members referenced in Article 17.12.8 shall not be subject to Article 21.3.1.

21.3.2a - Vacation requests for the upcoming fiscal year may be submitted beginning May 1 of the current fiscal year. All requests received by May 31 shall be reviewed and approved or denied and written notice given to employee(s) within 10 working days. If more than one unit member in the same classification within a work unit requests the same time period for vacation, seniority shall prevail. Vacations already approved may not be rescinded based on vacation requests by other unit members, regardless of seniority, received after the May 31 date.

21.3.2b - Vacation requests received after May 31 may be granted, based on work unit staffing needs. Vacations shall be approved or denied and written notice given to employee(s) within 10 working days. Vacations already approved may not be rescinded based on vacation requests received at a later date, regardless of seniority.

21.3.2c - In the event a conflict occurs between the scheduling requests of the unit member and the operational needs of the District, the supervisor shall seek an alternate date or dates from the unit member to schedule mutually acceptable vacation days. In the event that agreement cannot be reached between the unit member and the immediate supervisor, Human Resources shall make the final decision.

Section 21.4 Vacation Postponement

21.4.1 - Permanent unit members may interrupt or terminate vacation leave in order to begin another type of paid leave provided the unit member submits supporting documentation regarding

the basis for such interruption or termination. The affected unit member may request to have his/her vacation rescheduled in accordance with the vacation schedule available at that time, or may request to carry over his/her vacation to the following year.

21.4.2 - If a twelve (12) month unit member is denied a scheduled vacation (called back in), he/she shall be compensated at the rate of time and one-half (1½) for all hours worked during the scheduled vacation period. In such case, vacation days not used will be reinstated.

21.4.3 - If for any reason, a unit member is not permitted by the District to take all or any part of his/her annual vacation, the amount not taken, shall be accumulated for use in the following year or be paid for in cash.

Section 21.5 - Vacation Carry-Over

21.5.1- Any unit member may, with the approval of the District, carry over ten (10) days of earned vacation for use in the following year.

Section 21.6 Holidays

When a holiday, as defined by this Agreement, occurs during the scheduled vacation of a unit member, the member will receive pay at the regular rate for the holiday and shall not be charged a vacation day for the absence on the holiday.

Section 21.7 Vacation Pay

Pay for vacation days shall be equivalent to the unit member's regular rate of pay at the time the vacation is taken.

21.7.1 Utilization of Vacation for Compensation

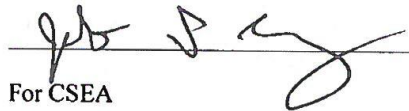
All unit members shall have the option of redeeming up to 10 days of ~~up to 10 days of~~ any earned vacation over five (5) days ~~over ten (10) days~~ to be paid off with the unit member's July 10th paycheck. Such requests must be submitted in writing to the payroll supervisor before June 1st. The intent of this language is to encourage employees to utilize vacation in a timely manner.

Section 21.8 Vacation Pay Upon Termination


Unit members who have completed six (6) months of service at the time of separation from the District shall be entitled to lump sum compensation for all earned and unused vacation.

Section 21.9 Accrual Balance Annual Statement


Employees may access their vacation leave accruals through the current District utilized electronic system.


For CSEA

05/06/22
Date


For CSEA Labor Relations Representative

5/6/2022
Date


For Placentia-Gorba Linda School District

5/6/2022
Date

17 16
12

TENTATIVE AGREEMENT

between the

Placentia-Yorba Linda Unified School District

and the

California School Employees Association and its Placentia-Yorba Linda Chapter #293

ARTICLE XXII: HOLIDAYS**Section 22.1 Scheduled Holidays**

Unit members shall be entitled to the following paid holidays as adopted annually by the District:

2021-2022			
Independence Day	July 5, 2021	New Year's Day	December 30, 2021
Labor Day	September 6, 2021	Martin Luther King Jr.	January 17, 2022
Veteran's Day	November 11, 2021	Lincoln's Birthday	February 14, 2022
Thanksgiving Day	November 25, 2021	Washington's Birthday	February 21, 2022
Day After Thanksgiving	November 26, 2021	Spring Recess Day	April 15, 2022
Admissions Day	The holiday in lieu of Admission Day shall be designated as December 23, 2021	Memorial Day	May 30, 2022
Christmas Day	December 24, 2021		
New Year's Eve	December 31, 2021		

2020-2021 <u>2022-2023</u>			
Independence Day	July 3, 2020 <u>4, 2022</u>	New Year's Day	January 1, 2021 <u>3, 2023</u>
Labor Day	September 7, 2020 <u>5, 2022</u>	Martin Luther King Jr. Day	January 18, 2021 <u>16, 2023</u>
Veteran's Day	November 11, 2020 <u>2022</u>	Lincoln's Birthday	February 8, 2021 <u>13, 2023</u>
Thanksgiving Day	November 26, 2020 <u>24, 2022</u>	Washington's Birthday	February 15, 2021 <u>20, 2023</u>
Day After Thanksgiving	November 27, 2020 <u>25, 2022</u>	Spring Recess Day	April 2, 2021 <u>7, 2023</u>
Admissions Day	The holiday in lieu of Admission Day shall be	Memorial Day	May 31, 2021 <u>29, 2023</u>
Christmas Day	December 25, 2020 <u>26, 2022</u>		

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New Year's Eve	<u>December 31, 2020</u> <u>January 2, 2023</u>		
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Section 22.2 Eligibility

22.2.1 - A unit member shall be eligible for holiday leave provided he/she was in a paid status during the working day immediately preceding or succeeding the holiday. In order for a unit member to qualify for the Admissions Day in lieu of holiday, the unit member must have worked on the actual Admissions Day.

22.2.2 - Any holiday falling on a Saturday shall be observed on the preceding Friday. Any holiday falling on a Sunday shall be observed on the succeeding Monday. If a unit member is assigned on a workweek schedule other than Monday through Friday, and a holiday falls on the first day of his/her two-day break, he/she shall be given the preceding day off as his/her holiday. If the holiday falls on the second day of his/her two-day break, he/she shall be given the succeeding day off as his/her holiday.

22.2.3 - Employees on an approved non-typical work week schedule (example: schedule other than Monday through Friday or less than five (5) days per week) will be notified by the start of the school year or within five

(5) days of date of hire when there is related holiday adjustment caused by the approved non-typical workweek schedule. For all employees who have to adjust holidays due to a non-typical work week schedule, the in-lieu holiday shall be taken the week before or the week of the holiday.

Section 22.3 Holiday Compensation

A unit member who is required to work on the approved District holidays shall be paid compensation, or given compensating time off, for such work, in addition to the regular pay received for the holiday, at the rate of time and one-half his/her regular rate of pay; with the exception of Christmas, New Years Day, Thanksgiving, and Fourth of July which will be compensated at double the regular rate of pay.

ll
je



For CSEA

02/07/22

Date



For CSEA Labor Relations Representative

2/7/2022

Date



For Placentia-Yorba Linda School District


2/7/22

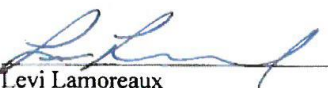
Date

The District and CSEA negotiation teams have fully negotiated the terms of the 2022-2025 Successor Tentative Agreement and have agreed to conduct the CSEA ratification vote on the options contained herein subject to the final approval of the Board of Education.

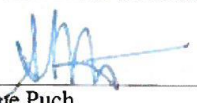
Signed on July 13, 2022

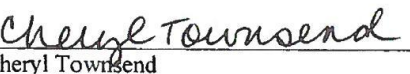
**For CSEA and its Placentia Yorba-Linda
Chapter 293:**


Job Suarez
CSEA Placentia-Yorba Linda
Chapter 293 President


Levi Lamoreaux
CSEA Labor Relations Representative


Emiliano Uranga
CSEA Labor Relations Representative


Sue Puch
Negotiating Team Member

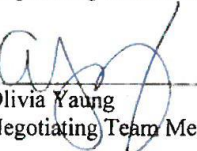

Cheryl Townsend
Negotiating Team Member


Carlos Chiang
Negotiating Team Member


**For the Placentia-Yorba Linda Unified
School District:**


Rick Lopez
Placentia-Yorba Linda USD
Assistant Superintendent, Human Resources


Nancy Blade
Negotiating Team Member


Olivia Young
Negotiating Team Member


Dave Giordano
Negotiating Team Member


Richard Jimenez
Negotiating Team Member


Brenda Hohnstein
Negotiating Team Member

ARTICLE I: AGREEMENT – TENTATIVE AGREEMENT

TENTATIVE AGREEMENT

BETWEEN

THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

AND ITS PLACENTIA-YORBA LINDA CHAPTER 293

AND

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT

ARTICLE I: AGREEMENT

The District and Association agree that this collective bargaining agreement has a term effective July 1, 2019 2022 through June 30, 2022 2025. For year two (~~2020-2021~~ 2023-2024) ~~this agreement will be closed~~ and year three (~~2021-2022~~ 2024-2025), the parties agree to commence re-opener negotiations for Article ~~XIX~~ XVIII Wages, Article XXI, Health and Welfare, and no more than three (3) articles of the choice of the District and no more than three (3) articles of the choice of the Chapter. The District and the Association shall meet to begin re-opener negotiations no later than thirty days (30) after the Association submits its initial proposal.


For CSEA07/13/22
Date
For CSEA Labor Relations Representative7/13/2022
Date
For Placentia-Yorba Linda Unified School District7/13/22
Date

ARTICLE XVIII: WAGES – TENTATIVE AGREEMENT

TENTATIVE AGREEMENT

BETWEEN

THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

AND ITS PLACENTIA- YORBA LINDA CHAPTER 293

AND

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT

ARTICLE XVIII: Wages

Section 18.1 Employment Data

18.1.1 - Upon initial employment and upon each change in classification thereafter, each unit member shall be furnished two copies of his/her class specifications, salary data, assignment or work location, probation period end date, and immediate supervisor together with duty hours and the prescribed work week.

18.1.2 - The salary data shall include the annual, monthly or pay period, daily, hourly, overtime, longevity, and differential rate of compensation, whichever are applicable. In addition, unit member(s) shall be provided information regarding level pay, and anticipated payroll adjustments, if applicable, as projected for the first year of employment.

18.1.3 - One copy shall be retained by the unit member and the other copy shall be signed and dated by the unit member and returned to the Human Resources Office within fifteen (15) days.

Section 18.2 Initial Placement

18.2.1 - Unit members employed on or after the effective date of this Agreement shall be placed on Step 1 in the appropriate salary range on the current salary schedule.

18.2.2 - Upon verification of prior experience and skills, a new unit member may be placed on a step higher than Step 1.

Section 18.3 Step Advancement

18.3.1 - Step advancement shall occur upon the completion of the initial probationary period and on an annual basis thereafter until the maximum is reached.

18.3.2 - For the purpose of this rule, an appointment made after the fifteenth (15th) day shall be effective at the beginning of the next month.

ARTICLE XVIII: WAGES – TENTATIVE AGREEMENT

18.3.3 – Upon return from an unpaid leave of absence, the unit member will be placed on the step and range occupied before the leave started. Time spent on unpaid leave shall not be credited toward the time needed for step advancement.

Section 18.4 Working Out of Classification

Unit members who are required to perform duties which are typically performed by a unit member in a higher class for more than five (5) days in a fifteen (15) calendar day period will have their pay adjusted to reflect a 5% increase over their regular pay. In the event the 5% increase causes the unit member to be paid at a rate greater than the range for the higher class, the % increase shall be reduced to an amount equal to step five (5) of the range of the higher class. In no case will the increase exceed 5%.

Section 18.5 Longevity Increment

Advancement on the schedule below is based on the original date of hire in the District amended by any breaks in service.

Years of Continuous Service	Longevity Increments	Percent (%) of "MAX" Range Step
7	2 ½ %	2 ½ %
10	5%	7 ½ %
13	2 ½ %	10%
15	2 ½ %	12 ½ %
20	2 ½	15
25	7½	22 ½%

Section 18.6 Shift Premium

18.6.1 - A shift premium of 3% per hour shall be paid to any unit member assigned on a "regular" full shift starting on or after noon and ending on or before midnight.

18.6.2 - Shift premium shall be paid during the regular school year (September to June) unless a unit member continues to work his/her regular shift during the summer.

ARTICLE XVIII: WAGES – TENTATIVE AGREEMENT

Section 18.7 Split-Shift Premium

A daily split-shift premium of \$2.00 per day will be paid when a break in the workday equals or exceeds 1-1/2 hours. For the purpose of this provision, the premium pay of \$2.00 shall not be exceeded regardless of the number of splits per day.

Section 18.8 Mileage Reimbursement

Unit members required to use their vehicle on District business, including District-approved conferences, shall be reimbursed at the IRS rate for all miles driven on behalf of the District. Claims for mileage reimbursement shall be paid within thirty (30) days following submission.

Section 18.9 Payroll Errors

Any District error resulting in insufficient payment for a unit member shall be corrected, and a supplemental check issued, not later than five (5) days after the unit member provides notice to the payroll department. The District Payroll Supervisor shall send written communication to any unit member affected by an overpayment error and enter into a repayment agreement with the unit member prior to adjusting their payroll.

Section 18.10 Meals

Any unit member who, as a result of an approved work assignment, must have meals away from the District shall be reimbursed not to exceed the IRS Per Diem travel rates provided the unit member submits valid receipts.

Section 18.11 Lodging

Any unit member who, as a result of an approved work assignment, must be lodged away from home overnight shall be reimbursed by the District for the full cost of such lodging provided the unit member submits valid receipts. Where possible, the District shall provide advance funds to the unit member for such lodging.

Section 18.12 Uniforms

The District shall pay the full cost of the purchase or lease of distinctive uniforms, identification badges, and cards specifically required by the District to be worn or used by unit members. When a new unit member is hired, they shall receive five (5) uniforms from the District. As needed, the District will provide replacement uniforms. Unit members will maintain and wear the uniform provided by the District. Altering uniforms will not be permitted.

ARTICLE XVIII: WAGES – TENTATIVE AGREEMENT

Section 18.13 Tools

The District agrees to provide all tools, equipment, and supplies required by the District for performance of the unit member's employment duties.

Section 18.14 Property Loss

The District shall reimburse unit members for actual value, mutually agreed upon by the unit member and manager, of any loss, damage, and/or destruction of clothing or personal property approved for use by the appropriate site manager or supervisor in the course of the performance of duties unless such damage is due to negligence by the unit member. Reimbursement shall be up to \$500.

Section 18.15 Regular Rate of Pay

The regular rate of pay for each position shall be in accordance with the rates established for each class as provided for in Appendix A, which is attached hereto and by reference incorporated as a part of this Agreement. In the event a unit member performs additional short-term hours and/or substitute hours in a higher classification, they shall be paid the greater of either the unit member's current rate or step one (1) of the higher pay range.

Section 18.16 Wages

Effective July 1, 2021 ~~2022~~, unit members will receive a ~~three six~~ and a half (3.5 ~~6.5~~%) percent on-schedule increase over the 2020-2021 ~~2021-2022~~ Salary Schedule to become the 2021-2022 ~~2022-2023~~ Salary Schedule. Additionally, ~~unit members will receive a one-time off salary schedule payment equal to one and a half (1.5%) percent of an employee's annual salary for the 2021-2022 school year after the 3.5% increase listed above is applied to the salary schedule.~~ **In the event the State provides additional unrestricted ongoing funding beyond the allocations included in the final 2022/23 Budget Act approved on June 27, 2022, the parties agree to meet to discuss mutual options of the allocation of any additional funds.** The intent of the parties is to provide compensation equity between employee groups. Should an inequity occur, the District shall confer with CSEA to determine distribution of the difference to unit members.

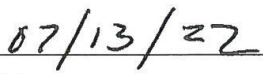
ARTICLE XVIII: WAGES – TENTATIVE AGREEMENT

18.17 Compensation for Sixth Grade Camp

Employees required to attend the 4 day Sixth grade camp shall be compensated \$457.00. The rate will be pro- rated for partial attendance.



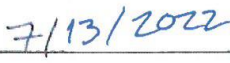
For CSEA



Date



For CSEA Labor Relations Representative



Date



For Placentia-Yorba Linda Unified School District



Date

Amendment No. 5 to Contract of Employment

The Amendment Number 5 to the Contract of Employment (Amendment) is made by and between PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT (District), which is located in the County of Orange, State of California, acting through its Board of Trustees (Board) and Richard Lopez (Assistant Superintendent), and is made with reference to the following facts:

Recitals

- A. On July 10, 2018, the Board and the Assistant Superintendent entered into an Employment Contract (Contract).
- B. It is the desire of the Board to grant the Assistant Superintendent a new term of employment as provided by Education Code 25031.

NOW, THEREFORE, IT IS HEREBY AGREED between the parties as follows:

- 1. Effective July 1, 2022, the term of employment for Assistant Superintendent pursuant to Paragraph 1 of the Original Contract is hereby amended to provide for a new term of three (3) years commencing July 1, 2022 and continuing through and including June 30, 2025.
- 2. Except as modified herein, all remaining terms and conditions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have entered into this Amendment this Ninth day of August, 2022.

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

BY: _____
Carrie Buck, President

Dr. Michael D. Matthews, Superintendent

Richard Lopez, Assistant Superintendent

Amendment No. 6 to Contract of Employment

The Amendment Number 6 to the Contract of Employment (Amendment) is made by and between PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT (District), which is located in the County of Orange, State of California, acting through its Board of Trustees (Board) and David Giordano (Assistant Superintendent), and is made with reference to the following facts:

Recitals

- A. On May 19, 2015, the Board and the Assistant Superintendent entered into an Employment Contract (Contract).
- B. It is the desire of the Board to grant the Assistant Superintendent a new term of employment as provided by Education Code 25031.

NOW, THEREFORE, IT IS HEREBY AGREED between the parties as follows:

- 1. Effective July 1, 2022, the term of employment for Assistant Superintendent pursuant to Paragraph 1 of the Original Contract is hereby amended to provide for a new term of three (3) years commencing July 1, 2022 and continuing through and including June 30, 2025.
- 2. Except as modified herein, all remaining terms and conditions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have entered into this Amendment this Ninth day of August, 2022.

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

BY: _____
Carrie Buck, President

Dr. Michael D. Matthews, Superintendent

David Giordano, Assistant Superintendent

Amendment No. 4 to Contract of Employment

The Amendment Number 4 to the Contract of Employment (Amendment) is made by and between PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT (District), which is located in the County of Orange, State of California, acting through its Board of Trustees (Board) and Dr. Linda Adamson (Assistant Superintendent), and is made with reference to the following facts:

Recitals

- A. On August 11, 2020, the Board and the Assistant Superintendent entered into an Employment Contract (Contract).
- B. It is the desire of the Board to grant the Assistant Superintendent a new term of employment as provided by Education Code 25031.

NOW, THEREFORE, IT IS HEREBY AGREED between the parties as follows:

- 1. Effective July 1, 2022, the term of employment for Assistant Superintendent pursuant to Paragraph 1 of the Original Contract is hereby amended to provide for a new term of three (3) years commencing July 1, 2022 and continuing through and including June 30, 2025.
- 2. Except as modified herein, all remaining terms and conditions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have entered into this Amendment this Ninth day of August, 2022.

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

BY: _____
Carrie Buck, President

Dr. Michael D. Matthews, Superintendent

Dr. Linda Adamson, Assistant Superintendent

Amendment No. 2 to Contract of Employment

The Amendment Number 2 to the Contract of Employment (Amendment) is made by and between PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT (District), which is located in the County of Orange, State of California, acting through its Board of Trustees (Board) and Richard McAlindin (Assistant Superintendent), and is made with reference to the following facts:

Recitals

- A. On July 27, 2021, the Board and the Assistant Superintendent entered into an Employment Contract (Contract).
- B. It is the desire of the Board to grant the Assistant Superintendent a new term of employment as provided by Education Code 25031.

NOW, THEREFORE, IT IS HEREBY AGREED between the parties as follows:

- 1. Effective July 1, 2022, the term of employment for Assistant Superintendent pursuant to Paragraph 1 of the Original Contract is hereby amended to provide for a new term of three (3) years commencing July 1, 2022 and continuing through and including June 30, 2025.
- 2. Except as modified herein, all remaining terms and conditions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have entered into this Amendment this Ninth day of August, 2022.

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

BY: _____
Carrie Buck, President

Dr. Michael D. Matthews, Superintendent

Richard McAlindin, Assistant Superintendent

NOTICES OF COMPLETION

P.O. Number	Contractor	Project
S82C0009	AJ Fistes Corp.	Melrose Elementary School Bid No. 222-06 Painting project in gym
S82C0012	Astro Painting Co., Inc.	Travis Ranch School Bid No. 222-06 Painting project in gym
S82P0258	CCCC Heating & Air Conditioning, Inc.	Tuffree Middle School Remove and replace HVAC system servicing Room 802
R82C0873	Ironwood Plumbing, Inc.	Travis Ranch School Bid No. 222-01 Replace backflow and check valve on upper field
R82C0882	Ironwood Plumbing, Inc.	Glenknoll Elementary School Bid No. 222-01 Repair water main in front of school
S82C0010	ISR Painting & Wallcovering, Inc.	Glenview Elementary School Bid No. 222-06 Exterior painting project
S82C0097	JM Justus Fence Co.	Sierra Vista Elementary School Bid No. 219-07 Demo existing fence and install chain link fencing and gates around AC units in back of modular classrooms
S82C0098	JM Justus Fence Co	El Dorado High School Bid No. 219-07 Demo existing fence and install chain link fencing and gate by parking lot near gym
S82C0144	Johnson Landscapes	Sierra Vista Elementary School Bid No. 221-06 Provide and install miscellaneous irrigation for field renovation project
S82C0011	New Dimension General Construction, Inc.	Ruby Drive Elementary School Bid No. 222-06 Exterior painting project campuswide

P.O. Number	Contractor	Project
R82P3949	North County Glass	Yorba Linda High School Provide and install windows at various locations of campus due to vandalism
R82P3919	P A Thompson Engineering Co., Inc.	Ruby Drive Elementary Provide and install upgraded bell/public announcement system
S82P0260	PacWest Air Filter, LLC	Districtwide Remove and replace air filters with MERV 13 filters
S82P0261	Prosurface, Inc.	Yorba Linda High School Resurface and patch tennis courts
R82C0881	Universal Asphalt Co., Inc.	Topaz Elementary School Bid No. 219-08 Provide and install seal coat, crack fill, and restripe playground
S82C0110	Western Indoor Environmental Services	El Camino High School RFP No. 2019-06 Duct cleaning for entire campus
S82C0111	Western Indoor Environmental Services	Yorba Linda Middle School RFP No. 2019-06 Duct cleaning for entire campus
S82C0112	Western Indoor Environmental Services	Linda Vista Elementary School RFP No. 2019-06 Duct cleaning for entire campus
S82C0113	Western Indoor Environmental Services	Kraemer Middle School RFP No. 2019-06 Duct cleaning for entire campus

RESOLUTION OF THE BOARD OF TRUSTEES
OF PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
OF ORANGE COUNTY, STATE OF CALIFORNIA

RESOLUTION NO. 22-02



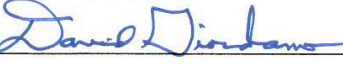


August 9, 2022

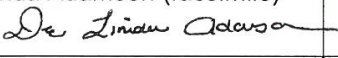
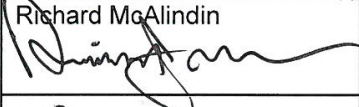

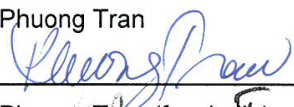
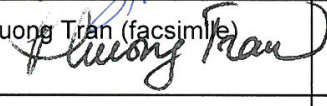




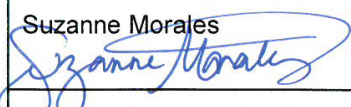
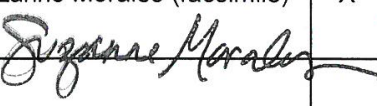
On motion of Trustee Karin Freeman, duly seconded and carried, the following resolution was adopted:

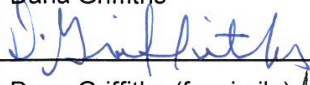
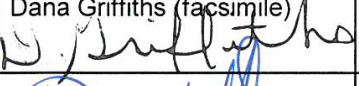


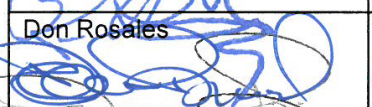
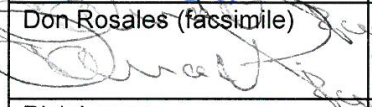
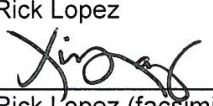
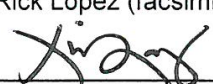
WHEREAS, it is necessary to authorize certain offices of the Placentia-Yorba Linda Unified School District to sign district documents in order to conduct the business of the district; and

WHEREAS, legal and county requirements are that said signatures be duly adopted and recorded;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Placentia-Yorba Linda Unified School District hereby authorizes the following named persons of the Placentia-Yorba Linda Unified School District to sign the documents as so indicated:

	Federal/State County Reports	County Documents	Government Projects	Department of Real Estate	Inter-District Agreements	Purchase & Bid Documents	Contracts & Agreements	Leases	All Checking & Savings Accts	Warrant Registers	State-Dated Voided Warrants	B Warrants
Michael D. Matthews 	X	X	X	X	X	X	X	X	X	X	X	X
Michael D. Matthews (facsimile) 	X	X	X	X	X	X	X	X	X	X	X	X
David Giordano 	X	X	X	X	X	X	X	X	X	X	X	X
David Giordano (facsimile) 	X	X	X	X	X	X	X	X	X	X	X	X
Linda Adamson 	X	X	X		X							

	Federal/State County Reports	County Documents	Government Projects	Department of Real Estate	Inter-District Agreements	Purchase & Bid Documents	Contracts & Agreements	Leases	All Checking & Savings Accts	Warrant Registers	State-Dated Voided Warrants	B Warrants
Linda Adamson (facsimile) 	X	X	X		X							
Richard McAlindin 	X	X	X		X							
Richard McAlindin (facsimile) 	X	X	X		X							
Phuong Tran 	X	X	X		X	X		X	X	X	X	X
Phuong Tran (facsimile) 	X	X	X		X	X		X	X	X	X	X
Cristina Michel 	X	X	X		X	X		X	X	X	X	X
Cristina Michel (facsimile) 	X	X	X		X	X		X	X	X	X	X
Bradd Runge 	X	X	X	X								
Bradd Runge (facsimile) 	X	X	X	X								
Suzanne Morales 	X	X	X			X						
Suzanne Morales (facsimile) 	X	X	X			X						

	Federal/State County Reports	County Documents	Government Projects	Department of Real Estate	Inter-District Agreements	Purchase & Bid Documents	Contracts & Agreements	Leases	All Checking & Savings Accts	Warrant Registers	State-Dated Voided Warrants	B Warrants
Dana Griffiths 	X	X	X						X	X	X	X
Dana Griffiths (facsimile) 	X	X	X						X	X	X	X
Renee Gray 	X											
Renee Gray (facsimile) 	X											
Don Rosales 			X			X		X	X			
Don Rosales (facsimile) 			X			X		X	X			
Rick Lopez 	X	X	X		X							
Rick Lopez (facsimile) 	X	X	X		X							

AYES: Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood, Karin Freeman

NOES: None

ABSENT: None

ABSTAIN: None

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Dr. Michael D. Matthews, Secretary of the Board of Education of the Placentia-Yorba Linda Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution No. 22-02 was duly and regularly adopted by said Board at a regular meeting thereof held on August 9, 2022, and passed by a unanimous vote of said Board.

IN WITNESS WHEREOF, I have set my hand this 9th day of August, 2022.



Dr. Michael D. Matthews, Superintendent
Secretary, Board of Education

**PLACENTIA - YORBA LINDA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 22-03
RESOLUTION APPOINTING CUSTODIANS
FOR REVOLVING CASH FUNDS
AUGUST 9, 2022**

ON MOTION of Member Karin Freeman, seconded by Member Shawn Youngblood, the following resolution is hereby adopted:

WHEREAS, Education Code Section 42800 provides that the Governing Board of any school district may, with the consent of the County Superintendent of Schools, establish a Revolving Cash Fund of:

Two percent (2%) of the District's estimated expenditures for the current fiscal year or a dollar amount limit of One Hundred fifty thousand dollars (\$150,000.00) for any unified school district for fiscal year 1990-1991. The dollar amount limit for each school district shall thereafter be increased annually by the percentage increase in the school district's local control funding formula allocation established pursuant to Section 42238.02, as implemented pursuant to Section 42238.03.

WHEREAS, the day to day expenditures of an immediate nature can be paid most efficiently from a Revolving Cash Fund.

NOW THEREFORE, BE IT RESOLVED that the Revolving Cash Funds of the Placentia-Yorba Linda Unified School District be \$169,000.00 (Regular Revolving Fund, \$115,000.00 and Payroll Revolving Fund, \$54,000.00); and

BE IT FURTHER RESOLVED that Phuong Tran, Director, Fiscal Services, and that Cristina Michel, Director, Business Services, be appointed as Custodians of said Funds and that the signature of one of the Custodians be required on claims for replenishment of said Fund.

PASSED AND ADOPTED by the Governing Board on August 9, 2022, by the following vote:

AYES: Carrie Buck, Marilyn Anderson, Leandra Blades, Shawn Youngblood, Karin Freeman
NOES: None
ABSENT: None
ABSTAIN: None

I, Michael D. Matthews, Secretary to the Board of Education of the Placentia-Yorba Linda Unified School District of Orange County, California, do hereby certify that the above and foregoing Resolution No. 22-03 was duly and regularly adopted by said Board at a regular meeting thereof held on the 9th day of August 2022, and passed by a unanimous vote of said Board.

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 9th day of August, 2022.

Michael D. Matthews
Dr. Michael D. Matthews
Secretary to Board of Education
Placentia-Yorba Linda Unified School District

INDEPENDENT CONTRACTOR AGREEMENTS - EDUCATIONAL SERVICES

1. Theresa Hancock Provider of professional development for teachers to implement Academic Vocabulary Toolkit (AVT) in Grades K-6 for the 2022-23 school year; budgeted supplemental funds, \$6,750
2. QuickCaption, Inc. Provider of captioning service for general education students for ADA access; budgeted general funds, \$150,000
3. With Hope Provider of suicide prevention and mental health awareness education for middle and high school students; budgeted general funds, \$20,000
4. The Pure Game Presenter of grade-level character education student assemblies/activities for Melrose Elementary School during the 2022-23 school year; budgeted general funds, \$10,000
5. Discovery Cube Presenter of grade-level science assemblies for district elementary and middle schools as scheduled by each site, August 30, 2022 - June 15, 2023; budgeted gift or ESSER funds, \$8,000 per school site
6. Art Masters Legacy Provider of art education assemblies and art activities for Bryant Ranch Elementary School, October 11, 2022 - April 11, 2023; budgeted gift funds: \$3,000
7. BMX Freestyle Team, LLC Presenter of grade-level positive behavior student assemblies for district elementary and middle schools as scheduled by each site, September 1, 2022 - June 15, 2023; budgeted gift funds, \$5,000 per school site
8. California Weekly Explorer Provider of history grade-level student assemblies or program events for district elementary or middle schools as scheduled by each site, September 1, 2022 - June 15, 2023; budgeted gift or Title I funds, \$8,000 per school site
9. The Imagination Machine Presenter of grade-level creative writing student assemblies or workshops for district elementary and middle schools as scheduled by each site, September 1, 2022 - June 15, 2023; budgeted gift or Title I funds, NTE: \$8,000 per school site

- | | |
|--|---|
| 10. Meet the Masters, Inc. | Presenter of grade-level art student assemblies or workshops for district elementary and middle schools as scheduled by each site, September 1, 2022 - June 15, 2023; budgeted gift or Title I funds, \$8,000 per school site |
| 11. Dreams for Schools | Presenter of grade-level STEM assemblies or workshops for district elementary and middle schools as scheduled by each site, September 1, 2022 - June 15, 2023; budgeted gift, ESSER III or Title I funds, \$20,000 per site |
| 12. Cornerstone Therapies | Provider of occupational therapy assessment services for special education students, August 9, 2022 - June 30, 2023; budgeted special education funds, \$12,000 |
| 13. Michelle Molina, Ph.D. Clinical Psychologist | Provider of psych-educational evaluation assessment/ services including diagnostic observations for special education students, August 9, 2022 - June 30, 2023; budgeted special education funds, \$12,000 |
| 14. Dr. Jeanette Morgan | Provider of psych-educational evaluation assessment/ services including diagnostic observations for special education students, August 9, 2022 - June 30, 2023; budgeted special education funds, \$12,000 |
| 15. Connect-4 Kids and Crystal Bejarano Psychological Services | Provider of evaluation assessment and services including diagnostic observations for special education students, August 9, 2022 - June 30, 2023; budgeted special education funds, \$20,000 |
| 16. Key2Ed, Inc | Provider of facilitated Individualized Education Program (IEP) trainings for special education staff, August 10, 2022 - June 30, 2023; budgeted alternative dispute resolution funds, \$17,200 |

SPECIAL EDUCATION MASTER CONTRACTS

1. The Stepping Stones Provider of instructional aides for mild/moderate and moderate/severe classes and SLP providers for special education students. August 9, 2022 - June 30, 2023; budgeted special education funds, \$150,000
2. Therapy Travelers Master Contract for Nonpublic, Nonsectarian School/Agency services from August 9, 2022 – June 30, 2022; budgeted special education funds, \$300,000
3. Del Sol School Master Contract for Nonpublic, Nonsectarian School/Agency Services from July 1, 2022 - June 30, 2023. Alternative placement due to closure of prior nonpublic school placement; budgeted special education funds, \$220,000
4. Portview Preparatory, Inc. Master Contract for Nonpublic, Nonsectarian School/Agency Services from July 1, 2022 - June 30, 2023; the contract was board approved on June 21, 2022, for \$700,000. This request increases funds by \$250,000 for a revised total of budgeted special education funds, \$925,000

SCHOOL-SPONSORED FIELD TRIPS

1. El Dorado High School Volleyball Overnight Retreat, August 24-25, 2022, Placentia, California
2. Esperanza High School Soccer Game/Retreat, December 9 – 11, 2022, Skycrest, California
3. Kraemer Middle School AVID Excel Students, iFLY Indoor Skydiving STEM Program, August 17, 2022, Ontario, California
4. Valadez Middle School AVID Excel Students, iFLY Indoor Skydiving STEM Program, August 18, 2022, Ontario, California

CLASSIFIED HUMAN RESOURCES REPORT

<u>Retirement</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Gayle Ashcraft	SPED Aide II	YLHS	06/16/22
Marcia True	SPED Aide III	SPED	07/08/22

<u>Resignation</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Nicole Bartle	LVN	Health Svs	07/14/22
Kira Bolin	SPED Aide I	Rose Drive	06/16/22
Ashlin Connolly	Supervisor	Nutrition Svs	08/02/22
Ethan Cornejo	Nurt Svs Worker	Nutrition Svs	06/16/22
Makenzie Cote	Child Care Tchr I	Brookhaven	06/23/22
Vanessa Crilly	Instr Aide PE	Fairmont	06/16/22
Bryan Cruz	College & Career Tech	Valencia	06/22/22
Maria Gonzalez	SPED Aide I	Valadez	06/16/22
Katlin Goth	Clinical Intern	SPED	06/30/21
Denise Grider	SPED Aide II	George Key	07/21/22
Charles Mayfield	SPED Aide III	Valencia	06/16/22
Louise McMillan	SPED Aide II	Lakeview	06/16/22
Kimberly Munoz	SPED Aide II Spec	George Key	07/07/22
Shu Lin Shen	Preschool Paraeducator	Ruby Drive	06/22/22
Judy Valenti	SPED Aide III	Glenknoll	06/16/22
Xavier Vasquez	Campus Supervisor	YLMS	07/14/22
Brenna Wilson	Health Clerk	YLHS	06/17/22

<u>Change of Status</u>			
<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Sarah Pongetti	Noon Supv	School Sec I	06/21/22
Megan Poulsen	SPED Aide I	Clerk I	08/30/22
Noelia Ruiz	Nutr Svs Wkr, 3.75 hr/day	Nutr Svs Wkr, 3.95 hr/day	06/13/22

<u>Leave of Absence</u>				
<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Joel Serna	Groundskeeper	Grounds	Child Bonding	07/25/22-08/22/22
Baylee Weston	SPED Aide III	SPED	Educational	08/25/22-12/18/22

<u>Working Out of Class</u>				
<u>Employee</u>	<u>From</u>	<u>To</u>		<u>Effective</u>
Carlos Alvarado	Groundskeeper II	Sprinkler Repair Tech		07/01/22-07/29/22
Joshua Beckman	Tech Support Spec	Tech Serv Tech		06/17/22-08/29/22
Charles Bennett	Tech Support Spec	Tech Serv Tech		06/17/22-08/29/22
Alexander Burton	Tech Serv Tech	Tech & Info Sys Eng		06/01/22-08/29/22
Val Chacon	Tech Serv Tech	Sr Prog/Analyst		07/01/22-10/15/22
Humberto Gomez	Sprinkler Repair Wrkr	Irrigation Specialist		07/01/22-07/29/22
Ramces Jaimes	Tech Serv Tech	Tech & Info Sys Eng		06/01/22-08/29/22
Javier Ortega	Tech Serv Tech	Sr Prog/Analyst		07/01/22-10/15/22
Miguel Rivera	Tech Support Spec	Tech & Info Sys Eng		05/26/22-08/12/22
Shane Rojas	Tech Support Spec	Tech & Info Sys Eng		05/26/22-08/12/22
Spencer Vito	Tech Support Spec	Tech & Info Sys Eng		05/26/22-08/12/22

<u>Employ</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Ana Alias	Bus Driver	Transportation	06/03/22
Rosa Arriola	Bil Instr Aide	Morse	08/30/22
Rebekah Bellinger	SPED Aide I	Glenknoll	05/31/22
Martin Ceja	Night Custodian	Melrose	06/24/22
Giselle Fitz	Academy Tutor	Ruby Drive	05/26/22
Marianna Iozoya	Bil Instructional Aide	Melrose	08/30/22
Nathan King	Instr Aide Music	Esperanza	08/30/22
Kimberly Munoz	SPED Aide II Spec	George Key	06/08/22
Dung Nguyen	Nutr Svs Worker	Nutrition Svs	08/30/22
Catherine Pembleton	SPED Aide I	El Dorado	08/30/22
Teresa Pinon	Bil Instr Aide	Topaz	08/30/22
Ana Ponce	SPED Aide II Spec	George Key	06/13/22
Reyna Roman	Bil Sch/Comm Stu Adv	Valadez	08/29/22
Jessica Speaks	Nutr Svs Worker	Nutrition Svs	08/30/22
Stephanie Suarez	SPED Aide III	Lakeview	06/06/22
Alejandro Tableros	Campus Supv	Kraemer	08/30/22

<u>Short Term</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
Carlee Anderson	20	Clerical Support	Mabel Paine	08/15/22-08/29/22
Carlee Anderson	15	Clerical Support	Mabel Paine	08/30/22-12/23/22
Elizabeth Ayllon	100	Scoring Biling Exam	Human Rescs	07/01/22-06/30/23
Jeanette Bell	3	Graduation Support	George Key	06/01/22-06/16/22
Denise Broadwater	10	Clerical Support	Brookhaven	08/22/22-08/26/22
Wendy Canfield	2	Interview Panel	Human Rescs	06/30/22-06/30/22
Wyatt Carlson	24	Graduation Support	Maintenance	06/09/22-06/14/22
Brenda Cheung	16	Tech Support	Technology	06/16/22-06/30/22
Kimberly Jean Chiles	2	Student Supervision	Mabel Paine	08/29/22-08/29/22
Nhi Chiu	20	Covid Relief Support	Health Svs	05/02/22-06/30/22
Priscilla David	100	Student Support	Esperanza	04/18/22-06/17/22
Noah Davis	24	Graduation Support	Maintenance	06/09/22-06/14/22
Kimberly Durkin	100	Clerical Support	Fiscal Svs	06/10/22-06/30/22
Catrina Eazell	10	Clerical Support	Rose Drive	05/26/22-06/30/22
Alexander Flor	24	Graduation Support	Maintenance	06/09/22-06/14/22
Alexander Flor	14	Student Safety	YLHS	06/10/22-06/17/22
Ana Maria Flores	5	LVN Training	SPED	06/20/22-07/28/22
Madeline Fox	6	Student Support	TRMS	06/10/22-06/10/22
Laurene Grigory	15	Clerical Support	Mabel Paine	08/30/22-12/23/22
Laurene Grigory	10	Clerical Support	Mabel Paine	08/22/22-08/29/22
Randi Hamilton	2	Student Support	TRMS	06/10/22-06/10/22
Mili Hernandez	25	Clerical Support	Melrose	08/15/22-09/30/22
Mirella Hildebrandt	20	Speech Services	SPED	09/03/21-06/16/22
Suzanne Hofstetter	3	Student Support	Sierra Vista	04/18/22-05/20/22
Zakir Jalali	3	Student Support	TRMS	06/10/22-06/10/22
Lissette Lazcano	50	Covid Relief Support	Health Svs	05/02/22-06/17/22
Traci Leuck	25	Clerical Support	Mabel Paine	09/06/22-06/15/23
Itzel Lozoya	15	Classroom Support	Glenview	05/02/22-06/16/22
Jean Luong	10	Student Support	SPED	06/06/22-06/24/22
Michelle McCahery	10	ProAct A Training	Tynes	03/21/22-05/27/22
Rona McManus	6	SPED Aide Training	SPED	01/28/22-02/04/22
Rona McManus	3	Graduation Support	George Key	06/01/22-06/16/22
Christine Montero	30	Clerical Support	Health Svs	05/23/22-06/23/22
Stephanie Newbill	3	Graduation Support	George Key	06/01/22-06/16/22

<u>Short Term (Cont'd)</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
Tanya Nostrand	100	Speech Services	SPED	05/16/22-06/16/22
Lorena Paez	35	Clerical Support	Melrose	07/07/22-08/12/22
Joseph Peterson	24	Graduation Support	Maintenance	06/09/22-06/14/22
Stacy Pinegar	10	Clerical Support	Brookhaven	08/22/22-08/26/22
Susan Puch	70	Clerical Support	George Key	06/21/22-06/30/22
Michelle Ram Botello	60	Clerical Support	Esperanza	07/01/22-06/30/23
Maria Ramirez	8	Tech Support	Technology	07/01/22-07/15/22
Christine Rhee	25	Clerical Support	TRMS	04/01/22-06/17/22
Silvia Rodriguez	25	Clerical Support	Melrose	08/15/22-09/30/22
Sophie Saouma	8	Student Support	Kraemer	06/08/22-06/08/22
Kaylee Smith	30	Videography Work	Supt Office	07/01/22-06/30/23
Breanne Sotelo	3	Student Support	Valencia	04/16/22-06/16/22
Celeste Stallings	5	Student Bus Support	SPED	06/06/22-06/16/22
Susan Swinfard	60	Bil Schl Comm Lias	Melrose	08/15/22-12/16/22
Dawn Tagaloa	20	Clerical Support	Glenknoll	08/15/22-06/29/23
Ariane Tapia	2	Student Supervision	Mabel Paine	08/29/22-08/29/22
Staci Torrez	25	Clerical Support	TRMS	05/02/22-06/16/22
Xavier Vasquez	110	Campus Safety	El Camino	06/27/22-07/31/22
Shannon Voogesang	100	Student Support	Woodsboro	04/18/22-06/16/22

<u>Substitutes</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Tara Allen	School Sec I	Bryant Ranch	08/30/22-06/30/23
Carlee Anderson	Sch Sec I	Mabel Paine	08/15/22-06/15/23
Kelly Bar-Hansen	Clerk I, Sch Sec I	Glenknoll	08/30/22-06/16/23
Kelly Bar-Hansen	Sch Sec I	Glenknoll	06/03/22-06/03/22
Tonjia Bier	Sec I, Clerk I, Sr Sch Sec	El Dorado	08/30/22-06/16/23
Denise Broadwater	Clerk I	Brookhaven	08/30/22-06/15/23
Kristy Case	Custodian	Custodial Svs	07/01/22-06/30/23
Giuliana Cassinerio	Clerk III, Attend Clerk	Kraemer	08/30/22-06/30/23
Veronica Castillo	Clerk III	BYMS	06/01/22-06/16/22
Ana Maria Flores	LVN Training	SPED	06/20/22-06/24/22
Noah Garcia	Custodian	Custodial Svs	07/01/22-06/30/23
Alfredo Hernandez	Nutr Svs Del Driver	Nutrition Svs	07/11/22-08/26/22
Roberta Justice	Receptionist	Human Rescs	07/01/22-06/30/23
Brenda Karzen	Clerk I	SPED	05/18/22-05/27/22
Robert Lemos	Warehouse Worker	Warehouse	06/14/22-06/30/22
Traci Leuck	Clerk I	Mabel Paine	08/30/22-06/15/23
Guadalupe Lopez	Custodian	Custodial Svs	07/01/22-06/30/23
Narcedalia Lopez Perez	Custodian	Custodial Svs	07/01/22-06/30/23
Debra Matijasic Ortiz	School Sec I	Wagner	03/18/22-06/30/22
Heather Murphy	Clerk I, Sch Sec I	Glenknoll	08/30/22-06/16/23
Heather Murphy	Clerk I, Sec I, Sr Sch Sec	El Dorado	08/30/22-06/16/23
Dusteen Nevatt	Sub Director	Business Svs	07/11/22-07/31/22
Bianca Palestino	Bil Clerk II	Educational Svs	07/11/22-08/10/22
Joseph Peterson	Campus Supervisor	El Dorado	06/10/22-06/16/22
Stacy Pinegar	Clerk I	Brookhaven	08/30/22-06/15/23
Karyn Qsar	Clerk I, Sch Sec I	Glenknoll	08/30/22-06/16/23
Karyn Qsar	Clerk I	Kraemer	08/30/22-06/15/23
Karyn Qsar	Clerk III, Attend Clerk	Kraemer	08/11/22-06/30/23
Dawn Tagaloa	Sch Sec I	Glenknoll	08/15/22-06/30/23
Jonathon Tune	Custodian	Custodial Svs	07/01/22-06/30/23
Juan Vargas	Custodian	Custodial Svs	07/01/22-06/30/23

<u>Substitutes (Cont'd)</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Elizabeth Woodling	Clerk I, III, Attend Clerk	Kraemer	08/11/22-06/30/23
Elizabeth Woodling	Clerk I, Sec I, Sr Sch Sec	El Dorado	08/30/22-06/16/23
Michele Zaldin	Clerk I, Attd Clerk, Sec I	El Dorado	08/01/22-06/15/23
Michele Zaldin	Fin Clerk, Sr Schl Sec	El Dorado	08/01/22-06/15/23

District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Karlynn Arciniega	Girls Swim CIF	YLHS	\$333	04/30/22-05/06/22
Ariana Cruz	Colorguard	Kraemer	\$2585	05/02/22-06/16/22
Ted Dickenson	Softball CIF	Esperanza	\$231	04/29/22-05/02/22
Burdette Forsch	Girls Swim CIF	YLHS	\$233	04/30/22-05/06/22
Gary Farrell	Track Meet Supervision	Ed Svs	\$625	05/01/22-05/31/22
Roderick Forsch	Boys Swim CIF	YLHS	\$333	04/30/22-05/06/22
Colin Powers	Swim CIF	YLHS	\$233	04/30/22-05/06/22
John Talamoni	Fitness Clinics	Valencia	\$1800	03/15/22-04/30/22
Ed Tunstall	Softball CIF	Esperanza	\$315	04/29/22-05/02/22

Booster Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Maribel Amaya	Event Supervision	El Dorado	\$600	07/01/22-06/30/23
John Arroyo	Band	Esperanza	\$1200	07/01/22-08/10/22
Ani Baker	Event Supervision	El Dorado	\$600	07/01/22-06/30/23
Joseph Becerra	Event Supervision	El Dorado	\$600	07/01/22-06/30/23
Abi Campos-Gomez	Event Supervision	El Dorado	\$600	07/01/22-06/30/23
Patricia Cardenas	Event Supervision	El Dorado	\$600	07/01/22-06/30/23
Wyatt Carlson	Event Supervision	El Dorado	\$600	07/01/22-06/30/23
Adam Corbin	Event Supervision	El Dorado	\$600	07/01/22-06/30/23
Ariana Cruz	Band/Color Guard	YLHS	\$480	06/17/22-06/30/22
Bryen Emanuel	Event Supervision	El Dorado	\$600	07/01/22-06/30/23
Ana Flores	Event Supervision	Valencia	\$1800	07/01/22-06/30/23
Patricia Flores	Event Supervision	El Dorado	\$600	07/01/22-06/30/23
Rigoberto Flores Quintana	Event Supervision	El Dorado	\$600	07/01/22-06/30/23
Patrick Gabb	Event Supervision	Valencia	\$1800	07/01/22-06/30/23
Gabrielle Garcia	Event Supervision	El Dorado	\$600	07/01/22-06/30/23
Maria Gonzalez	Event Supervision	Valencia	\$1800	07/01/22-06/30/23
Sean Gordon	Band/Color Guard	El Dorado	\$2000	07/01/22-08/31/22
Kailani Grider	Band/Color Guard	El Dorado	\$900	07/01/22-08/31/22
Jennifer Guldner	Band/Color Guard	El Dorado	\$500	07/01/22-08/31/22
Ignacio Herrera	Event Supervision	El Dorado	\$600	07/01/22-06/30/23
Anna Koclanakis	Cheer	El Dorado	\$594/mo	07/01/22-06/30/23
Odalys Laborde	Event Supervision	Valencia	\$1800	07/01/22-06/30/23
Taylor Lawson	Event Supervision	El Dorado	\$600	07/01/22-06/30/23
Carol Martinez	Event Supervision	El Dorado	\$600	07/01/22-06/30/23
Carol Martinez	Event Supervision	Valencia	\$1800	07/01/22-06/30/23
Ryan Martinez	Event Supervision	El Dorado	\$600	07/01/22-06/30/23
Kristen Mason	Event Supervision	El Dorado	\$600	07/01/22-06/30/23
Jeanne Melodia	Event Supervision	El Dorado	\$600	07/01/22-06/30/23
Khristopher Nelson	Event Supervision	El Dorado	\$600	07/01/22-06/30/23
Ryan Nichols	Event Supervision	El Dorado	\$600	07/01/22-06/30/23
Brandon Oliva	Event Supervision	BYMS	\$75	06/01/22-06/30/22
Cecilia Pina	Event Supervision	Valencia	\$1800	07/01/22-06/30/23
Rose Queen	Band/Color Guard	El Dorado	\$1600	07/01/22-08/31/22
Enrique Ramires	Event Supervision	Valencia	\$1800	07/01/22-06/30/23

Booster Funded Co-Curricular Assignments (Cont'd)

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Lara Raymond	Event Supervision	Valencia	\$1800	07/01/22-06/30/23
David Ribadeneira	Cheer	El Dorado	\$1097/mo	07/01/22-06/30/23
Steve Rodriguez	Event Supervision	Valencia	\$1800	07/01/22-06/30/23
Mala Somiah	Event Supervision	Valencia	\$1800	07/01/22-06/30/23
Raymond Tintari	Band	Esperanza	\$875	07/01/22-08/10/22
Darren VanDerPoel	Band/Color Guard	El Dorado	\$1150	07/01/22-08/31/22
Amanda Wernli	Event Supervision	El Dorado	\$600	07/01/22-06/30/23
Rilee Williams	Cheer	El Dorado	\$1635/mo	07/01/22-06/30/23
Elizabeth Woodling	Event Supervision	El Dorado	\$600	07/01/22-06/30/23

Noon Duty Supervision, 2022-2023 SY

<u>Employee</u>	<u>Site</u>
Carol Bueno	Bryant Ranch
Layne Suzan Chiang	Bryant Ranch
Heather Erwin	Bryant Ranch
Judith Floray	Bryant Ranch
Nikki Lasley	Bryant Ranch
Tami Lefler	Mabel Paine
Traci Leuck	Mabel Paine
Evangelina Lozoya	Melrose
Herlinda Lopez Cisneros	Melrose
Hina Malik	Bryant Ranch
Jaime Vasquez	Bryant Ranch
Sharon Zechiel	Bryant Ranch

Child Care Program: Child Care Teacher I: All sites, Short Term: NTE 250 Hrs., Substitute, NTE 8 Hrs., All Sites, 07/01/22-06/30/23

Samantha Adame
 Fidelis Amoroso
 Magdalena Avalos
 Robin Bisignano
 Kathy Breaux
 Linda Cagney
 Gabrielle Coughran
 Patricia Donovan
 Vanessa Figueroa
 Savannah Gandy
 Caelah Ihrig
 Laura Kelly
 Chris Lawson
 Sarah Lee
 Tina Lyons
 Susan Lynch
 Alvary Murphy
 Bryce Neff
 Madhuri Padalkar
 Tristiana Pham
 Nasreen Popal
 Lauren Reeves
 Gina Roberts
 Ivanna Rosa

Child Care Program: Child Care Teacher I: All sites, Short Term: NTE 250 Hrs., Substitute, NTE 8 Hrs., All Sites, 07/01/22-06/30/23 (Cont'd)

Leonor Rollins
Tita Royhob
Susan Saidi
Fathima Samsudeen
Karla Sandoval Lozano
Alissa Schwartz
Paige Smith

Summer Short Term, NTE 29.95 Hours/week; 06/20/22-08/12/22, Tech Support Spec, Tech Serv Tech; Delivery, Tech Info Sys Eng; Installation, and Implementing New Technology Hardware for Classrooms Employee

Nicholas Adams
Erika Banuelos
Joshua Beckman
Charles Bennett
Luke Bissel
Michael Bissel
Thomas Burnett
Andrew Campos
Brennan Cavish
Kenneth Chambers
Caleb Chu
Noah Davis
Luis Esquivel
Connor Gillespie
Mark Iskander
Devon Jenkins
Preston Leptich
Garrett McQueen
Rohan Patel
Ethan Peng
Joseph Peterson
Emiliano Plascencia
Susan Puch
Justin Reyes
Miguel Rivera
Shane Rojas
Diana Ruvalcaba
Sothera Seng
Anthony Vasquez
Sierra Worden
Spencer Vito

2021-2022 Summer Maintenance and Grounds, NTE 408 Hrs; 06/20/22-08/29/22

Thomas Adams
Cory Edmondson
David Fabrizio
William Ray
Christina Orona
Denise Prochnow
Elizabeth Pillion
Enrique Ramires

2021-2022 Summer Maintenance and Grounds, NTE 408 Hrs; 06/20/22-08/29/22 (Cont'd)

Hector Villegas
 Jennifer Neal
 Paul Ramos
 Ramiro Vitela

2021-2022 Summer School, ESY, Enrichment, IMPACT, Summer Camp; Short-Term Hours, Support Staff

<u>Employee</u>	<u>Position</u>	<u>NTE Hrs</u>	<u>Effective</u>
Diana Alvarado	Custodian	264	07/05/22-08/29/22
Carlee Anderson	Sch Secretary I	150	06/20/22-08/19/22
Nicole Bartle	LVN	100	06/27/22-07/28/22
Katherine Bolton-Sittig	Custodian	328	06/20/22-08/29/22
Linda Cagney	Custodian	328	06/20/22-08/29/22
Zachary Casas	Bus Attendant I	200	06/27/22-08/18/22
Yolanda Cervantes	Translator/Interpreter	100	07/05/22-08/19/22
Carol Coates	Sch Secretary I	150	06/20/22-08/19/22
Earl Cornelius	Custodian	264	07/05/22-08/29/22
Abiezer Delgado Guzman	Bus Attendant	50	06/27/22-07/28/22
Eliana Dopudia	Custodian	264	07/05/22-08/29/22
Catrina Eazell	Clerk II	10	06/20/22-07/28/22
Laura Eckert	SLPA	100	06/27/22-07/28/22
Ashley Falls	Bus Attendant I	200	06/27/22-08/18/22
Ashley Falls	Custodian	264	07/05/22-08/29/22
David Fabrizio	Bus Driver	296	06/20/22-08/18/22
Gladys Fetter	Custodian	264	07/05/22-08/29/22
Ana Maria Flores	LVN	100	06/27/22-07/28/22
Ayerim Flores	Bil Sch Secretary II	150	06/20/22-08/19/22
Rebecca Garcia-Weston	Health Clerk	100	06/27/22-07/28/22
Maria Garza	Bus Aide	50	06/27/22-07/28/22
Jessica Gomez	SLPA	100	06/27/22-07/28/22
Jessica Gomez	SPED Aide III	50	06/27/22-07/28/22
Laura Gonzalez	Sch Secretary	150	06/27/22-07/31/22
Wendy Grafton	Bus Aide	50	06/27/22-07/28/22
Denise Grider	Bus Aide	50	06/27/22-07/28/22
Emma Guirola De Patino	Bus Attendant I	200	06/27/22-08/18/22
Douglas Gutierrez	Bus Aide	50	06/27/22-07/28/22
Riley Gutierrez	Health Clerk	100	06/27/22-07/28/22
Megan Harry	Bus Aide	50	06/27/22-07/28/22
Sonia Herrington	Bus Aide	50	06/27/22-07/28/22
Mirella Hildebrandt	SLPA	100	06/27/22-07/28/22
Daisy Huber	Secretary I	40	07/11/22-07/28/22
Christina Hurtado	Bus Aide	50	06/27/22-07/28/22
Ana Kupoenov	Bus Aide	50	06/27/22-07/28/22
Sarah Laitinen	LVN Sub	20	06/27/22-07/29/22
Jason Lander	Custodian	264	07/05/22-08/29/22
Crystal Lopez	Bus Attendant I	200	06/27/22-08/18/22
Eva Lopez	Custodian	205	06/20/22-08/29/22
Marisol Lopez	Sch Secretary I	150	06/20/22-08/19/22
Lupe Lord	Custodian	264	07/05/22-08/29/22
Patricia Martinez	Bus Aide	50	06/27/22-07/28/22
Patricia Martinez	Bus Attendant I	200	06/27/22-08/18/22
Kristen Mason	Campus Supv	100	06/20/22-08/18/22
Kathy Miller	Bus Aide	50	06/27/22-07/28/22

2021-2022 Summer School, ESY, Enrichment, IMPACT, Summer Camp; Short-Term Hours, Support Staff

(Cont'd)

<u>Employee</u>	<u>Position</u>	<u>NTE Hrs</u>	<u>Effective</u>
Jasmne Mirdamadi	SLPA	100	06/27/22-07/28/22
Lisa Munn	Bus Aide	50	06/27/22-07/28/22
Polly Murata	SLPA	100	06/27/22-07/28/22
Anthony Negron	Groundskeeper	408	06/20/22-08/29/23
Angelia Nieto	SLPA	100	06/27/22-07/28/22
Nancy Nichols	Health Clerk	100	06/27/22-07/28/22
Kino Oaxaca	Custodian	328	06/20/22-08/29/22
Maricellis O'Brien	Health Clerk	100	06/27/22-07/28/22
Jessica Ochoa	Bus Attendant I	200	06/27/22-08/18/22
Adrien Ochoa	Bus Driver	296	06/27/22-07/28/22
Lauren Parkes	Bus Aide	50	06/27/22-07/28/22
Emma Patino	Translator/Interpreter	100	07/05/22-08/19/22
Susan Puch	Custodian	264	07/05/22-08/29/22
Melanie Quiroz	Speech Services	30	06/27/22-07/28/22
Caitlyn Rayburn	Bus Aide	50	06/27/22-07/28/22
Soledad Resendiz	Custodian	328	06/20/22-08/29/22
Niccolette Reta	Bus Attendant I	200	06/27/22-08/18/22
Deana Sabo	Bus Aide	50	06/27/22-07/28/22
Amy Sanchez	Bus Attendant I	200	06/27/22-08/18/22
Martha Smith	Custodian	205	06/20/22-08/29/22
Mala Somaiah	Custodian	264	07/05/22-08/29/22
Theresa Stanford	Bus Aide	50	06/27/22-07/28/22
Anna Liza Tannehill	Custodian	205	06/20/22-08/29/22
Lindsay Taylor	Bus Aide	50	06/27/22-07/28/22
Colleen Tolley	Bus Aide	50	06/27/22-07/28/22
Jose Viera	Custodian	328	06/20/22-08/29/22
Emily Vogt	Bus Attendant I	200	06/27/22-08/18/22
Kathleen Wicks	Custodian	264	07/05/22-08/29/22
Veronica Yanez	Bil Sch Secretary I	150	06/20/22-08/19/22
Emma Zimmerman	Bus Attendant I	200	06/27/22-08/18/22

2021-2022 ESY SPED Aide I, II, II-Spec, III, Substitute; NTE 100 Hrs; 06/27/22-07/28/22Employee

Lauren Absmeier
 Jeannine Aguilar
 Salina Aguirre
 Sarah Albillo
 Joel Alonso
 Noe Anaya
 Kimberly Arana
 Starr Arellano
 Karina Aria
 Evangelina Barba
 Sydney Barrett
 Jessica Bartolo
 Susan Battaglia
 Victoria Beatty
 Racher Beaulieu
 Jeanette Bell

2021-2022 ESY SPED Aide I, II, II-Spec, III, Substitute; NTE 100 Hrs; 06/27/22-07/28/22 (Cont'd)

Employee

Sheetal Bhanji
Amber Bird
Rachel Blanco
Lori Bolin
Alyssa Boots
Michelle Botello
Angela Bragg
Erin Brunnet
Stacy Calderon
Juan Camacho
Kristin Camacho
Karen Carr
Zachary Casas
Anthony Castaneda
Cruz Castillo
Nicole Castillo
Patricia Cisneros
Venessa Clavel
Bridgette Cloutier
Bridget Colby
Karina Cooke
Alaura Couch
Denise Coultrup
Lynnette Currier
Bryan Cusick
Brittany Daniel
Madison Day
Monique Delgado
Alejandro Diaz
Ryan Dinh
Angelina Dohr
Micaela Doppieri
Veronica Dorado
Delaina Dunn
Valerie Dyer
Catrina Eazell
Lilian Ebanks
Megan Edwards
Anna Egizii
Karen Estabrook
Anita Etchegaray
Laura Facio
Jessica Ferrino
Julie Fick
Marlee Fleckenstein
Diane Fowks
Madeline Fox
Elina Franco
Pamela Gagnon
Rita Gamache
Irene Garcia

2021-2022 ESY SPED Aide I, II, II-Spec, III, Substitute; NTE 100 Hrs; 06/27/22-07/28/22 (Cont'd)

Employee

Maria Garza
Kim Gill
Irene Glenday
Jeana Gonzales
Carmen Gonzalez
Daniela Gordillo
Wendy Grafton
Joseph Granja
Darcy Gregg
Denise Grider
Douglas Gutierrez
Maria Gutierrez
Abiezer Guzman
Randi Hamilton
Maria Hanon
Maria Isabel Hanon
Megan Harry
Ella Harshman
Julie Hedlund
Janet Hernandez
Maria Hernandez
Sonia Herrington
Sean Hogan
Nathalie Holguin
Natalie Horn
Christina Hurtado
Julie Hutchinson
Jordan Iguchi
Michele Ives
Kaylee Jacovelli
Koree Johnson
Jung Kang
Kevin Kelly
Cordelea Kendrick
Ann Kennedy
Naira Khalid
Mikael Khurshed
Cali Kimble
Ana Kuppenov
Theresa Kurvers
Helen Lee
Kelly Leitner
Adriana Leon
Adele Lightfoot
Trisha Lleras
Christine Lopez
Damaris Lopez
Golnaz Lotfalipour
Brandon Lubello
Marietta Luzzi
Marietta (Sunshine) Luzzi

2021-2022 ESY SPED Aide I, II, II-Spec, III, Substitute; NTE 100 Hrs; 06/27/22-07/28/22 (Cont'd)

Employee

Alejandra Macias
Camelia Martinez
Ryan Martinez
Shevawn Maule
Denise May
Kimberly McCoy
Heide McCue
Louise McMillan
Cheryl Meeves
Sarah Melodia
Rachel Mercado
Lizethe Molina
Monique Moreno
Shawnna Morris
Lisa Munn
Kimberly Munoz
Jennifer Nagata
Ashwinee Nangare
Debbie Naval
Alicia Navarro
Stephanie Newbill
Felicia Orosco
Miranda Parent
Lauren Parkes
Erika Parrilla
Marsha Peckham
Maria Pelaez
Laura Penner
Tessa Pennington
Laura Peterson
Gabriela Phipps
Ronaldo Pineda
Anthony Piscitelli
Johana Pizzano
Ana Ponce
Joseph Quintero
Caitlin Rachunok
Lucia Ramirez
Mariana Rangel
Caitlyn Rayburn
Marisa Richter
Marisol Rivera
Gina Roberts
Phoebe Robinson
Yvonne Robledo
Lorinda Rosas
Tita Royhob
Deanna Sabo
Gabriela Saenz
Fallyn Sahadat
Jessica Salas
Jessica Salgado

2021-2022 ESY SPED Aide I, II, II-Spec, III, Substitute; NTE 100 Hrs; 06/27/22-07/28/22 (Cont'd)

Employee

Elizabeth Sanders
Sally Sando
Sophie Saouma
Christine Schiebeck
Alissa Schwartz
Lisa Seifen
Daniella Serna
Edith Serrano
Christine Sewell
Melinda Shank
Audrianne Skipper
Yesuk Son
Dezirae Soria
Angelica Sotelo
Breanne Sotelo
Theresa Stanford
Madison Stanley
Linda Struiksma
Stephanie Suarez
Pamela Taggart
Anna Tannehill
Ariane Tapia
Gayle Taylor
Jennifer Terry
Bianca Theuer
Hailey Thompson
Colleen Tolley
Patricia Trejo
Marcia True
Anna Valencia
Natalia Vasco
Joanna Velasco
Majela Walker
Baylee Weston
Lucy Wheaton
Kendall Wheeler
Kimberly White
Jennifer William
Danny Worley

2021-2022 Summer Academy Tutor; 07/01/22-08/12/22; NTE 175 Hrs

Steven Arriaga
Gabriella Campos
Michelle Chavez
Alexis Dawson
Giselle Fitz
Elizabeth Fuentes
Kevin Negron
David Pacheco
Gabriel Padilla
Tristiana Pham

2021-2022 Summer Academy Tutor; 07/01/22-08/12/22; NTE 175 Hrs (Cont'd)

Leslie Ramirez
 Gabriella Ramos
 Alyssa Rios
 Rebekah Scheussler
 Liliana Vitela
 Daisy Zambrano

2021-2022 Summer Substitute Academy Tutor; 07/01/22-08/12/22; NTE 70 Hrs

Rosa Alvarado
 Damaris Gomez
 Angela Hernandez
 Julie Hutchinson
 Cindy Suarez

2021-2022 Summer Lead Academy Tutor; 07/01/22-08/12/22, NTE 280 Hrs

Zuri Navarrete
 Juan Gomez
 Kaylee Bolin
 Johanna De Leon
 Jesus Jimenez

2021-2022 Summer Nutrition Svs, 06/27/22-08/18/22

<u>Employee</u>	<u>NTE Hrs</u>	<u>Position</u>
Maria Bryant	100	Nutr Svs Sat Kit Lead
Wendy Churnock	100	Nutr Svs Sat Kit Lead
Joanne Griego	100	Nutr Svs Sat Kit Lead
Ghada Haroun	100	Nutr Svs Sat Kit Lead
Laura Kelly	100	Nutr Svs Sat Kit Lead
Bonnie Lance	100	Nutr Svs Sat Kit Lead
Drina Majd	100	Nutr Svs Worker
Arisbeth Ortiz	100	Nutr Svs Worker
Aurora Ragazzo	240	Nutr Svs Prod Lead
Isabel Ramos	100	Nutr Svs Sat Kit Lead
Gabriela Rodriguez	128	Senior Clerk
Maria Vega	100	Nutr Svs Worker
Angelica Villazana	100	Nutr Svs Worker

2021-2022 Summer Enrichment and IMPACT, TK – 7th Grade, 06/27/22-07/31/22

<u>Employee</u>	<u>Position</u>	<u>NTE Hrs</u>
Sara Bissell	Secretary	150
Katherine Bless	Custodian	264
Nhi Chiu	Health Clerk	100
Andrea Dominique	Health Clerk	100
Karen Fuentes	Health Clerk Sub	50
Vivian Garcia	Health Clerk	100
Sara Gonzalez	Health Clerk Sub	50
Cecilia Pina	Campus Supv	100
Jasmine Servin	Secretary	150

2021-2022 Summer Camp/Child Care, Short-Term NTE 300 Hrs, 06/24/22-08/19/22

Valerie Alcala
 Magdalena Avalos
 Patricia Bahena

2021-2022 Summer Substitute Academy Tutor; 07/01/22-08/12/22; NTE 70 Hrs (Cont'd)

Sean Bennett
Alison Blackston
Christopher Bradley
Tamara Brennan
Katherine Cardenas
Elena Carrera
Sandra Castillo
Jaquelynn Chapman Doud
Chloe Chavez
Vanessa Clavel
Gabriele Coughran
Sean Davidson
Reagan Dierks
Cameron Durkin
Rana E-Maissi
Brenda Enciso
Therese Fontez
Savannah Gandy
Amanda Grubbs
Alynn Hernandez
Caelah Ihrig
Makynna Keefe
Laura Kelly
Marisa Lansley
Christopher Lawson
Paige Lopez
Kassandra Luna
Yesenia Luna
Tina Lyons
Meagan McCafferty
Katrina McGuire
Guadalupe Mendoza Paz
Ashley Monteverde
Ryan Nadler
Bruce Neff
Cameron Nunez
Madison Ornelas
Madhuri Padalar
Mitchelle Ramirez
Lauren Reeves
Celia (Ellie) Rivera
Gina Roberts
Tonya Roberts
Lizbeth Rodriguez
Leo Rollins
Ivanna Rosas
Katie Rowles
Fathima Mohamed Samsudeen
Amy Sanchez
Hayley Smith
Paige Smith
Fabiola (Fabi) Tankamnerd
Jeanne Voll

Summer Sports Camps, NTE \$5400.00, 07/05/22-08/29/22

<u>Employee</u>	<u>Site</u>	<u>Sport Assignment</u>
Aubrey Aguilar-Kettering	Esperanza	Dance
William Allgeier	El Dorado	Boys Soccer
Tucker Amidon	YLHS	Boys Lacrosse
John Amin	Esperanza	Boys Basketball
Bryan Anderson	El Dorado	Football
Hailey Anderson	Valencia	Cross Country
Vidal Arista	YLHS	Cross Country
Anthony Ballesterio	Esperanza	Boys Basketball
Joseph Ballesterio	Esperanza	Boys Basketball
Brandon Bento	El Dorado	Football
Lauren Bethencourt	El Dorado	Girls Soccer
Jennifer Boaz	El Dorado	Song
Luis Borja	El Dorado	Girls Soccer
Gary Bowers	YLHS	Football
Kathryn Bowers	YLHS	Girls Cheer & Song
Morgan Bryant	Esperanza	Girls Basketball
Richard Burrell	YLHS	Football
Marco Chang	Valencia	Boys Basketball
Sarah Chapman	YLHS	Girls Cheer & Song
Paul Chiotti	El Dorado	Football
David Christensen	YLHS	Cross Country
Jeffrey Clasen	YLHS	Boys Volleyball
Dustin Cornejo	Valencia	Boys Soccer
Kevin Cralley	El Dorado	Girls Soccer
James Deleon	El Dorado	Girls Lacrosse
Ben Di Buono	El Dorado	Boys Lacrosse
Steve Ditolla	YLHS	Football
Angel Dominguez	El Dorado	Football
Brock Dunn	El Dorado	Football
Hayden Dunn	El Dorado	Football
Brianne Elorriaga	Esperanza	Girls Volleyball
Calvin Flores	Esperanza	Football
Salvador Flores	YLHS	Football
Burdette Forsch	YLHS	Girls Water Polo
Roderick Forsch	YLHS	Girls Water Polo
Jazmine Garcia	YLHS	Girls Lacrosse
Carson Gonzalez	YLHS	Boys Volleyball
Carson Gonzalez	YLHS	Girls Volleyball
Andrew Gregory	El Dorado	Boys Lacrosse
Alberto Gutierrez	Esperanza	Boys Basketball
Mark Gutierrez	Valencia	Boys Soccer
Robert Hagar	El Dorado	Football
Greg Hammersmith	El Dorado	Football
Daniel Hart	YLHS	Boys Volleyball
Christian Holiday	Esperanza	Wrestling
Darryl Jenkins	El Dorado	Football
Stirley Jones	YLHS	Track & Field
Kiley Kendall	Valencia	Girls Swim
Kiley Kendall	Valencia	Girls Water Polo
Brady Kronebusch	El Dorado	Boys Lacrosse
Kory Lai	Valencia	Boys Volleyball
Kory Lai	Valencia	Girls Volleyball

Summer Sports Camps, NTE \$5400.00, 07/05/22-08/29/22 (Cont'd)

<u>Employee</u>	<u>Site</u>	<u>Sport Assignment</u>
Joshua Linen	Valencia	Cross Country
Lillian Lopez	YLHS	Girls Volleyball
Sabrina Lundberg	YLHS	Girls Cheer & Song
Timothy Mann	YLHS	Girls Basketball
Giovanny Marin	El Dorado	Boys Soccer
Stewart McCarroll	El Dorado	Football
Steven McManus	El Dorado	Boys Soccer
Steven Millhouse	Valencia	Boys Volleyball
Steven Millhouse	Valencia	Girls Volleyball
Casey Monoszlay	YLHS	Cross Country
Allesandra Montano	El Dorado	Girls Basketball
Joey Montalvo	Valencia	Girls Soccer
Carl Myerscough	YLHS	Track & Field
Ryan Nicholls	El Dorado	Football
Alejandra Nunez	Valencia	Girls Soccer
Armando Parga	Esperanza	Boys Basketball
Monica Pena	Valencia	Dance
Jazmin Perez	El Dorado	Girls Basketball
Caden Perkins	YLHS	Girls Volleyball
Caden Perkins	YLHS	Boys Volleyball
David Peterson	El Dorado	Boys Lacrosse
Anthony Piscitelli	El Dorado	Football
William Ray	YLHS	Baseball
Matthew Raya	El Dorado	Girls Basketball
Margaret Reddick	YLHS	Girls Cheer & Song
Aaron Richardson	Esperanza	Football
Jordan Rohan	Esperanza	Boys Basketball
Danielle Rumary	El Dorado	Girls Basketball
Muneer Saied	El Dorado	Boys Basketball
Daniel Sanchez	El Dorado	Football
Jordan Sanguedolce	El Dorado	Boys Soccer
Madisyn Scott	Esperanza	Girls Lacrosse
Jonathan Sheatz	YLHS	Cross Country
Richard Shube	YLHS	Girls Cheer & Song
Madison Stanley	El Dorado	Girls Lacrosse
Gregory Stull	YLHS	Track & Field
Sajan Takhar	Esperanza	Boys Basketball
Craig Teuben	Esperanza	Football
Mckenzie Turman	El Dorado	Softball
Sypen Van	Valencia	Cheer
Emma Van Horn	Esperanza	Cheer
Darryl Vergolino-Holiday	Esperanza	Wrestling
Joseph Yezbak	YLHS	Boys Basketball

CERTIFICATED HUMAN RESOURCES REPORTResignation

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
Holly Carpenter	Bernardo-Yorba	Teacher	06/17/22
Ayla Carvey	Spec Ed	Speech Therapist	06/17/22
Nivea Gonzales	Valencia HS	Teacher	06/17/22
Carolyn Kim	Tynes	Teacher	06/17/22
Julie Lucas	Brookhaven	Principal	07/26/22
Julie Primero-De La Cruz	Travis/Bryant Ranch	Teacher	06/17/22
Heather Trueman	Valencia	Teacher	06/17/22

Retirement

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
Monica Burch	Tynes	Teacher	08/01/22
Christine O'Shea	Fairmont	Teacher	07/27/22

Leaves of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Jenna Case	Teacher	Fairmont	Child Bonding	08/25/22-11/18/22
Jennifer Katz	Occupational Spec	Spec Ed	Child Bonding	06/14/22-08/19/22
Veronica Pena	Teacher	Woodsboro	Child Bonding	08/25/22-11/28/22
Jamie Rocha	Teacher	Valencia	Maternity/Bonding	08/30/22-01/26/23

Change of Status

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Lia Marentes	Psychologist, 80%	Psychologist, 100%	07/01/22
Denise Villa	Wellness Specialist	Counselor	08/11/22

Employ

<u>Teacher</u>	<u>Subject</u>	<u>Site</u>	<u>Status</u>	<u>Effective</u>
Aram Kocharian	Spec Ed	Topaz	Temp	08/25/22
Sheila Patel	Speech Therapist	Spec Ed	Temp	08/25/22

Summer School

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly Rate</u>	<u>Hours</u>	<u>Effective</u>
Lori Bultsma	Spec Ed	ESY Nurse	\$55	40	06/20/22-07/28/22
Michelle DeHaven	Spec Ed	ESY Nurse	\$55	44	06/20/22-07/28/22
		Prep	\$25	15	06/20/22-07/28/22
Nancy Ha	Spec Ed	ESY Psychologist	Per Diem	8/Day	06/20/22-08/10/22
Anees Haque	Spec Ed	ESY Prep	\$25	10	06/20/22-06/30/22
Whitney Norbom	Spec Ed	ESY Nurse	\$55	70	06/20/22-07/28/22
Susan Rotkosky	El Camino	Credit Recovery	\$55	35	07/01/22-07/29/22
		Prep	\$25	20	

Educational Services, Summer Enrichment School Substitute, Instruction, \$55/Hr., NTE 60 Hrs., 06/27/22-07/31/22

Daune Abadie
 Sidney Alvarez
 Kandice Ames
 Sharon Bethencourt
 Gina Chi

Educational Services, Summer Enrichment School Substitute, Instruction, \$55/Hr., NTE 60 Hrs., 06/27/22-07/31/22 (Cont'd)

Andrew de Guzman
 Tiffany Eliot
 Kim Goodwin
 Austin Horton
 Sarah Morgigno
 Claire Morrill
 Angela Pinson
 Neena Sethi
 Kyle Silvius
 Kristin Tesoro
 Christina Van Eck
 Joanne Vaught

Educational Services, Summer IMPACT Program Substitute, Instruction \$55/Hr., NTE 50 Hrs., 06/27/22-07/31/22

Natalie Chavez
 Scott Gotreau
 Cynthia Sandoval

Special Education, ESY Substitute Teacher, \$55/Hr., 06/27/22-07/28/22

Irma Alcala
 Hailey Altamirano
 Alejandra Alvarez Valdovinos
 Kimberly Bidelspach
 Marilee Boese
 Michelle Chavez
 Wayne Dinunzio
 Carrie Fain
 Victoria Farer
 Wilbert Johnson
 Alexis Jones
 Hannah Keller
 Christina Kim
 Lisa MacDonald
 Matt Mason
 Amanda Monteverde
 Ami Mulhall
 Zachary Nash
 Judy Rothaus
 Denise Rumbolz
 Cynthia Sandoval
 Kyle Silvius
 Amy Stairs
 Kathy Tran
 Jessica Youssef

Extra Duty Assignments

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly Rate</u>	<u>Hours</u>	<u>Effective</u>
Tammie Aho	Travis MS	GATE Coordinator	\$25	4	04/22/22-05/11/22
Bertha Alba	Human Resc	Interview Panel	\$25	2	06/30/22-06/30/22
Julia Beresford	Spec Ed	Speech Assessment	\$27	9	03/01/22-06/16/22
Kimberly Carlos	Travis MS	AVID	\$25	15	05/13/22-06/03/22

Extra Duty Assignments (Cont'd)

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly Rate</u>	<u>Hours</u>	<u>Effective</u>
Kellene Cook	Rio Vista	RTI Instruction	\$27	80	03/01/22-06/16/22
Jocelyn Crecia	B-Yorba	Intervention & Act	\$25	17	05/02/22-06/30/22
Stephanie Dempsey	Ed Svs	Math Placement	Per Diem	4/Day	06/20/22-06/23/22
Shealee Dunavan	Ed Svs	Hist/Soc Sci Instruc	\$27	16	06/14/22-06/30/22
Inge Eppink	Ruby Dr	AVID Prof Dev	\$25	20	08/29/22-06/15/23
Martha Fano	Ed Svs	Twig Science Trng	\$25	3	06/14/22-06/30/22
Connor Hipwell	YLHS	After School Tutor	\$27	18	04/18/22-06/17/22
Fred Jenkins	Valencia	IB Coordinator	\$25	200	07/01/22-06/30/23
Jennifer Maddock	Ed Svs	Explicit Dir Instruction	\$25	10	03/01/22-06/17/22
Hawley Marquise	Spec Ed	Home Hospital	\$27	10	06/17/22-07/15/22
Kim Nerio	Ed Svs	Twig Science Trng	\$25	3	05/09/22-06/17/22
Jason Pike	Student Svs	Student Svs Support	\$25	150	06/20/22-08/30/22
Eric Plunket	Ed Svs	Math Placement	Per Diem	4/Day	08/17/22-08/23/22
Gwen Redira	Spec Ed	LRG & ADR Planning	Per Diem	10/Day	07/11/22-08/04/22
Kimberly Rothenberger	Spec Ed	IEP Participation	\$25	8	05/16/22-06/13/22
Beth Scott	Ed Svs	Summ Counselor	Per Diem	7/Day	06/24/22-06/30/22
Sarah Shay	YLHS	Tutoring	\$27	15	05/02/22-06/17/22
Katherine Strohmenger	Woodsboro	GATE Coordinator	\$25	2	05/13/22-06/16/22

Bernardo-Yorba MS, PBIS Student Engagement & Collaboration, \$25/Hr., NTE 12 Hrs., 05/02/22-06/30/22

Holly Carpenter
 Stella Park
 Grace Sohn
 Jennifer Villasenor

Educational Services, History/Social Science Framework and Curriculum Planning, \$25/Hr., NTE 30 Hrs., 07/01/22-07/31/22

Tammy Boydston
 Alique Cherchian
 Andrea Cronin
 Marisa Cruz
 Sherri Cruz
 Laura Duarte
 Jon Gomez
 Rosanna Hamilton
 Jennifer Heffner
 Jeremy Kelly
 Alesa Kerr
 Darshelle Lapworth
 Matthew Legrand
 Omar Ramon Ortiz
 Rosa Nelson
 Amanda Peronto
 William Stanley
 Tami Tang
 Daniel Worden

Educational Services, History/Social Science Pilot Training, \$25/Hr., NTE 12 Hrs., 06/14/22-06/30/22

Carin Benner
Wendy Caldwell-Fong
Tiffany Elliot
Rachel Friedrichs
Maria Gutierrez
Carla Hernandez
Julie Lama
Carla Martin
Steve Martinez
Lena Miller
Mariana Mondragon-Vega
Mackenzie Mosley
Leanne Olson
Lynette Parelli
Irene Pearson
Carrie Pipkin
Shauna Radicelli
Omar Ramon Ortiz
Jenner Rasic
Jennifer Raya Marderosian
Marisela Rojo
Madeleine Silva
Karen Skokan
Claudia Sundstrom
Juliana Tabata
Kristin Tesoro
Teresa Vitelli
Michelle Woinarowicz
Andres Zaferson

Educational Services, Math 7/8 Accelerated Summer Class, \$55/Hr., NTE 16 Hrs., Prep., \$25/Hr., NTE 6 Hrs., 06/01/22-06/30/22

Veronica Chavez-Vergara
Nicole Davison
Susan Rotkosky
Sunita Tendolka

Educational Services, Math 7/8 Accelerated Summer Class, \$55/Hr., NTE 16 Hrs., 07/01/22-07/30/22

Veronica Chavez-Vergara
Nicole Davison
Sunita Tendolka

Educational Services, Math 7/8 Accelerated Summer Class Prep., \$25/Hr., NTE 24 Hrs., 07/01/22-07/31/22

Veronica Chavez-Vergara
Nicole Davison
Sunita Tendolkar

Educational Services, Math 7/8 Accelerated Planning, \$25/Hr., NTE 2 Hrs., 06/01/22-06/30/22

Veronica Chavez-Vergara
Nicole Davison
Sunita Tendolkar

Educational Services, OPENSIED Access Page Development, \$25/Hr., 04/01/22-07/12/22

<u>Employee Name</u>	<u>NTE Hours</u>
Nicole Aquino	36
Jeffrey Christiansen	24
Stephen Trapp	36

Esperanza, Teacher Interviews, \$25/Hr., NTE 6 Hrs., 06/21/22-07/08/22

Kressler Nguyen-Valdez
 April Vanderhook
 Michael Woodward

Human Resources, Classroom Relocation, \$25/Hr., NTE 8 Hrs., 06/01/22-06/30/22

Martha Fano
 Krystal Santa Ana
 Tiffany Vasquez

Kraemer, AVID Excel Summer Bridge Prep/Planning, \$25/Hr., 08/08/22-08/18/22

<u>Employee Name</u>	<u>NTE Hours</u>
Clarivel Chea	12
Nicholas DeHaven	6
Jackson Keller	12
Beth Mazurier	12
Sage Newman	12
Mollie Simmons	6

Melrose, Intervention Planning, \$25/Hr., NTE 8 Hrs., 08/15/22-08/26/22

Marcela Duran
 Monica Guzman
 CoryAnne Skibiski

Special Education, AIM Training, \$25/Hr., NTE 25 Hrs., 07/15/22-06/16/23

Rachel Ackerman
 Garrett Bentley
 Matt Webster

Topaz, At-Risk Student Data Analysis, \$25/Hr., NTE 2 Hrs., 06/01/22-06/17/22

Meghan Bautista
 Elvira Bermudez
 Heather Christman
 Lindsay Clark
 Lizette Garcia
 Shannon Gibson
 Michael Hedderig
 Lisa MacDonald
 Salvador McBenttez

Topaz, At-Risk Student Data Analysis, \$25/Hr., NTE 2 Hrs., 06/01/22-06/17/22 (Cont'd)

Rachel Moss
 Minerva Pena
 Erin Pon
 Stacy Stevens
 Katherine Visconti

Valencia, Classroom Relocation, \$25/Hr., NTE 6 Hrs., 07/01/22-08/30/22

Gary Bowers
 Gerardo Rodriguez
 John Vaughn

Stipends

<u>Employee</u>	<u>Site</u>	<u>Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Ligia Alvarado	Ruby Dr	Admin Designee	\$1909	08/01/22-06/15/23
Amanda Boggs	El Camino	Summ Support	\$5502	07/01/22-07/28/22
		Prep	\$551	
Mohammad Hossain	Esperanza	Summer ROTC	\$9952	06/20/22-08/24/22
Geoffrey Smith	Ed Svs	ESY Principal	\$1275	06/28/22-06/30/22
RebeccaLee Smith	Bryant Ranch	Admin Designee	\$1909	08/30/22-06/16/23

Educational Services, AVID Summer Institute, NTE \$300, 06/29/22-08/31/22

Suzanne Bilhartz
 Katherine Burrows
 Jaclyn Chavez
 Linda Crossno
 John Domen
 Martha Fano
 Lisa Garcia
 Erin Malner
 Tina Mora
 Mackenzie Mosley
 Helen Nelson
 Genevieve Olson
 Daniela Picciotta
 Jenna Redwine
 Guadalupe Toscano
 Dana Zywieciel

Valencia, Healthy Tigers Fitness Program, 03/15/22-04/30/22

<u>Employee Name</u>	<u>NTE Amount</u>
Jason Gray	\$2500
Jaime Lopez Jr	\$110
Shawn Racobs	\$900

Booster Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Deep Bhavsar	Valencia	Event Supervision	\$1800	07/01/22-06/30/23
Phyllis Barnes	Valencia	Event Supervision	\$1800	07/01/22-06/30/23
Brad Davis	Esperanza	Band Director	\$1000/mo	07/01/22-08/10/22
Jason Gray	Valencia	Event Supervision	\$1800	07/01/22-06/30/23
Mike Lorge	Valencia	Event Supervision	\$1800	07/01/22-06/30/23
Matt Mahoney	Valencia	Event Supervision	\$1800	07/01/22-06/30/23
David Quintero	Valencia	Event Supervision	\$1800	07/01/22-06/30/23
John Van Dam	Valencia	Event Supervision	\$1800	07/01/22-06/30/23

Substitute Teacher, 2022-2023 SY

Robert Crutchfield

Summer Sports Camps, NTE \$5400.00, 06/17/22-08/29/22

<u>Stipends</u>	<u>Site</u>	<u>Sport Assignment</u>
Jonathan Aed	YLHS	Football
Hailey Altamirano	YLHS	Track & Field
Gary Bowers II	YLHS	Football
Melissa Chavez	El Dorado	Girls Golf
Melissa Chavez	El Dorado	Softball

Summer Sports Camps, NTE \$5400.00, 06/17/22-08/29/22 (Cont

<u>Stipends</u>	<u>Site</u>	<u>Sport Assignment</u>
Mykaela Clemmer	El Dorado	Girls Lacrosse
Erik Cook	Valencia	Baseball
Michael English	YLHS	Boys Water Polo
Barrett Gardner	Valencia	Boys Soccer
Christopher Hobson	YLHS	Boys Basketball
Zachary Lamonda	El Dorado	Football
Jason Marganian	Valencia	Boys Swim
Jason Marganian	Valencia	Boys Water Polo
Meagan Mathieson	Valencia	Tennis
Ricardo Medellin	Esperanza	Track
Patrick O'Donnell	El Dorado	Girls Lacrosse
Agustin Oropeza	YLHS	Football
Jason Pietsch	YLHS	Boys Basketball
Stacy Shube	YLHS	Girls Cheer & Song
Nicole Soukup	Valencia	Cheer
Kevin Sweet	El Dorado	Boys Basketball
Leonard Takahashi	Valencia	Boys Soccer
Kyle Thomas	El Dorado	Girls Soccer
Brian Wolf	El Dorado	Football
Patrick Wren	YLHS	Football
Jeff Young	YLHS	Boys Basketball

Assignment Authorizations

<u>Employee</u>	<u>Site</u>	<u>Subject</u>	<u>Education Code</u>
Jonathon Aed	YLHS	Athletics	44258.7 (b)
Andrew Aronson	KMS	Yearbook	44258.2
Jeff Bailey	YLHS	Athletics	44258.7 (b)
Gaspar Bejarano	YLHS	Business Math	44263
Donald Bladow	EDHS	Athletics	44258.7 (b)
Britney Brown	EDHS	Athletics	44258.7 (b)
Allison Burns	Valencia	Athletics	44258.7 (b)
Richard Cadra	YLHS	Video Production	44256 (b)
Matt Callaway	KMS	Athletics	44258.7 (b)
Mark Castillo	Valencia	Athletics	44258.7 (b)
Jaclyn Chavez	YLHS	Athletics	44258.7 (b)
Ann Chen	Travis Ranch	Video Production	44258.2
Wesley Choate	Esperanza	Athletics	44258.7 (b)
Kevin Claborn	Esperanza	Athletics	44258.7 (b)
Joseph R. Cusick	Esperanza	Mathematics	44263
Michael English	KMS/YLHS	Athletics	44258.7(b)
Sharon Farrell	YLHS	Athletics	44258.7 (b)
Maria V. Fraga	VMSA	Athletics	44258.7 (b)
Rogelio Galvan	EHS	Athletics	44258.7 (b)
Jason Gray	Valencia	Athletics	44258.7 (b)
Teiko Ikemoto	YLHS	Athletics	44258.7 (b)
Jackson Keller	VMSA	Video Production	44258.2
Kiley Kendall	Valencia	Athletics	44258.7 (b)
Paul Kim	YLMS	Athletics	44258.7 (b)
Albert Lai	Valencia	Athletics	44258.7 (b)
Zachary LaMonda	El Dorado	Athletics	44258.7 (b)
Joshua Lay	Valencia	Athletics	44258.7 (b)
Sam Lee	El Dorado	Business Math	44263

Assignment Authorizations (Cont'd)

<u>Employee</u>	<u>Site</u>	<u>Subject</u>	<u>Education Code</u>
Rey Lejano	YLHS	Athletics	44258.7 (b)
Michael Lorge	Valencia	Athletics	44258.7 (b)
William M. Lucas	El Dorado	Athletics	44258.7 (b)
Jeff Maes	BYMS	Athletics	44258.7 (b)
Amy Madrigal	EDHS	Athletics	44258.7 (b)
Jason Marganian	Valencia	Athletics	44258.7 (b)
Scott Mazurier	El Camino	Athletics	44258.7 (b)
Leila Mc Laughlin	El Camino	Health	44865
Ryan Mounce	El Dorado	Athletics	44258.7 (b)
Steve Nordwick	Esperanza	Humanities-Art	44263
Pat O'Donnell	El Dorado	Athletics	44258.7 (b)
Daniel Ortega	VHS	Athletics	44258.7 (b)
Isaac Owens	Esperanza	Athletics	44258.7 (b)
Tage Peterson	Valencia	Business Math	44263
Tage Peterson	Valencia	Athletics	44258.7 (b)
Brian Plunkett	TRMS	Athletics	44258.7 (b)
Bird Potter	YLHS	Athletics	44258.7 (b)
Jason Presley	Esperanza	Athletics	44258.7 (b)
David Quintero	Valencia	Athletics	44258.7 (b)
Tyler Rex	Esperanza	Athletics	44258.7 (b)
Gerardo Rodriguez	Valencia	Athletics	44258.7 (b)
Sarah Schnebly	Valencia	Athletics	44258.7 (b)
Joe Secoda	Valencia	Athletics	44258.7 (b)
Brian Shay	Travis Ranch	Pub/Yearbook	44258.2
Stacy Shube	YLHS	Athletics	44258.7 (b)
Matt Slevcove	Esperanza	Athletics	44258.7 (b)
Nicole Soukup	Valencia	Athletics	44258.7 (b)
Paige Stills	Valencia	Athletics	44258.7 (b)
Leigh Swarm	Esperanza	Athletics	44258.7 (b)
Jason Sweet	El Camino	Weights	44865
James Thorne	Valencia	Athletics	44258.7 (b)
William Truong	Valencia	Athletics	44258.7 (b)
Jinasha Udeshi	El Dorado	Athletics	44258.7 (b)
Brian Wolf	El Dorado	Athletics	44258.7 (b)
Patrick Wren	YLHS	Athletics	44258.7 (b)

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
1301 E. Orangethorpe Avenue
Placentia, CA

Minutes
Special Meeting
Board of Education

4:01 p.m., Tuesday, August 30, 2022
District Educational Center
1301 E. Orangethorpe Avenue
Placentia, CA 92870

A Special Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District was called by Mrs. Carrie Buck, President, in accordance with Government Code Section 54950, et. seq., and Education Code Section 35140, et seq., at 4:01 p.m., Tuesday, August 30, 2022 at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia, CA.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Mrs. Carrie Buck, President
Mrs. Marilyn Anderson, Vice President
Mrs. Leandra Blades, Clerk
Mrs. Karin Freeman, Trustee
Dr. Michael D. Matthews, Board Secretary

Members Absent: Mr. Shawn Youngblood, Trustee

SUBJECT OF THE CALL

- Human Resources Item

APPROVAL OF AGENDA

Approved the August 30, 2022 Special Meeting of the Board of Education agenda.

Action: Carried

Motion: Mrs. Leandra Blades

Second: Mrs. Karin Freeman

Ayes: Carrie Buck, Marilyn Anderson, Leandra Blades, Karin Freeman

Noes: None

Absent: Shawn Youngblood

Abstained: None

PUBLIC COMMENT

None

CLOSED SESSION

Adjourned to Closed Session for the purpose of discussing matters expressly authorized by Government Code Sections 3549.1, 54956.8, 54956.95, 54957, and 54957.6 at 4:03 p.m.

Public Employment Appointment

- Elementary Principal

OPEN SESSION

Reconvened to Open session at 4:12 p.m.

REPORT OUT OF CLOSED SESSION

The Board took action to appoint Laura Fisher, Elementary Principal, effective August 31, 2022.

Action:	Carried	Motion:	Mrs. Karin Freeman
		Second:	Mrs. Marilyn Anderson
Ayes:	Carrie Buck, Marilyn Anderson, Leandra Blades, Karin Freeman		
Noes:	None		
Absent:	Shawn Youngblood		
Abstained:	None		

ADJOURNMENT

Time: 4:13 p.m.

President Carrie Buck adjourned the August 30, 2022 Special Meeting of the Board of Education at 4:13 p.m.

Action:	Carried	Motion:	Mrs. Marilyn Anderson
		Second:	Mrs. Leandra Blades
Ayes:	Carrie Buck, Marilyn Anderson, Leandra Blades, Karin Freeman		
Noes:	None		
Absent:	Shawn Youngblood		
Abstained:	None		

TO: Dr. Michael D. Matthews, Superintendent

FROM: Annette Newton, Executive Assistant to the Superintendent

SUBJECT: **STUDENT BOARD MEMBER**

DATE: September 13, 2022

BACKGROUND: The Board of Education of the Placentia-Yorba Linda Unified School District appoints a student board member each semester based on a rotation schedule between each of the high schools. The term of the student board member shall be shared by two students over one calendar year, commencing on July 1. The student board member shall be seated with elected Board members and be recognized at meetings as a full member. They may participate in questioning presenters and discussing issues, and shall receive all materials presented to Board members except those related to closed session. The student board member may cast preferential votes on all matters except those subject to closed session discussion.

RATIONALE: The rotation schedule calls for El Dorado High School to recommend a student board member for the first semester of the 2022-23 school year. The school has selected Lucy Murillo as their representative on the Board of Education.

BOARD FOCUS AREA: This Board agenda item supports Focus Area 3.0, *Engaged Community* – “Stakeholders play a vital role in the educational process. We value their opinions and feedback and seek to involve them in decisions, which impact the education of our students. We establish a culture which encourages positive relationships among our students, staff, and parents as well as educational, business, and community partners.”

RECOMMENDATION: Appoint Lucy Murillo as the student board member for the first semester of the 2022-23 school year.

TO: Dr. Michael D. Matthews, Superintendent

FROM: Rick Lopez, Assistant Superintendent, Human Resources

SUBJECT: RESOLUTION 22-08, WEEK OF THE SCHOOL ADMINISTRATOR

DATE: September 13, 2022

BACKGROUND: The Board periodically issues proclamations in recognition of important school-related observances to highlight the outstanding services that our employees dedicate to students of the Placentia-Yorba Linda Unified School District.

RATIONALE: This year's Week of the School Administrator is October 9-15, 2022. The PYLUSD has a cadre of outstanding leaders who are committed to creating a dynamic learning community that prepares each and every student for success now and in the future.

FUNDING: No cost to the district

BOARD FOCUS AREA: This board agenda item supports Focus Area 2.0, *Effective Instruction and Leadership* – "A dynamic, high quality instructional program facilitates lifelong habits of intellectual Inquiry. We actively engage each student in the learning process through the implementation of the core curriculum and effective instructional strategies, including the use of technology. To this end, we strive to attract, train, and retain employees as well as develop strategic leaders who embrace the vision and values of our district."

RECOMMENDATION: Adopt Resolution No. 22-08 to designate the week of October 9-15, 2022 as Week of the School Administrator.

PREPARED BY: Martha Suarez, Administrative Secretary

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 22-08

Week of the School Administrator

WHEREAS, Leadership matters for California's public education system and the more than 6 million students it serves;

WHEREAS, school administrators are passionate, lifelong learners who believe in the value of quality public education, and

WHEREAS, the title "school administrator" is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators; and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, research shows great schools are led by great principals, and great districts are led by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

WHEREAS, the State of California has declared the second full week of October as the "Week of the School Administrator" in Education Code 44015.1; and

WHEREAS, the future of California's public education system depends upon the quality of its leadership;

NOW, THEREFORE, BE IT RESOLVED, by the Placentia-Yorba Linda Unified School District that all school leaders be commended for the contributions they make to successful student achievement.

AYES:

NOES:

ABSENT:

State of California)

County of Orange)

Approved by the Governing Board of the Placentia-Yorba Linda Unified School District on September 13, 2022.

Dr. Michael D. Matthews
Secretary, Board of Education

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services

SUBJECT: **RESOLUTION NO. 22-10, CONSTITUTION DAY EDUCATION PROGRAM**

DATE: September 13, 2022

BACKGROUND: Both federal and state laws require districts to hold commemorative exercises for U.S. Constitution Day each year on or near September 17. Districts shall hold an educational program for students in Grades K - 12 pertaining to the United States Constitution.

RATIONALE: The Placentia-Yorba Linda Unified School District encourages activities that instill pride in our country. Placentia-Yorba Linda Unified School District schools include exercises and instruction in the purpose, meaning, and importance of the Constitution of the United States. Examples of these activities may include but are not limited to poster contests, student announcements, discussion in social science classes, skits, essay contests, and grade-appropriate lessons. The District's Board Policy 6115, *Ceremonies and Observances*, states that "commemoration of special days and events as prescribed in the pertinent state or federal codes or local Board of Education action shall be observed at each school as a valuable part of the education."

FUNDING: Not applicable

BOARD FOCUS AREA: This board agenda item supports Focus Area 1.0, *Academic Achievement* – "Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience."

RECOMMENDATION: Approve Resolution No. 22-10, Constitution Day Education Program.

PREPARED BY: Dr. Linda Adamson, Assistant Superintendent

RESOLUTION OF THE BOARD OF TRUSTEES
PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
OF ORANGE COUNTY, STATE OF CALIFORNIA

RESOLUTION NO. 22-10
SEPTEMBER 13, 2022

CONSTITUTION DAY EDUCATION PROGRAM

WHEREAS this day will be known as "Constitution Day" to honor the signing of the Constitution on September 17, 1787, and

WHEREAS the federal legislation authorizing this Day states, "Each educational institution that receives federal funds for a fiscal year should hold an educational program on the United States Constitution on September 17, of such year for the students served by the educational institution," and

WHEREAS should September 17 fall on a Saturday, Sunday, or holiday, educational institutions should celebrate "Constitution Day" the preceding or the following week, and

WHEREAS the 2005 federal spending bill requires all educational institutions, including colleges and universities, which receive federal funds from any agency to have programming for "Constitution Day," and

WHEREAS the full text of this legislation can be found in Section III of Division J of Pub. L. 108-447, the "Consolidated Appropriations Act, 2005," December 8, 2004; 118 Stat, 2809, 3344-45 (Section 111), and

NOW, THEREFORE, BE IT RESOLVED that the Placentia-Yorba Linda Unified School District hereby requires that all school sites hold educational programs on September 17 in celebration of the federally mandated Constitution Day.

PASSED AND ADOPTED THIS 13th day of September 2022 by the Board of Trustees of the Placentia-Yorba Linda Unified School District.

AYES:

NOES:

ABSENT:

THE STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Dr. Michael D. Matthews, Secretary of the Board of Education of the Placentia-Yorba Linda Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by said Board at a regular meeting thereof held on September 13, 2022, and passed by a _____ vote of said Board

IN WITNESS WHEREOF, I have set my hand this 13th day of September 2022.

Dr. Michael D. Matthews, Superintendent
Secretary, Board of Education

ATTESTED TO:

Carrie Buck, President
Board of Education

TO: Board of Education

FROM: Dr. Michael D. Matthews, Superintendent

DATE: September 13, 2022

SUBJECT: **BOARD BYLAW 9323, *AGENDA/MEETING MATERIALS*, FIRST READING**

BACKGROUND: The Board periodically reviews, updates, or develops Board policy to ensure compliance with state law or establish procedures regarding the operation of the district.

RATIONALE: At the August 9, 2022 Meeting, Board members had the opportunity to discuss Board Bylaw 9323, *Agenda/Meeting Materials*, and specifically the key element of how items are placed on Board agendas. The recommended revisions to Board Bylaw 9323, *Agenda/Meeting Materials*, are for the purpose of updating our Board bylaw to reflect current law and recommended language based on current CSBA/Gamut recommendations and reflect the comments made by the Board at the August 9, 2022 Board Meeting. The first version (Exhibit A) is the proposed, marked-up copy of Board Bylaw 9323, and the second version (Exhibit B) is a clean copy of the same version for ease of reading.

FUNDING: No cost to the district

RECOMMENDATION: Revise Board Bylaw 9323, *Agenda/Meeting Materials*, first reading.

PREPARED BY: Annette Newton, Executive Assistant to the Superintendent

EXHIBIT A

BOARD BYLAW

Placentia-Yorba Linda Unified School District

Bylaws of the Board

9323 - BB

AGENDA/MEETING MATERIALS

Agenda Content

Governing Board meeting agendas shall reflect the district's vision and goals and the Board's focus on student learning and well-being.

~~Governing Board meeting~~ Each agendas shall state the meeting time and place location and shall briefly describe each ~~business~~ item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda for a regular Board meeting shall also provide members of the public an opportunity to ~~testify~~ provide comment ~~at regular meetings~~ on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Education Code 35145.5; Government Code 54954.3)

Each ~~meeting~~ agenda for a regular meeting shall list the address designated by the Superintendent or designee for public inspection of ~~agenda~~ documents related to an open session that have been distributed to the Board less than 72 hours before the meeting. (Government Code 54957.5)

The agenda shall ~~for specify that an individual should~~ who to contact ~~the Superintendent or designee~~ if ~~he/she~~ a person requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting. (Government Code 54954.2)

Each agenda shall include a statement regarding the option for students and parents/guardians to request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. The agenda shall also state that the request must be made in writing to the secretary or clerk of the Board. (New required language)

Agenda Preparation

The Superintendent, as Secretary to the Board of Education of the Placentia-Yorba Linda Unified School District, shall prepare agendas for all meetings of the Board.

Any Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the Superintendent or designee with supporting documents and information, if any, at least ten days before the scheduled meeting date. Items submitted less than ten days before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. Items to be placed on the agenda must be submitted on the form provided by the district at least ten days prior to the next regular meeting of the Governing Board, along with all back-up material the person wishes to be considered by the Board.

The Superintendent shall decide whether a request from a member of the public is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Board President and Superintendent shall determine if the item is merely a request for information, and if so, respond accordingly.

The Superintendent shall also decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item subject to Board vote or an information item that does not require immediate action, and which meeting is most appropriate for the item. If the Superintendent denies a request from a member of the public, the Superintendent shall inform Board members of the decision. ~~or a consent item that is routine in nature and for which no discussion is anticipated.~~

In order to promote efficient meetings, the Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda. Consent items shall be items of a routine nature and items for which Board discussion is not anticipated and for which the Superintendent recommends approval. When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item.

Members of the public may comment on any consent agenda item during the public comment section of the meeting agendas.

Any Board action that involves borrowing \$100,000 or more shall be discussed, considered, and deliberated upon as a separate item of business on the meeting agenda. (Government Code 53635.7)

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

Consent Agenda/Calendar

~~In order to promote efficient meetings, the Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda. Consent agenda items shall be items of a routine nature and items for which Board discussion is not anticipated and for which the Superintendent recommends approval.~~

~~When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item.~~

~~The agenda shall provide an opportunity for members of the public to comment on any consent agenda item that has not been previously considered. However, the agenda need not provide an opportunity for public comment when the consent agenda item has previously been considered at an open meeting of a committee comprised exclusively of all the Board members provided that members of the public were afforded an opportunity to comment on the item at that meeting, unless the item has been substantially changed since the committee considered it. (Government Code 54954.3)~~

Agenda Dissemination to Board Members

At least ~~three days~~ 72 hours before each regular meeting, each Board member shall be provided a copy of the agenda and agenda packet, including the Superintendent or designee's report; minutes to be approved; copies of communications; reports from committees, staff, ~~citizens~~, and others; and other available documents pertinent to the meeting.

~~When special meetings are called, the Superintendent or designee shall make every effort to distribute the agenda and supporting materials to Board members as soon as possible before the meeting. Board members shall receive, at least 24 hours prior to the meeting, notice of the business to be transacted. (Government Code 54956)~~

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designees to ask questions and/or request additional information on agenda items. However, a majority of Board members shall not, outside of a noticed meeting, directly or through intermediaries or electronic means discuss, deliberate, or take action on any matter within the subject matter jurisdiction of the Board.

Agenda Dissemination to Members of the Public

Any agenda and related materials distributed to the Board shall be made available to the public upon request without delay. Only those documents which are disclosable public records under the Public Records Act (PRA) and which relate to an agenda item scheduled for the open session portion of a regular meeting shall be made available to the public. (Government Code 54957.5)

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (Government Code 54954.2)

In the case of a special meeting, the agenda shall be posted at least 24 hours prior to the meeting at one or more locations freely accessible to members of the public. At a special meeting, public comments will be accepted on the subject of the meeting only.

In addition, the Superintendent or designee shall post the agenda on the home page of the district web site. The posted agenda shall be accessible through a prominent direct link to the current agenda or to the district's agenda management platform in accordance with Government Code 54954.2. When the

district utilizes an integrated agenda management platform, the link to that platform shall take the user directly to the web site with the district's agendas, and the current agenda shall be the first available. (Government Code 54954.2)

If a document which relates to an open session agenda item of a regular Board meeting is distributed to the Board less than 72 hours prior to a meeting, the Superintendent or designee shall make the document available for public inspection at a designated location at the same time the document is distributed to all or a majority of the Board., ~~provided the document is a public record under the Public Records Act.~~ (Government Code 54957.5)

The Superintendent or designee shall mail a copy of the agenda or a copy of all the documents constituting the agenda packet to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever comes first. (Government Code 54954.1)

The Superintendent or designee shall email a copy of, or a web site link to, the agenda or a copy of all the documents constituting the agenda packet to any person who requests such items to be delivered by email. If the Superintendent or designee determines that it is technologically infeasible to do so, a copy of the agenda or a web site link to the agenda and a copy of all other documents constituting the agenda packet shall be sent to the person who has made the request in accordance with mailing requirements specified in law. (Government Code 54954.1)

Any document prepared by the district or Board and distributed during a public meeting shall be made available for public inspection at the meeting. Any document prepared by another person shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the Public Records Act. (Government Code 54957.5)

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

Persons requesting mailing of the agenda or agenda packet shall pay an annual fee, as determined by the Superintendent or designee, not to exceed the cost of providing the service.

Order of Business

~~The business of the meeting will normally be considered in the order in which it appears on the agenda except that the presiding officer, with the consensus of the other Board members, may, as a matter of discretion, vary the order or procedures in accordance with the Placentia-Yorba Linda Unified School District Board Bylaw 9325, *Meeting Conduct*.~~

REGULAR MEETING ORDER OF BUSINESS

~~The regular order of business shall be as follows, and all items shall be printed on the agenda:~~

- ~~1. Call to Order~~
- ~~2. Closed Session~~
- ~~3. Pledge of Allegiance~~
- ~~4. Roll Call~~
- ~~5. Approval of Agenda~~
- ~~6. Approval of Minutes~~
- ~~7. Recognition/Presentations~~
- ~~8. Public Comment~~
- ~~9. Student Board Report~~
- ~~10. Superintendent's Report~~
- ~~11. Consent Calendar~~
- ~~12. General Functions~~
- ~~13. Facilities and Planning~~
- ~~14. Curriculum and Instruction/Pupil Personnel~~
- ~~15. Business and Financial~~
- ~~16. Personnel~~
- ~~17. Board Information~~
- ~~18. Communications and Board Report~~
- ~~19. Adjournment~~

SPECIAL MEETINGS

~~Agenda items for special meetings shall include only those specified in the call for the meeting. The order of business shall be as follows and all items shall be printed on the agenda.~~

- ~~1. Call to Order~~
- ~~2. Closed Session~~
- ~~3. Pledge of Allegiance~~
- ~~4. Roll Call~~

5. ~~Approval of Agenda~~
6. ~~Subject of the Call – statement thereof~~
7. ~~Recognition/Presentations~~
8. ~~Public Comment – specific to subject of call~~
9. ~~Superintendent's Report~~
10. ~~Subject of the Call – agenda item(s) in order and class per 11-16 of above listing of regular meeting order of business listed as required~~
11. ~~Communications and Board Report~~
12. ~~Adjournment~~

ADJOURNED MEETINGS

In the event of an adjourned meeting, the agenda will contain only those items which were not completed at the regular or special meeting which was adjourned. The order of business shall include Public Comment and the opportunity for Closed Session.

LEGAL REFERENCE

<u>Education Code</u>	<u>Section</u>	<u>Description</u>
	35144	Special meeting
	35145	Public meetings
	35145.5	Agenda; public participation; regulations
	<u>49061</u>	<u>Definitions, directory information</u>
	<u>49073.2</u>	<u>Privacy of student and parent/guardian personal information; minutes of board meeting</u>
<u>Government Code</u>		
	53635.7	Separate item of business for borrowing of \$100,000 or more
	54954.1	Request for copy of agenda or agenda packet by member of public
	54954.2	Agenda posting requirements, board actions
	54954.3	Opportunity for public to address legislative body
	54954.5	Closed session item descriptions
	54956.5	Emergency meetings
	54957.5	Public records
	54960.2	Challenging board actions; cease and desist
	6250-6270	California Public Records Act
	<u>95000-95004</u>	<u>California Early Intervention Services Act</u>

<u>United States Code, Title 42</u>	12101-12213	Findings and Purpose
<u>Code of Federal Regulations,</u>	35.160	General
<u>Title 28</u>	36.303	Auxiliary Aids and Services

Bylaw adopted: 8/4/75
 Bylaw revised: 3/6/78
 Bylaw revised: 1/8/79
 Bylaw revised: 4/13/81
 Bylaw revised: 7/26/82
 Bylaw revised: 12/9/85
 Bylaw revised: 9/2/86
 Bylaw revised: 10/27/86
 Bylaw revised: 1/12/87
 Bylaw revised: 3/9/87
 Bylaw revised: 12/7/87
 Bylaw revised: 4/25/88 (Editing)
 Bylaw reviewed: 2/6/89
 Bylaw reviewed: 12/10/91
 Bylaw reviewed: 7/28/92
 Bylaw reviewed: 7/27/93
 Bylaw reviewed: 7/26/94
 Bylaw reviewed: 7/27/95
 Bylaw revised: 9/26/95
 Bylaw revised: 8/27/96
 Bylaw revised: 8/26/97
 Bylaw revised: 2/24/98
 Bylaw revised: 1/12/99
 Bylaw revised: 9/10/02
 Bylaw revised: 9/18/07
 Bylaw revised: 5/8/12
 Bylaw revised: 11/12/13
 Bylaw revised: 1/13/15
Bylaw revised:

Effective November 12, 2013, the above Board Bylaw incorporated content from the following Board Bylaws, which were deleted on the same date:

- Board Bylaw 9320, *Board Meetings*
- Board Bylaw 9324, *Advance Delivery of Meeting Materials*

EXHIBIT B

BOARD BYLAW

Placentia-Yorba Linda Unified School District

Bylaws of the Board

9323 - BB

AGENDA/MEETING MATERIALS

Agenda Content

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Each agenda shall state the meeting time and location and shall briefly describe each item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

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Each agenda for a regular meeting shall list the address designated by the Superintendent or designee for public inspection of documents related to an open session that have been distributed to the Board less than 72 hours before the meeting. (Government Code 54957.5)

The agenda shall specify who to contact if a person requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting. (Government Code 54954.2)

Each agenda shall include a statement regarding the option for students and parents/guardians to request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. The agenda shall also state that the request must be made in writing to the secretary or clerk of the Board.

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The Superintendent shall decide whether a request from a member of the public is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Superintendent shall determine if the item is merely a request for information, and if so, respond accordingly.

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In order to promote efficient meetings, the Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda. Consent items shall be items of a routine nature and items for which Board discussion is not anticipated and for which the Superintendent recommends approval. When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item.

Members of the public may comment on any consent item during the public comment section of the meeting agendas.

Any Board action that involves borrowing \$100,000 or more shall be discussed, considered, and deliberated upon as a separate item of business on the meeting agenda. (Government Code 53635.7)

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Agenda Dissemination to Board Members

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When special meetings are called, Board members shall receive, at least 24 hours prior to the meeting, notice of the business to be transacted. (Government Code 54956)

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designees to ask questions and/or request additional information on agenda items. However, a majority of Board members shall not, outside of a noticed meeting, directly or

through intermediaries or electronic means discuss, deliberate, or take action on any matter within the subject matter jurisdiction of the Board.

Agenda Dissemination to Members of the Public

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Any document prepared by the district or Board and distributed during a public meeting shall be made available for public inspection at the meeting. Any document prepared by another person shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the Public Records Act. (Government Code 54957.5)

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

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LEGAL REFERENCE

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	35145.5	Agenda; public participation; regulations
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	53635.7	Separate item of business for borrowing of \$100,000 or more
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	54956.5	Emergency meetings
	54957.5	Public records
	54960.2	Challenging board actions; cease and desist
	6250-6270	California Public Records Act
	95000-95004	California Early Intervention Services Act
<u>United States Code, Title 42</u>	12101-12213	Findings and Purpose
<u>Code of Federal Regulations, Title 28</u>	35.160	General
	36.303	Auxiliary Aids and Services

Bylaw adopted:	8/4/75
Bylaw revised:	3/6/78
Bylaw revised:	1/8/79
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Bylaw revised:	12/9/85
Bylaw revised:	9/2/86
Bylaw revised:	10/27/86
Bylaw revised:	1/12/87
Bylaw revised:	3/9/87
Bylaw revised:	12/7/87
Bylaw revised:	4/25/88 (Editing)
Bylaw reviewed:	2/6/89
Bylaw reviewed:	12/10/91
Bylaw reviewed:	7/28/92
Bylaw reviewed:	7/27/93
Bylaw reviewed:	7/26/94
Bylaw reviewed:	7/27/95
Bylaw revised:	9/26/95
Bylaw revised:	8/27/96
Bylaw revised:	8/26/97
Bylaw revised:	2/24/98
Bylaw revised:	1/12/99
Bylaw revised:	9/10/02
Bylaw revised:	9/18/07
Bylaw revised:	5/8/12
Bylaw revised:	11/12/13
Bylaw revised:	1/13/15
Bylaw revised:	

Effective November 12, 2013, the above Board Bylaw incorporated content from the following Board Bylaws, which were deleted on the same date:

- Board Bylaw 9320, *Board Meetings*
- Board Bylaw 9324, *Advance Delivery of Meeting Materials*

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services

SUBJECT: **BOARD POLICY 6141.5 - *INDEPENDENT STUDY*, FIRST READING**

DATE: September 13, 2022

BACKGROUND: The Placentia-Yorba Linda Unified School District School Board periodically reviews, revises, and/or develops board policy to ensure compliance with state law and to establish programs and procedures that address student educational needs. Each local education agency is required to establish and maintain board policies and procedures in support of its students.

RATIONALE: The TK-12th Grade Education Omnibus Budget Trailer Bill, AB 181, was released on June 30, 2022 as a follow-up to AB 130, released in July of 2021. Updates to the Independent Study policy include language related to access to independent study programs for students with special needs. In addition, changes were made to the language about work completion and late assignments, as well as tiered reengagement strategies. The district proposes the revision of the following board policy, first reading.

FUNDING: No cost to the district

BOARD FOCUS AREA: This board agenda item supports Focus Area 1.0, *Academic Achievement* - "Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of educational opportunities to expand their educational experience.

RECOMMENDATION: Revise Board Policy 6141.5 *Independent Study*, first reading.

PREPARED BY: Gina Aguilar, Director of High School Education

BOARD POLICY

Placentia-Yorba Linda Unified School District

Instruction

6141.5 - BP

INDEPENDENT STUDY

The Placentia-Yorba Linda Unified School District Board of Education authorizes Independent Study as an optional alternative instructional strategy for eligible students whose needs may be best met through study outside of the regular classroom setting. Independent Study shall offer a means of individualizing the educational plan to serve students who desire a more personalized educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. The Board recognizes that by offering a range of quality options, including classroom-based, hybrid, and non-classroom based programs, instruction is better tailored to meet students' needs, thereby improving academic outcomes.

As necessary to meet student needs, Independent Study may be offered on a ~~full-time basis~~ long-term or on a ~~part-time basis~~ short-term basis in conjunction with full or part-time classroom study. Short-term term Independent Study shall last for no fewer than 3 and no more than 14 school days. Independent Study coursework is aligned to grade-level standards that is substantially equivalent to ~~the quality and intellectual challenge of~~ in-person instruction. High school students will have access to all courses offered for graduation requirements and approved by the University of California or the California State University as creditable under the A-G admissions criteria through Independent Study. No course required for high school graduation shall be offered exclusively through independent study.

A student's participation in Independent Study shall be voluntary. Independent Study can be course based or traditional. Students participating in traditional long-term Independent Study shall have the right, at any time, to return to the regular school program. Students wishing to return to in-person instruction from Independent Study will be transitioned within five (5) school days. ~~Correspondingly, students wishing to begin the Independent Study school from a regular classroom instruction school will be transitioned from the comprehensive school to the Independent Study school within ten (10) school days.~~

Parents/guardians of students who are interested in Independent Study may request that the school district conduct a telephone, videoconference, or in-person student-parent-educator conference or other school meeting during which the student, parent or guardian, or if requested by the parent, an education advocate, may ask questions about the educational options prior to signing agreements to participate in Independent Study. The Principal or designee shall approve Independent Study for an individual student upon determining that the student is prepared to meet the district's requirements for Independent Study.

~~A student identified as having a disability may participate in Independent Study when the Individualized Educational Planning (IEP) team agrees that Independent Study is an appropriate educational program for the student and documents this on the Individualized Educational Plan (IEP) of the student.~~

Pursuant to **Education Code section 51745(c)**, an individual with exceptional needs, as defined in Section 56026, may participate in independent study, if the student's individualized education program developed pursuant to Article 3 (commencing with Section 56340) of Chapter 4 of Part 30 specifically provides for that participation. If a parent or guardian of an individual with exceptional needs requests independent study pursuant to paragraph (5) of subdivision (a), the student's individualized education program team shall make an individualized determination as to whether the student can receive a free appropriate public education (FAPE) in an independent study placement. A student's inability to work independently, the student's need for adult support, or the student's need for special education or related services shall not preclude the individualized education program team from determining that the student can receive a free appropriate education in an independent study placement.

A temporarily disabled student shall not receive individual instruction pursuant to Education Code section 48206.3 through independent study.

The Superintendent or designee shall ensure that each student participating in Independent Study will have an executed written master agreement that includes, but is not limited to, all the requirements of Education Code section 51747(g) for traditional Independent Study or, as appropriate, a learning agreement that includes, but is not limited to, all of the requirements of Education Code section 51749.6 for students participating in course-based Independent Study. Written agreements must be agreed upon and signed, in-person or electronically, by the student, parent, legal guardian, or caretaker if the student is under the age of 18, teacher of record, and the special education case manager of the student, if applicable. A provision for electronic signatures will be established. For the 2021-22 school year only, written agreements must be signed no later than 30 days after the first day of instruction. However, it is important to note that all other Independent Study requirements must be met upon commencement of instruction. For a student participating in an Independent Study program scheduled to last more than 14 days, written agreements must be signed prior to the commencement of the Independent Study. Short-term Independent Study master agreements must be signed within 10 days of the start of short-term Independent Study.

~~The master agreement shall specify the length of time in which each Independent Study assignment must be completed. Because excessive leniency in the duration of Independent Study assignments may result in a student falling behind his/her peers and increase the risk of dropping out of school, Independent study assignments shall be due no more than 20 school days, or four weeks, from the date assigned for all grade levels and types of programs. However, when necessary, based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due, up to the termination date of the agreement.~~

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, for all grades and programs in Independent Study, the maximum length of time which may elapse between the time the assignments are made and the date by which the student must complete the assigned work is 14 consecutive school days for short-term independent study and no more than 20 consecutive school days for long-term independent study. However, when necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due, up to the termination date of the agreement.

Students enrolled in Independent Study are provided with and expected to participate in Live Interaction (defined as some contact with school personnel) and/or Synchronous Instruction (defined as live two way communication, as either group or individual, with the student's teacher) opportunities. These interactions may take place online, over the phone, or in person. Learning opportunity requirements vary by grade level.

TK-3: Daily Synchronous Instruction

4-8: Both daily Live Interaction and weekly Synchronous Instruction

9-12: Weekly Synchronous Instruction

The requirements for tiered reengagement strategies, Synchronous Instruction Live Interaction and transition plans to return to in-person instruction shall not apply to students that participate in an Independent Study program for fewer than 15 school days in a school year and students enrolled in a comprehensive school for classroom based instruction who, under the care of appropriately licensed professionals, participate in independent study due to necessary medical treatments or inpatient treatment for mental health care or substance abuse. Local educational agencies shall obtain evidence from appropriately licensed professionals of the need for pupils to participate in independent study pursuant to this subdivision.

Access will be provided to all students to the connectivity and devices needed for participation and completion of work.

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in Independent Study or the student should return to the regular school program whenever the student falls below a level of satisfactory educational progress and/or misses four assignments. Satisfactory educational progress is determined based on student achievement, engagement, completion of assignments, learning required concepts, and progress toward completion of the course of study or specific course. A written record of the findings of the evaluation will be retained for a minimum period of three years from the date of evaluation and, if the student transfer to another California public school, the record will be forwarded to that school.

~~Educational progress is considered unsatisfactory if the student misses the equivalent of three (3) days of instruction in a week or two assignments, unless the student's written agreement specifies a lower or higher number of missed assignments based on the nature of the assignments, the total number of assignments, and/or other unique circumstances.~~

~~If a student misses the equivalent of three (3) or more school days in a week or falls below a satisfactory level of educational progress, as determined by the supervising teacher, tiered re-engagement strategies shall include, but are not necessarily limited to, all of the following:~~

Pursuant to Education Code 51747(d) procedures for tiered reengagement strategies for all pupils who are not generating attendance for more 10 percent of required minimum instructional time over four continuous weeks, pupils found not participatory in synchronous instructional offerings pursuant to

Section 51747.5 for more than 50 percent of the scheduled times of Synchronous Instruction in a school month, as applicable by grade span, or pupils who are in violation of the written agreement, shall include local programs intended to address chronic absenteeism and the following:

1. Verification of current contact information for each enrolled student.
2. Notification to parents or guardians of lack of participation within one school day of the absence or lack of participation.
3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary.
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the Independent Study program's impact on the student's achievement and well-being, consistent with satisfactory educational progress.

~~Student-Teacher Conferences~~

~~Supervising teachers should establish an appropriate schedule for student-teacher conferences in order to help identify students falling behind in their work or in danger of failing or dropping out of school.~~

~~Teachers are expected to monitor student progress and work closely with each student to determine the amount and type of contact needed for the student to be successful in the program.~~

~~Missing more than two appointments for conferences with the supervising teacher may trigger an evaluation to determine whether the student should remain in Independent Study.~~

The Superintendent or designee shall establish administrative regulations and procedures to implement this policy in accordance with the California Education Code Section 51747.

Legal Reference: Education Code Sections 11701, 11701.5, 11703

Sections 46300, 46300.2, 46300.3, 46300.6, 48206.3

Sections 51747, 51747.3, 51749.5, 56026, 57145

Sections 51745, 51749.3, 46300 (e), and 46300.4 –
46300.7

Title V Division I, Chapter II, Subchapter 13 (Sections 11700 –
11703)

Policy adopted: 11/14/88

Policy revised: 7/28/92

Policy revised: 7/11/95

Policy revised: 2/22/00

Policy revised: 6/18/02

Policy revised: 10/9/07

Policy revised: 5/26/09

Policy revised: 3/5/19

Policy revised: 8/30/2021

Policy revised:

TO: Dr. Michael D. Matthews, Superintendent
FROM: David Giordano, Assistant Superintendent, Business Services
SUBJECT: **2021-22 UNAUDITED ACTUALS (SACS FINANCIAL REPORT)**
DATE: September 13, 2022

BACKGROUND: The Unaudited Actuals Financial Report represents the financial position and results of operations of the District for the fiscal year ending June 30, 2022. The District is required to submit its Unaudited Actuals to the Orange County Department of Education by September 15 of each fiscal year. The SACS format satisfies the reporting requirement for the District's financial position.

RATIONALE: Board approval of the Unaudited Actuals is required.

FUNDING: Not applicable

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – "A critical measure of a school district's performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities."

RECOMMENDATION: Approve the June 30, 2022 fund balances and unaudited actuals as reflected in the SACS Financial Report.

PREPARED BY: Phuong Tran, Director, Fiscal Services
Cristina Michel, Director, Business Services

Placentia-Yorba Linda Unified School District

2021-22 Unaudited Actuals

I	Revenues	
	LCFF Sources	243,821,370
	Federal Revenues	17,372,560
	Other State Revenues	62,376,349
	Other Local Revenues	8,018,298
	Total Revenues	\$331,588,577
II	Expenditures	
	Certificated Salaries	136,037,915
	Classified Salaries	46,379,958
	Employee Benefits	85,757,878
	Books and Supplies	17,890,617
	Services, Other Operating Expenses	26,175,078
	Capital Outlay	2,733,685
	Other Outgo	7,936,825
	Direct Support/Indirect Costs	(376,687)
	Total Expenditures	322,535,269
	Excess (Deficiency) of Revenues Over Expenditures	\$9,053,308
III	Other Financing Sources/Uses Interfund Transfers	
	Interfund Transfers In	500,000
	Interfund Transfers Out	2,501,212
	Total Other Financing Sources/Uses	(2,001,212)
	Increase/(Decrease) in Fund Balance	\$7,052,096
IV	Fund Balance	
	Beginning General Fund Balance, 7/1/2021	85,282,846
	Increase/(Decrease) in Fund Balance	7,052,096
	Ending General Fund Balance, 6/30/2022	92,334,942
V	Components of Ending General Fund Balance	
	Revolving Cash	169,000
	Stores Inventory	148,859
	Restricted Grants & Programs	36,914,207
	Commitments:	
	- Sites & Supplemental Carryover	2,791,849
	- Textbook Adoption	5,000,000
	- Declining Enrollment	10,000,000
	- Deficit Mitigation	4,807,379
	Contingency Reserve	16,251,824
	Designated for Economic Uncertainties; 5%	16,251,824
	Ending General Fund Balance, 6/30/2022	92,334,942

TO: Dr. Michael D. Matthews, Superintendent
FROM: David Giordano, Assistant Superintendent, Business Services
SUBJECT: **MEDICAL INSURANCE**
DATE: September 13, 2022

BACKGROUND: Self-Insured Schools of California (SISC) is a Joint Powers Authority (JPA) administered by the Kern County Superintendent of Schools to provide medical insurance to benefit eligible employees, retirees, and dependents. The increase for 2022-23 varied by plan with an overall increase of 5.9%.

RATIONALE: Approving this agreement will provide continuous medical coverage for the District's benefit eligible employees, retirees, and dependents.

FUNDING: Health and Welfare Fund (6769) \$35,000,000

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – "A critical measure of a school district's performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities."

RECOMMENDATION: Approve contract renewal for medical insurance with Self-Insured Schools of California from October 1, 2022 through September 30, 2023.

PREPARED BY: Elaine Marshall, Director, Risk Management

TO: Dr. Michael D. Matthews, Superintendent
FROM: David Giordano, Assistant Superintendent, Business Services
SUBJECT: **REPORTING OF PURCHASE ORDER TOTALS - BOARD AGENDA**
July 24, 2022 through August 27, 2022 for the 2022-23 Fiscal Years
DATE: September 13, 2022

General Fund (0101)	\$11,694,668.75
Child Development Fund (1212)	\$28,722.75
Cafeteria Fund (1313)	\$2,312,321.09
Deferred Maintenance Fund (1414)	\$17,022.04
Capital Facilities Fund (2525)	\$233,181.45
Capital Facilities Agency Fund (2545)	\$426,482.18
Insurance Workers Comp Fund (6768)	\$72.63
Insurance Health and Welfare Fund (6769)	\$7,850,584.00
Insurance and Property Loss Fund (6770)	\$5,000.00

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.

PREPARED BY: Don Rosales, Director, Purchasing

TO: Dr. Michael D. Matthews, Superintendent
FROM: David Giordano, Assistant Superintendent, Business Services
SUBJECT: **REPORT OF WARRANT TOTALS ISSUED**
DATE: September 13, 2022

Expenditures (July 24, 2022 through August 27, 2022)	\$9,046,890.46
Payroll Registers	<u>\$3,970,990.12</u>
Total	<u>\$13,017,880.58</u>

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

PREPARED BY: Cristina Michel, Director, Business Services
Phuong Tran, Director, Fiscal Services

Placentia-Yorba Linda Unified School District
September 13, 2022

Check Numbers: 246953 - 247508

Approve Expenditures 7-24-22 through 8-27-22

General	Fund 0101	\$ 5,318,866.76
Special Education Pass Through	Fund 1010	\$ 0.00
Child Development	Fund 1212	\$ 17,379.85
Cafeteria	Fund 1313	\$ 105,403.77
Deferred Maintenance	Fund 1414	\$ 243,880.01
Capital Facilities Fund/2525	Fund 2525	\$ 16,678.68
Capital Facilities/2545	Fund 2545	\$ 87,992.83
School Facilities Fund Prop 47/3539	Fund 3539	\$ 0.00
Special Reserve	Fund 4040	\$ 8,250.00
Insurance - Workers Comp	Fund 6768	\$ 175,110.67
Insurance - Health & Welfare	Fund 6769	\$ 3,058,625.94
Insurance - Property Loss	Fund 6770	\$ 14,701.95

Total Expenditures: \$9,046,890.46

Payroll Registers:

Classified	1A	\$ 1,138,377.90
Certificated	1B	\$ 2,832,612.22

Total Payroll Registers: \$3,970,990.12

TO: Dr. Michael D. Matthews, Superintendent

FROM: David Giordano, Assistant Superintendent, Business Services

SUBJECT: **NOTICES OF COMPLETION**

DATE: September 13, 2022

Projects may only be accepted as complete by action of the Governing Board. The following projects have been inspected by District staff and found to be substantially complete:

P.O. Number	Contractor	Project
S82C0015	Adco Roofing, Inc.	Golden Elementary School Bid No. 222-04 Roofing project on Buildings 400, 500, 600, and 700
S82C0017	Adco Roofing, Inc.	Esperanza High School Bid No. 222-04 Roofing project on north section of Building 200
S82C0022	Adco Roofing, Inc.	Tynes Elementary School Bid No. 222-04 Roofing project on Building 200 and Modular Building 400
S82C0014	Best Contracting Services, Inc.	DEC Bid No. 222-04 Roofing project on two-story building
S82C0021	Best Contracting Services, Inc.	Travis Ranch School Bid No. 222-04 Roofing project on gym and Admin. Building
S82C0013	Dulux Painting, Inc.	Morse Elementary School Bid No. 222-06 Painting of exterior campus
S82C0163	Easterday Construction, Inc.	Glenview Elementary School Bid No. 219-02 Time and material to replace damaged siding and trim boards in preparation of exterior painting

P.O. Number	Contractor	Project
S82C0167	Easterday Construction, Inc.	Travis Ranch School Bid No. 219-02 Time and material to remodel middle school student restrooms in gym
S82C0214	Easterday Construction, Inc.	Glenview Elementary School Bid No. 219-02 Time and material to remodel modular restroom
S82C0328	I&B Flooring, Inc.	Valencia High School Bid No. 219-06 Install carpet in Building 200
S82C0329	I&B Flooring, Inc.	Rose Drive Elementary School Bid No. 219-06 Install new carpeting in Buildings 50 and 60 and Modular Buildings 72 and 73
S82C0220	Ironwood Plumbing, Inc.	Valencia High School Bid No. 222-01 Replace backflow device and strainer; check valve near Building 200
S82C0341	Ironwood Plumbing, Inc.	Travis Ranch School Bid No. 222-01 Excavate, expose, and replace pipe to repair water leak under Modular Building 82
S82C0160	Johnson Landscapes	Valencia High School Bid No. 221-06 Provide and install landscape and miscellaneous irrigation for office entrance and front parking lot
R82P3139	MillworksOC	Linda Vista Elementary Fabricate and install custom cabinets in Pod 110 and library

P.O. Number	Contractor	Project
S82C0157	New Dimension General Construction, Inc.	Glenview Elementary School Bid No. 219-02 Time and material for Admin. Office remodel project
S82C0166	New Dimension General Construction, Inc.	Esperanza High School Bid No. 219-02 Time and material to resurface two tennis courts
S82C0224	New Dimension General Construction, Inc.	Travis Ranch School Bid No. 219-02 Time and material to remove and replace floor and wall tile in middle school student restrooms in gym
S82C0225	New Dimension General Construction, Inc.	Topaz Elementary School Bid No. 219-02 Time and material to construct three new offices
S82C0324	New Dimension General Construction, Inc.	DEC Bid No 219-02 Time and material to upgrade Emergency Operations Center (EOC)
S82C0325	New Dimension General Construction, Inc.	Travis Ranch School Bid No. 219-02 Provide and install acoustic panels as part of gym painting project
S82C0326	New Dimension General Construction, Inc.	Yorba Linda High School Bid No. 219-02 Time and material to upgrade Life Skills Classroom
S82C0344	New Dimension General Construction, Inc.	DEC Time and material to remove thin set and install district-provided tile in two-story building lobby

P.O. Number	Contractor	Project
S82P0504	PMC Concrete Contractors, Inc.	Fairmont Elementary School Repair retaining walls and steps along playground
S82P0510	PMC Concrete Contractors, Inc.	Van Buren Elementary School Remove and replace concrete bike rack area
S82P0623	Premier Air Conditioning, Inc.	Woodsboro Elementary School Provide and install new Pelican HVAC System
S82P0497	Prosurface, Inc.	Valencia High School Resurface two tennis courts
S82P0766	Prosurface, Inc.	El Dorado High School Resurface two tennis courts
S82C0187	RWP	Mabel Paine Elementary School Bid No. 221-05 Provide and install fiber fall
S82C0327	Universal Asphalt Co., Inc.	Valencia High School Bid No. 219-08 Furnish and install overcoat seal and restripe front parking lot
S82C0342	Universal Asphalt Co., Inc.	Tuffree Middle School Furnish and install crack fill seal and restripe playground

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

RECOMMENDATION: Accept as complete the project(s) listed and authorize filing Notice(s) of Completion.

PREPARED BY: Don Rosales, Director, Purchasing

TO: Dr. Michael D. Matthews, Superintendent

FROM: David Giordano, Assistant Superintendent, Business Services

SUBJECT: **DISPOSAL OF SURPLUS PROPERTY - OBSOLETE MATERIALS, SUPPLIES, AND EQUIPMENT**

DATE: September 13, 2022

BACKGROUND: The District has a contract in place to conduct public auctions on behalf of the District for the disposal of surplus and obsolete property. As the property is identified, a listing is brought to the Board to request the property be declared surplus and authorize staff to dispose of it in the appropriate manner. The majority of these items are obsolete.

Education Code 17545(a) authorizes the governing Board to sell for cash any property belonging to the District, if the property is not required for school purposes, is in unsatisfactory condition, or is not suitable for school use. Since the storage of these items takes up valuable space, the District would like to proceed to dispose of these items by means of a public auction conducted by contract with a private auction firm.

RATIONALE: By approving this request, the Board will be authorizing the District to properly dispose of the list of surplus property, allow a private auction firm to execute a public auction, and authorize disposal by other legal means if such property is not sold.

FUNDING: Additional local income anticipated

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

RECOMMENDATION: Approve the declaration of property surplus, disposal of the items by public auction, and disposal of any items not acceptable for auction by the most economical means.

PREPARED BY: Don Rosales, Director, Purchasing

TO: Dr. Michael D. Matthews, Superintendent

FROM: David Giordano, Assistant Superintendent, Business Services

SUBJECT: **UNIT BID NO. 219-08, ASPHALT, EARTH MOVING, AND GRADING SERVICES**

DATE: September 13, 2022

BACKGROUND: On October 9, 2018, the Board of Education awarded Bid No. 219-08 for asphalt, earth moving, and grading services to Universal Asphalt Company, Inc. The initial contract term was for one year after the award of bid and could be extended for four additional one-year periods in accordance with provisions contained in Education Code Section 17596, not to exceed a total of five years. This renewal will exercise the fourth and final one-year period allowed for extension and extend the term from October 10, 2022 to October 9, 2023. All other terms and conditions remain the same.

RATIONALE: Contract renewal will enable the District to respond to various asphalt, earth moving, and grading service needs throughout the District in a timely manner.

FUNDING: General Fund (0101) Routine Restricted Maintenance \$500,000
Deferred Maintenance (1414)
Capital Facilities Fund (2525)
Redevelopment Agency Fund (2545)
School Facilities Fund (3539)

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

RECOMMENDATION: Approve contract renewal for asphalt, earth moving, and grading services with Universal Asphalt Company, Inc. effective October 10, 2022 through October 9, 2023.

PREPARED BY: Bradd Runge, Director, Maintenance and Facilities

TO: Dr. Michael D. Matthews, Superintendent
FROM: David Giordano, Assistant Superintendent, Business Services
SUBJECT: **BUSINESS SERVICES – INDEPENDENT CONTRACTOR AGREEMENT(S)**
DATE: September 13, 2022

Approve the following Independent Contractor Agreement(s):

- Perr & Knight Approve Independent Contractor Agreement to provide an actuarial valuation required by the Governmental Accounting Standards Board (GASB). GASB Statement No. 10 requires districts with benefited employees to have an actuarial report prepared every two years setting forth all District liabilities of the self-insured workers' compensation program.

Insurance Workers' Comp Fund (6768) \$8,000

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

RECOMMENDATION: Approve Independent Contractor(s) Agreement – Business Services – as listed in accordance with Board Policy No. 4124, Retention of Consultants.

PREPARED BY: David Giordano, Assistant Superintendent, Business Services

TO: Dr. Michael D. Matthews, Superintendent

FROM: David Giordano, Assistant Superintendent, Business Services

SUBJECT: **DISTRICT MEMBERSHIP, SCHOOL SERVICES OF CALIFORNIA, INC. 2022-23**

DATE: September 13, 2022

BACKGROUND: School Services of California, Inc. (SSC) is a private consulting firm that provides comprehensive budget information and consulting services on legislation, regulations, and fiscal and mandated cost issues. Clients receive SSC's *Fiscal Report* and *Mandate Report*, and twelve hours of direct service for fiscal and mandate-related issues. For an additional fee, SSC offers members the option of including the Comparative Analysis of District Income and Expenditures (CADIE) and Salary and Benefit Reports (SABRE). These optional services will provide valuable comparative data.

SSC has provided exceptional service to the District since 1989. The fee for 2022-23 is \$355 per month, or \$4,260 annually. CADIE and SABRE Reports cost an additional \$1,000.

RATIONALE: Experts provide quality assistance in fiscal, budget, and mandated cost issues at a reasonable rate. SSC's staff is well recognized for its management expertise. Approval of the contract will provide continued service for an additional year.

FUNDING: General Fund (0101) \$5,260

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

RECOMMENDATION: Approve renewal of the District annual membership with School Services of California, Inc. from October 1, 2021 through September 30, 2022.

PREPARED BY: David Giordano, Assistant Superintendent, Business Services

TO: Dr. Michael D. Matthews, Superintendent

FROM: David Giordano, Assistant Superintendent, Business Services

SUBJECT: **GANN AMENDMENT APPROPRIATIONS LIMIT
RESOLUTION NO. 22-06**

DATE: September 13, 2022

BACKGROUND: The passage of Proposition 4, known as the Gann Initiative, in November 1979, was intended to constrain the growth in state and local government spending by linking year-to-year changes in expenditures to changes in inflation and caseloads (ADA).

The initiative established constitutional limits on appropriations for fiscal years beginning July 1, 1980. In addition, Senate Bill 1352, passed by the legislature in 1980, provided implementation for Proposition 4. Under SB 1352 formulas, districts must calculate their appropriation limitations and determine whether proceeds of local taxes exceed those limitations. Current legislation requires districts to recalculate their 2021-22 appropriations limit and calculate the 2022-23 estimated appropriations limit.

RATIONALE: The Board must adopt the Gann Appropriations Limit no later than September 15, 2022. This is a requirement under Article XIII-B of the State Constitution (Proposition 4) and the provisions of Proposition 98.

FUNDING: Not applicable

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

RECOMMENDATION: Adopt Resolution No. 22-06 identifying the actual appropriations limit for 2021-22 and establishing an estimated appropriations limit for 2022-23.

PREPARED BY: Phuong Tran, Director, Fiscal Services

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
GANN AMENDMENT
APPROPRIATIONS LIMIT**

RESOLUTION NO. 22-06

September 13, 2022

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2021-22 fiscal year and a projected Gann Limit for the 2022-23 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for 2021-22 at \$181,835,044.79 and for 2022-23 at \$190,557,162.75 are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2021-22 and 2022-23 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Dr. Michael D. Matthews, Secretary of the Board of Education of the Placentia-Yorba Linda Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by said Board at a regular meeting thereof held on September 13, 2022, and passed by a _____ vote of said Board.

IN WITNESS WHEREOF, I have set my hand this 13th day of September, 2022.

Dr. Michael D. Matthews
Secretary, Board of Education

TO: Dr. Michael D. Matthews, Superintendent

FROM: David Giordano, Assistant Superintendent, Business Services

SUBJECT: **DESIGNATED DISTRICT PERSONNEL SIGNATURES
RESOLUTION NO. 22-07**

DATE: September 13, 2022

BACKGROUND: In accordance with Education Code Section 42633, “the governing board of each school district shall be responsible for filing or causing to be filed with the County Superintendent of Schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name...no order on the funds of any school district shall be approved by the County Superintendent of Schools unless the signatures are on file in his office.”

RATIONALE: The Orange County Department of Education requires that all designated personnel authorized to sign various documents as listed on the attached resolution be approved by the Board of Education.

FUNDING: No financial implications

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

RECOMMENDATION: Adopt Resolution No. 22-07 authorizing the following personnel to sign and/or electronically approve various documents for the District: Michael D. Matthews, David Giordano, Cristina Michel, Phuong Tran, Dana Griffiths, and Don Rosales.

PREPARED BY: David Giordano, Assistant Superintendent, Business Services

RESOLUTION OF THE BOARD OF TRUSTEES
OF PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
OF ORANGE COUNTY, STATE OF CALIFORNIA

RESOLUTION NO. 22-07

September 13, 2022

On motion of Trustee _____, duly seconded and carried, the following resolution was adopted:

WHEREAS, it is necessary to authorize certain offices of the Placentia-Yorba Linda Unified School District to sign District documents in order to conduct the business of the District; and

WHEREAS, legal and county requirements are that said signatures be duly adopted and recorded;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Placentia-Yorba Linda Unified School District hereby authorizes the following named persons of the Placentia-Yorba Linda Unified School District to sign the documents as so indicated:

NAME TYPED	SIGNATURE	AUTHORIZED TO APPROVE			
		PAYROLL DOCUMENTS	VENDOR PAYMENT ORDERS	PURCHASE ORDERS	TRAVEL REIMBURSEMENTS
Michael D. Matthews		X	X	X	X
David Giordano		X	X	X	X
Cristina Michel		X	X	X	X
Phuong Tran		X	X	X	X
Dana Griffiths		X	X		
Don Rosales				X	

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Dr. Michael D. Matthews, Secretary of the Board of Education of the Placentia-Yorba Linda Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution No. 22-07 was duly and regularly adopted by said Board at a regular meeting thereof held on September 13, 2022, and passed by a _____ vote of said Board.

IN WITNESS WHEREOF, I have set my hand this 13th day of September 2022.

Dr. Michael D. Matthews
Secretary, Board of Education

TO: Dr. Michael D. Matthews, Superintendent
FROM: David Giordano, Assistant Superintendent, Business Services
SUBJECT: **DEMOGRAPHIC STUDY SERVICES**
DATE: September 13, 2022

BACKGROUND: Periodically, a project or task requires the assistance of an outside consultant to render support and professional services to properly prepare and complete a given responsibility. PowerSchool was selected in November 2021 to provide demographic study services for the District. The focus of the demographic services is to develop enrollment projections and perform demographic analysis to help plan for projected changes in enrollment.

RATIONALE: Renewal of the consultant services agreement is required to engage the support of demographic study services for 2022-23.

FUNDING: Capital Facilities Fund (2525) \$32,500

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

RECOMMENDATION: Renew the consultant services agreement for demographic study services with PowerSchool, effective November 17, 2022 through November 16, 2023.

PREPARED BY: Cristina Michel, Director, Business Services

TO: Dr. Michael D. Matthews, Superintendent
FROM: David Giordano, Assistant Superintendent, Business Services
SUBJECT: **DGS CONTRACT NO. 3-17-36-0030B, XEROX FINANCIAL SERVICES**
DATE: September 13, 2022

BACKGROUND: On February 8, 2022, the Board approved utilizing the State of California Department of General Services (DGS) Procurement Division Contract No. 3-17-36-0030B for the maintenance and lease of Xerox brand products. Contract No. 3-17-36-0030B is available for use through August 21, 2026.

Topaz State Preschool Program has a copier that has reached the end of useful life. The Purchasing Department requested quotes to replace the copier. The copier will meet or exceed the existing specifications of the current copier and will be leased through Xerox Financial Services for 60 months.

RATIONALE: Per the provisions of Public Contract Code Sections 10299, 10298, 12100, and 20118, the school district may, without further competitive bidding, utilize contracts, master agreements, multiple award schedules, cooperative agreements, or other types of agreements established by the department for use by school districts for the acquisition of information technology, goods, and services.

FUNDING: General Fund \$13,000
(includes annual maintenance costs)

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

RECOMMENDATION: Approve a 60-month lease agreement for one copier for the Topaz State Preschool Program, with Xerox Financial Services, effective October 1, 2022 through September 30, 2027.

PREPARED BY: Don Rosales, Director, Purchasing

TO: Dr. Michael D. Matthews, Superintendent

FROM: David Giordano, Assistant Superintendent, Business Services

SUBJECT: **VAL VERDE UNIFIED SCHOOL DISTRICT BID NO. 21/22-001, CLASSROOM AND OFFICE SUPPLIES**

DATE: September 13, 2022

BACKGROUND: On June 15, 2021, Val Verde Unified School District awarded Bid No. 21/22-001 to Southwest School & Office Supplies for the purchase of school and office supplies. The award of bid has been extended for an additional year through June 30, 2023. The contract allows other public agencies to purchase the same items at the same unit price(s) and subject to the same terms and conditions pursuant to Section 20118 of the Public Contract Code. The District will utilize this bid for various classroom and office supplies as needed districtwide.

RATIONALE: The Val Verde Unified School District bid has been reviewed by purchasing staff and has been found to be an appropriate piggyback bid to utilize for the purchase of classroom and office supplies.

FUNDING: General Fund (0101) \$400,000

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

RECOMMENDATION: Authorize the use of Val Verde Unified School District Bid No. 21/22-001 for the purchase of school and office supplies, effective September 14, 2022 through June 30, 2023.

PREPARED BY: Don Rosales, Director, Purchasing

TO: Dr. Michael D. Matthews, Superintendent
FROM: David Giordano, Assistant Superintendent, Business Services
SUBJECT: **PPO DENTAL INSURANCE**
DATE: September 13, 2022

BACKGROUND: The District uses Delta Dental as a PPO dental insurance provider for the District's eligible employees and dependents. Alameda County Schools Insurance Group (ACSIG) and Education Dental Group Enterprise (EDGE) provide the most cost-effective access to this market. There is no increase planned for the 2022-23 plan year.

RATIONALE: This agreement with ACSIG and EDGE provides Delta Dental PPO Plan coverage for the District's eligible employees and dependents.

FUNDING: Health and Welfare Fund (6769) \$3,000,000

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – "A critical measure of a school district's performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities."

RECOMMENDATION: Approve coverage renewal for PPO dental insurance with Alameda County Schools Insurance Group as a member of the Education Dental Group Enterprise, effective October 1, 2022 through September 30, 2023.

PREPARED BY: Elaine Marshall, Director, Risk Management

TO: Dr. Michael D. Matthews, Superintendent
FROM: David Giordano, Assistant Superintendent, Business Services
SUBJECT: **VISION INSURANCE**
DATE: September 13, 2022

BACKGROUND: Vision Service Plan (VSP) provides vision coverage for benefit eligible District employees and their dependents. The District is self-funded for these benefits. There is no increase planned for the 2022-23 plan year.

RATIONALE: The agreement with VSP will provide vision coverage for the District's eligible employees and their dependents.

FUNDING: Health and Welfare Fund (6769) \$520,000

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

RECOMMENDATION: Approve contract renewal for vision insurance with Vision Service Plan, effective October 1, 2022 through September 30, 2023.

PREPARED BY: Elaine Marshall, Director, Risk Management

TO: Dr. Michael D. Matthews, Superintendent

FROM: David Giordano, Assistant Superintendent, Business Services

SUBJECT: **ACTUARIAL SERVICES, GASB STATEMENT NO. 75**

DATE: September 13, 2022

BACKGROUND: The District is required to comply with Governmental Accounting Standards Board (GASB) Statement No. 75 reporting each year. GASB 75 covers accounting and financial reporting for other postemployment benefits (OPEB) other than pensions. A full actuarial valuation is required every two years, and a roll-forward valuation can be used in the “in-between” years. The District selected Total Compensation Systems, Inc. to prepare a full actuarial valuation as of June 30, 2023on and a roll-forward valuation as of June 30, 2024 to determine its liabilities and disclosures required under GASB 75.

RATIONALE: The District is required to have an actuarial report prepared in order to comply with GASB 75 reporting requirements every two years.

FUNDING: Health and Welfare Fund (6769) \$12,000

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

RECOMMENDATION: Approve the consulting agreement for actuarial services relating to GASB Statement No. 75 actuarial health benefits valuations with Total Compensation Systems, Inc., effective January 1, 2023 through June 30, 2024.

PREPARED BY: Elaine Marshall, Director, Risk Management

TO: Dr. Michael D. Matthews, Superintendent
FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services
SUBJECT: **EDUCATIONAL SERVICES – INDEPENDENT CONTRACTOR AGREEMENTS**
DATE: September 13, 2022

Approve the following Independent Contractor Agreements:

- | | |
|---|--|
| 1. American Martial Arts Academy | Presenter of grade-level life skills martial arts lessons for district elementary and middle schools as scheduled by each site, September 14, 2022 - June 15, 2023; no cost to the district or participants. |
| 2. Prehistoric Pets | Presenter of grade-level educational reptile presentations for Linda Vista Elementary Preschool, November 18, 2022; budgeted site funds, \$425 |
| 3. Professional Tutors of America, Inc. | Provider of individualized one-to-one tutoring instruction for McKinney Vento students in all subjects and grades, September 14, 2022 - June 30, 2023; budgeted ARP-HCY funds, \$122,850 |
| 4. Omega Media, Inc. | Provider of website services including updating and maintenance of the Rio Vista website for the 2022-23 school year; budgeted PTA funds, \$1,920 |
| 5. B.J. Freeman | Provider of psych-educational assessment/services including diagnostic observations for special education students, September 13, 2022 - June 30, 2023; budgeted special education funds, \$6,000 |

BOARD FOCUS AREA: This board agenda item supports Focus Area 1.0, *Academic Achievement* – "Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience."

RECOMMENDATION: Approve Independent Contractor Agreements – Educational Services – as listed in accordance with Board Policy No. 4124, Retention of Consultants.

PREPARED BY: Shawn Belmont, Administrative Secretary, Educational Services

TO: Dr. Michael D. Matthews, Superintendent
FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services
SUBJECT: **SPECIAL EDUCATION MASTER CONTRACT**
DATE: September 13, 2022

Ratify the following Master Contract:

1. Logan River Academy Master Contract for Nonpublic, Nonsectarian School/Agency Services from August 15, 2022 - June 30, 2023; budgeted special education funds, \$190,000

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

RECOMMENDATION: Ratify special education individual services contract and related services. (Individual contract on file.)

PREPARED BY: Renee Gray, Executive Director, Special Education/SELPA

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services

SUBJECT: **SPECIAL EDUCATION SETTLEMENT CLAIM**

DATE: September 13, 2022

BACKGROUND: Special education due process filing denominated by Case No. 2022030401 was filed on August 18, 2022, for Student Identification No. 1595. The matter encompassed the provision of a free and appropriate public education.

RATIONALE: The settlement was completed in accordance with the necessary authority, as outlined in Resolution No. 6 dated August 16, 2016.

FUNDING: Budgeted special education funds, \$30,000

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

RECOMMENDATION: Ratify the authority to settle the special education settlement agreement in the amount of \$30,000 for Student Identification No. 1595.

PREPARED BY: Renee Gray, Executive Director, Special Education/SELPA

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services

SUBJECT: **SPECIAL EDUCATION SETTLEMENT CLAIM**

DATE: September 13, 2022

BACKGROUND: Special education due process filing denominated by Case No. 2022070143 was filed on August 22, 2022, for Student Identification No. 1731. The matter encompassed the provision of a free and appropriate public education.

RATIONALE: The settlement was completed in accordance with the necessary authority, as outlined in Resolution No. 6 dated August 16, 2016.

FUNDING: Budgeted special education funds, \$26,000

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

RECOMMENDATION: Ratify the authority to settle the special education settlement agreement in the amount of \$26,000 in Case No. 2022070143.

PREPARED BY: Renee Gray, Executive Director, Special Education/SELPA

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services

SUBJECT: **MEMORANDUM OF UNDERSTANDING BETWEEN THE SANTA ANA SCHOOL DISTRICT AND PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT**

DATE: September 13, 2022

BACKGROUND: This Memorandum of Understanding agreement is designed so that the Santa Ana School District may provide for the education of Placentia-Yorba Linda Unified School District students who are hearing impaired and whose educational needs cannot be met within the district.

RATIONALE: The Santa Ana School District shall provide special education programs and services for the students residing in the PYLUSD attendance area who are referred by their Individualized Education Program (IEP) teams when it is jointly determined by the district and the Santa Ana School District that the student's educational needs as specified in the Individualized Education Program require the specialized programs provided by the Santa Ana School District.

FUNDING: Budgeted special education funds, \$90,000

BOARD FOCUS AREA: This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

RECOMMENDATION: Ratify the Memorandum of Understanding between Santa Ana School District and the Placentia-Yorba Linda Unified School District for the period beginning July 1, 2022, through June 30, 2023, for the provision of educational services to special education students.

PREPARED BY: Renee Gray, Executive Director, Special Education/SELPA

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services

SUBJECT: **CONTRACT WITH PLAYWORKS – TEAM UP MODEL FOR FAIRMONT ELEMENTARY SCHOOL**

DATE: September 13, 2022

BACKGROUND: Fairmont Falcons want to show their PRIDE (Prepared, Responsible, Inclusive, Diligent, and Engaged) and are excited about the opportunity to incorporate the effective *Team Up* and *Keep Playing* team-building and conflict resolution recess strategies implemented through the *Playworks Program*, which also goes hand-in-hand with the school's established PBIS (Positive Behavior Intervention and Supports) program. Playworks encourages active play as a means of building resilience and empathy, while developing conflict resolution and physical fitness. Students are also given the chance to further develop their skills at making friends and solving problems, while building their self-confidence, even when faced with challenging situations. Playworks will work with staff to help revamp, organize, and improve recess time, providing students with more opportunities to play games safely and efficiently, given the significantly reduced wait times involved.

Playworks team members will provide four to five days each month of on-site training to Fairmont staff members to consult, train, and launch structured games at recess. They will work with administrators, teachers, noon duty supervisors, and classes of students. Additionally, they will train a team of students to serve as peer models for the 2022-23 year. The Playworks trainers will model and teach strategies, games, and systems to develop and sustain a positive environment where students can engage and enjoy their time outdoors socially and appropriately.

RATIONALE: Fairmont is a proud PBIS school and seeks to work with Playworks trainers to provide consistency in the training of all staff members who supervise playground activities. Finally, Playworks extensive list of new games will promote the learning of new skills and increased fitness levels. Fairmont staff and students worked with Playworks *Recess Reboot* program on campus during the 2021-22 school year, and given how positively it was received, are excited to welcome the program back on a more consistent basis this year.

FUNDING: ESSER III Grant Funds: \$27,000

BOARD FOCUS AREA: This board agenda item supports Focus Area 4.0, *Safe and Respectful Environment* – “A safe and respectful environment is essential to student success. We foster a culture that promotes the emotional health, safety, and well-being of students, staff, and parents.”

RECOMMENDATION: Approve the Playworks Contract for *Team Up* with Fairmont Elementary School from September 14, 2022 - June 15, 2023.

PREPARED BY: Anne San Roman, Principal, Fairmont Elementary

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services

SUBJECT: **AGREEMENT NO. 15010 FOR PARTICIPATION - INSIDE THE OUTDOORS
PUBLIC SCHOOLS FIELD TRIPS AND TRAVELING SCIENTIST PROGRAM(S)
2022 - 2023**

DATE: September 13, 2022

BACKGROUND: The Placentia-Yorba Linda Unified School District has elected to participate in the Orange County Department of Education's environmental study program entitled "Inside the Outdoors," field trips, traveling scientist programs, and virtual programs. These are science-oriented assemblies and field trips offered to our classes and offered at various times throughout the year.

RATIONALE: Approval of this agreement is necessary for participation in this program. For payments for the services provided by the Inside the Outdoors Program to be processed through the Orange County Department of Education, a current contract must be in place for the 2022-23 school year.

FUNDING: No cost to the district

BOARD FOCUS AREA: This board agenda item supports Focus Area 1.0, *Academic Achievement* – "Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience."

RECOMMENDATION: Approve Agreement No. 15010 for Participation in the Inside the Outdoors Public Schools Field Trips and Traveling Scientist Program(s) for the 2022-23 school year with the Orange County Department of Education.

PREPARED BY: Dr. Liz Leon, Director of Elementary Education

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services

SUBJECT: **GROWTH OPPORTUNITIES THROUGH ATHLETICS, LEARNING, AND SERVICE (GOALS) OFF-SITE PROGRAM FOR MELROSE, RIO VISTA, AND RUBY DRIVE**

DATE: September 13, 2022

BACKGROUND: This agreement establishes the intention of Growth Opportunities through Athletics, Learning, and Service (GOALS) to work together with the Placentia-Yorba Linda Unified School District to provide after-school recreation activities for Melrose, Rio Vista, and Ruby Drive elementary schools for the 2022-23 school year.

RATIONALE: GOALS will provide weekly access to their Anaheim athletic facilities, necessary participant activity equipment, coaching, and supervision. GOALS will provide transportation to and from all venues and conduct a weekly GOALS class at the participating campuses.

FUNDING: Budgeted grant funds; \$20,000

BOARD FOCUS AREA: This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

RECOMMENDATION: Approve the agreement with Growth Opportunities through Athletics, Learning, and Service (GOALS) for the 2022-23 school year to provide off-site recreation for Melrose, Rio Vista, and Ruby Drive elementary schools.

PREPARED BY: Rob Casaba, CASA Director

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services

SUBJECT: **GROWTH OPPORTUNITIES THROUGH ATHLETICS, LEARNING, AND SERVICE (GOALS) PROGRAM FOR ON-SITE RECREATION SERVICES AT MELROSE, RIO VISTA, RUBY DRIVE, TOPAZ, AND TYNES**

DATE: September 13, 2022

BACKGROUND: This agreement establishes the intention of Growth Opportunities through Athletics, Learning, and Service (GOALS) to work together with the Placentia-Yorba Linda Unified School District to provide an on-site recreation program at Melrose, Rio Vista, Ruby Drive, Topaz, and Tynes elementary schools for the 2022-23 school year.

RATIONALE: GOALS will provide daily, on-site recreational activities for after-school students, necessary participant activity equipment, staffing, and supervision.

FUNDING: Budgeted grant funds; \$146,350

BOARD FOCUS AREA: This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

RECOMMENDATION: Approve the agreement with Growth Opportunities through Athletics, Learning, and Service (GOALS) for on-site recreation services at Melrose, Rio Vista, Ruby Drive, Topaz, and Tynes elementary schools for the 2022-23 school year.

PREPARED BY: Rob Casaba, CASA Director

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services

SUBJECT: **AGREEMENT WITH BIG BROTHERS BIG SISTERS OF ORANGE COUNTY AND INLAND EMPIRE FOR MELROSE, RUBY DRIVE, AND TOPAZ ELEMENTARY SCHOOLS**

DATE: September 13, 2022

BACKGROUND: Big Brothers Big Sisters of Orange County and the Inland Empire provides a partnership with elementary schools for students attending the Community After School Academy (CASA) program at Melrose, Ruby Drive, and Topaz.

RATIONALE: The purpose of the agreement between Big Brothers Big Sisters of Orange County and the Inland Empire is to outline each school's roles and responsibilities for the implementation of the High School Bigs mentoring program. The goal of the program is to pair a maximum of 100 at-risk students (Littles) from the participating elementary schools with 100 positive, screened, and trained high school mentors (Bigs) in one-to-one mentoring relationships that provide positive modeling that leads to school and lifetime success.

FUNDING: No cost to the district

BOARD FOCUS AREA: This board agenda item supports Focus Area 3.0, *Engaged Community*–“Stakeholders play a vital role in the educational process. We value their opinions and feedback and seek to involve them in decisions which impact the education of our students. We establish a culture which encourages positive relationships among our students, staff, and parents as well as educational, business, and community partners.”

RECOMMENDATION: Approve the agreement with Big Brothers Big Sisters of Orange County and Inland Empire for Melrose, Ruby Drive, and Topaz elementary schools to continue the partnership for the 2022-23 school year.

PREPARED BY: Rob Casaba, CASA Director

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services

SUBJECT: **ENGLISH LEARNER SERVICES AGREEMENT WITH ELLEVATION**

DATE: September 13, 2022

BACKGROUND: Under the new Every Student Succeeds Act (ESSA), districts are required to monitor English learner proficiency and academic progress. In addition, districts are to monitor reclassified students for four years. Teachers and administrators must use student achievement data to effectively determine English learners (ELs) progress toward reclassification. PYLUSD partners with Ellevation to progress monitor ELs and ensure that students are making progress towards reclassification. The system allows teachers and administrators to easily access and sort student's data to determine student needs and accomplishments. Additionally, the district built an intervention progress monitoring tool in Ellevation last year, which requires teachers to document additional classroom support provided to struggling ELs.

RATIONALE: This contract extends an existing licensing agreement and will ensure that the district has access to data that assists in the reclassification and monitoring of student performance, progress, and instructional needs of English learners.

FUNDING: Budgeted supplemental funds for a three-year contract, \$105,408

BOARD FOCUS AREA: This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

RECOMMENDATION: Approve a three-year software license agreement with Ellevation December 1, 2022 through November 30, 2025.

PREPARED BY: Keith Carmona, Director of Middle School Education

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services

SUBJECT: **RENEW SUBSCRIPTION WITH WEVIDEO FOR SCHOOLS FOR VALADEZ MIDDLE SCHOOL**

DATE: September 13, 2022

BACKGROUND: WeVideo is an easy-to-use multimedia creation platform used by millions of students and teachers in all grades and subjects. The program will be utilized in video production classes; it is a student-friendly version of other video-editing software programs. WeVideo can help optimize learning outcomes, enhance instructional strategies, and maximize student engagement at school and at home using a Chromebook or computer. With WeVideo, teachers can deliver core instruction through the creation of engaging instructional videos, and students can apply their thinking in visible and meaningful ways through the creation of sharable video created products.

RATIONALE: Approval of this agreement is necessary for participation in this program for one year.

FUNDING: Budgeted Site Base Funds: \$400

BOARD FOCUS AREA: This board agenda item supports Focus Area 2.0, *Effective Instruction and Leadership* – “A dynamic, high-quality instructional program facilitates life-long habits of intellectual inquiry. We actively engage each student in the learning process through the implementation of the core curriculum and effective instructional strategies, including the use of technology. To this end, we strive to attract, train, and retain employees as well as develop strategic leaders who embrace the vision and values of our district.”

RECOMMENDATION: Approve the online program subscription renewal, WeVideo, at Valadez Middle School Academy to use for the 2022-23 school year.

PREPARED BY: Christa Borgese, Principal

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services

SUBJECT: **SUBSCRIPTION RENEWAL WITH PAPER EDUCATION AMERICA, INC. FOR GRADES 9-12**

DATE: September 13, 2022

BACKGROUND: Paper Education America, Inc. is an online tutoring company that provides 24/7 personalized and unlimited access to tutors and academic support. In addition, students have access to secure writing feedback through an online review center.

RATIONALE: The use of these funds will provide all students in Grades 9-12 with online accounts and access to all tutoring and writing feedback services provided by Paper.co. The subscription offers the opportunity to increase student engagement, provide tutoring in a safe online environment, and promote educational equity. In addition, the subscription includes ongoing teacher support, training, and access to resources.

FUNDING: A-G Grant; \$264,684

BOARD FOCUS AREA: This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

RECOMMENDATION: Ratify the subscription renewal agreement with Paper Education America, Inc. for Grades 9-12 in the Placentia-Yorba Linda Unified School District for the 2022-23 school year.

PREPARED BY: Gina Aguilar, Director of High School Education

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services

SUBJECT: **RENEWAL OF SMARTMUSIC PRE-ORDER ACCEPTANCE CONTRACT**

DATE: September 13, 2022

BACKGROUND: SmartMusic is an interactive music learning software that can dramatically improve students' skills by transforming how they practice and learn. Students play while reading music on-screen and listening to their part in context with professional accompaniment. Teachers assign songs for students to practice, and the software gives instant feedback on the accuracy of notes and rhythm. Tempos are adjustable so students can learn at their own pace.

RATIONALE: Paid access to the SmartMusic Teach platform grants teachers the ability to access and assign all SmartMusic content to any student associated with the platform. The program was utilized with all secondary teachers in the 2021-22 school year and was successful with secondary instrumental students during hybrid learning. Both Kraemer Middle School and Valencia High School would like to continue using it in 2022-23.

FUNDING: Budgeted supplemental funds, NTE: \$2,000

BOARD FOCUS AREA: This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

RECOMMENDATION: Approve the renewal subscription with SmartMusic for the 2022-23 school year.

PREPARED BY: Phil Mortensen, Performing Arts Coordinator

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services

SUBJECT: **AGREEMENT WITH NORTH ORANGE COUNTY REGIONAL OCCUPATIONAL PROGRAM FOR CAREER GUIDANCE SPECIALISTS**

DATE: September 13, 2022

BACKGROUND: The North Orange County Regional Occupational Program (NOCROP) provides curriculum, books, supplies, and instructors for Career Technical Education (CTE) courses at each comprehensive high school as well as El Camino Real High School. Additionally, NOCROP reimburses the district for the time and expertise of counselors to act as career guidance specialists (CGS) to provide career guidance services, recruit students for ROP classes, and represent the interests of ROP at district high schools. NOCROP pays a portion of the CGS salary and benefits.

RATIONALE: Students in Placentia-Yorba Linda Unified School District will benefit from career guidance and access to ROP CTE courses on each comprehensive site and El Camino Real High School.

FUNDING: Revenue to the district: \$92,500

BOARD FOCUS AREA: This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

RECOMMENDATION: Ratify the agreement with North Orange County Regional Occupational Program for Career Guidance Specialists Agreement for the 2022-23 school year.

PREPARED BY: Gina Aguilar, Director of High School Education

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services

SUBJECT: **COMPLIANCE WITH EDUCATION CODES REGARDING TEXTBOOKS AND INSTRUCTIONAL MATERIALS (RESOLUTION NO. 22-09)**

DATE: September 13, 2022

BACKGROUND: In order to receive funding for the Pupil Textbook and Instructional Materials Incentive Program under Education Code Section 60252, annual Board action is required. When instructional materials are purchased from any state source in which the Superintendent of Public Instruction determines that the base revenue limit per average daily attendance (ADA) for school districts will increase by at least one percent from the prior year, the governing board must hold a public hearing to make the determination that each pupil of the district has available textbooks and instructional materials. Furthermore, the district textbooks adopted in each subject area must be consistent with the state content standards and curriculum frameworks adopted by the State Board of Education.

RATIONALE: Each district must hold a public hearing annually, pursuant to Education Code 60119, in order to access funds for the purchase of textbooks and instructional materials. The Placentia-Yorba Linda Unified School District has adopted textbooks in subject areas that are consistent with the state content standards (Education Code 60605) and established textbook adoption cycle. Additionally, each pupil has or will have the appropriate textbooks and instructional materials as required by law. Therefore, in accordance with the Pupil Textbook and Instructional Materials Incentive Program, the Placentia-Yorba Linda Unified School District is in compliance with the legal requirements for the 2022-23 fiscal year.

FUNDING: Not applicable

BOARD FOCUS AREA: The Board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

RECOMMENDATION: Adopt Resolution No. 22-09 and certify that the Placentia-Yorba Linda Unified School District has complied with Education Code Sections 60252, 60119, and 60605 regarding textbooks and instructional materials.

PREPARED BY: Gina Aguilar, Director of High School Education
Keith Carmona, Director of Middle School Education
Dr. Liz Leon, Director of Elementary Education

Placentia-Yorba Linda Unified School District

**RESOLUTION NO. 22-09
OF THE PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT GOVERNING BOARD
DETERMINING STEPS TO ENSURE AVAILABILITY OF TEXTBOOKS AND INSTRUCTIONAL
MATERIALS FOR 2022 - 2023**

WHEREAS, Education Code Section 60119 establishes steps and procedures to ensure the availability of textbooks and instructional materials in order to be eligible to receive funds for that purpose, and;

WHEREAS, the procedures require that school districts take appropriate action to ensure the availability of textbooks and instructional materials on a yearly basis, and;

WHEREAS, pursuant to Education Code Sections 60119 and 60422(b), the Board is required to hold a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and;

WHEREAS, the Board is required to provide ten days' notice of the public hearing or hearings, and;

WHEREAS, the notice shall contain the time, place, and purpose of the hearing and be posted in three public places within the school district, and;

WHEREAS, the hearing shall be held at a time that will encourage the attendance of teachers and parents and guardians of pupils who attend the schools in the district and shall not take place during or immediately following school hours, and;

WHEREAS, the Governing Board of a school district, as part of the required hearing, shall also make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the state board for those subjects, and;

WHEREAS, the Governing Board shall also determine the availability of laboratory science equipment as applicable to science laboratory courses offered in Grades 9 - 12, inclusive, and;

WHEREAS, a public hearing was held on September 13, 2022, which is on or before the eighth week of school and;

WHEREAS, the Board is required to make a determination, through a resolution, as to whether each pupil in each school in the district has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code Section 33126 in each of the following subjects, as appropriate, that is consistent with the content and cycles of the curriculum framework adopted by the state board:

- (i) Mathematics,
- (ii) Science,
- (iii) History-Social Science,
- (iv) English/Language Arts, including the English language development component of an adopted program
- (v) Visual and Performing Arts. (Not listed in Education Code 60605 or 33126)

NOW, THEREFORE BE IT RESOLVED, that the Governing Board makes the determination that each pupil of the district has available sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code Section 33126 in each subject listed above, consistent with the content and cycles of the curriculum framework adopted by the State Board and adopted by this Board in accordance with the procedures as established.

BE IT FURTHER RESOLVED that for the 2022-23 school year, the Placentia-Yorba Linda Unified School District has provided each pupil with sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code Section 33126 in each subject listed above, consistent with the content and consistent with the cycles and content of the curriculum framework adopted by the State Board for those subjects.

BE IT FURTHER RESOLVED that for the 2022-23 school year, the Placentia-Yorba Linda Unified School District has provided sufficient textbooks or instructional materials, or both, that are consistent with the content and cycles of the curriculum frameworks adopted by the state board, to each pupil enrolled in a foreign language or health course and that sufficient laboratory science equipment applicable to science laboratory courses offered in Grades 9 to 12, inclusive, is available to pupils.

AYES:

NOES:

ABSENT:

ABSTAIN:

STATE OF CALIFORNIA)
) ss.
 COUNTY OF ORANGE)

I hereby certify the foregoing Resolution was duly and regularly adopted by the Placentia-Yorba Linda Unified School District at a regular meeting of the said Board held at Orange County, California, on the 13th day of September 2022.

ATTEST:

Carrie Buck
Board President

Dr. Michael D. Matthews
Secretary to the Board of Education

Resolution No. 22-09

TO: Dr. Michael D. Matthews, Superintendent
FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services
SUBJECT: **SCHOOL-SPONSORED FIELD TRIPS**
DATE: September 13, 2022

Approve the following School Sponsored Field Trips:

1. Yorba Linda High School Cross Country Clovis Invitational, October 7-8, 2022, Fresno, California
2. Esperanza High School Cross Country Clovis Invitational, October 7-8, 2022, Fresno, California

BOARD FOCUS AREA: This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

RECOMMENDATION: Approve the school-sponsored field trips as listed in accordance with Board Policy No. 6153, School-Sponsored Trips.

PREPARED BY: Shawn Belmont, Administrative Secretary, Educational Services

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services

SUBJECT: **CROSS COUNTRY CLOVIS INVITATIONAL FOR YORBA LINDA HIGH SCHOOL**

DATE: September 13, 2022

BACKGROUND: The Clovis Cross Country Invitational will be held at Woodward Park in Fresno, California, on October 8, 2022. The event will feature many of the top cross country teams in the state and is run on the State Championship course.

RATIONALE: This invitational will afford the girls and boys varsity level athletes competition at the highest level and will give our seniors an opportunity to run the State XC Championship course. Chaperones and transportation for twenty athletes will be provided by two coaches, a certificated staff member, and two parents/chaperones. One school day will be missed. The team will be staying at the Courtyard Marriott Clovis in Fresno, California.

FUNDING: Unit Budget; \$150 for substitute teacher

BOARD FOCUS AREA: This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

RECOMMENDATION: Approve extended field trip for Yorba Linda High School girls and boys cross country teams to participate in the Clovis Cross Country Invitational in Fresno, California on October 7-8, 2022.

PREPARED BY: Richard Dinh, Principal, Yorba Linda High School

**YORBA LINDA HIGH SCHOOL
CLOVIS CROSS COUNTRY INVITATIONAL
Fresno, California
October 7 - 8, 2022**

Itinerary

Friday, October 7

8:00 a.m.	Students meet at Yorba Linda High School with the coaches, chaperones, and parents driving students to Fresno to review policies, behavioral expectations, and school's code of conduct.
11:00 a.m.	Lunch
2:00 p.m. - 4:00 p.m.	Arrive in Fresno; practice at Woodward Park
4:00 p.m.	Check into Clovis Marriott Courtyard in Fresno
5:00 p.m.	Dinner with the Clovis Booster Club, coaches, and parents
7:00 p.m. - 9:30 p.m.	Return to hotel/Team meeting/Supervised movie
10:00 p.m.	Return to rooms/lights out

Saturday, October 8

6:00 a.m.	Wake-up call/Breakfast
6:30 a.m.	Leave Marriott for race
7:00 a.m.	Arrive at race site/prepare for race
8:10 a.m.	Girls Varsity race begins
8:40 a.m.	Boys Varsity race begins
12:00 p.m.	Lunch
1:00 p.m.	Return to hotel/check out/Leave Fresno
5:00 p.m.	Dinner
7:00 p.m.	Return to Yorba Linda High School/parents driving students home

TO: Dr. Michael D. Matthews, Superintendent
FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services
SUBJECT: **CROSS COUNTRY CLOVIS INVITATIONAL FOR ESPERANZA HIGH SCHOOL**
DATE: September 13, 2022

BACKGROUND: The Clovis Cross Country Invitational will be held at Woodward Park in Fresno, California, on October 8, 2022. The event will feature many of the top cross country teams in the state and is run on the State Championship course.

RATIONALE: Attendance at this invitational will allow our girls and boys varsity teams to compete at the highest level and challenge their expertise. This invitational also allows the athletes to preview the teams they will compete against at the CIF State championships in March. Two coaches and two parent chaperones will provide transportation for the fourteen athletes attending this event. The team will stay at the Spring Hill Suites in Fresno, California, and one day of school will be missed.

FUNDING: Unit Budget; \$150 for substitute teacher

BOARD FOCUS AREA: This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

RECOMMENDATION: Approve extended field trip for Esperanza High School girls and boys varsity cross country teams to participate in the Clovis Cross Country Invitational in Fresno, California on October 7-8, 2022.

PREPARED BY: Jeff Giles, Principal, Esperanza High School

**ESPERANZA HIGH SCHOOL
CLOVIS CROSS COUNTRY INVITATIONAL
Fresno, California
October 7 - 8, 2022**

Itinerary

Friday, October 7

7:45 a.m.	Students meet at Esperanza High School with coaches and parent/chaperones to review policies, behavioral expectations, and Esperanza High School's code of conduct.
8:00 a.m.	Depart Esperanza High School for Fresno, California by vehicles driven by parents and coach
11:00 a.m.	Lunch
2:00 p.m. – 4:00 p.m.	Arrive in Fresno; practice at Woodward Park
4:30 p.m.	Check into Spring Hill Suites in Fresno, California
5:30 p.m.	Dinner
7:30 p.m.	Return to hotel/Team meeting
10:00 p.m.	Return to rooms/lights out

Saturday, October 8

8:00 a.m.	Breakfast
9:30 a.m.	Check out of Spring Hill Suites and depart for Woodward Park vehicles driven by parents and coach
12:00 p.m.	Race
2:00 p.m.	Lunch
3:00 p.m.	Depart Woodward Park in Fresno to return to Esperanza High School
5:00 p.m.	Dinner
7:00 p.m.	Arrive at Esperanza High School, students picked up by parents and driven home

TO: Dr. Michael D. Matthews, Superintendent
FROM: Dr. Linda Adamson, Assistant Superintendent, Educational Services
SUBJECT: GIFTS
DATE: September 13, 2022

The district's community members and groups have donated the following gifts:

1. Check for \$66,291.87 from Golden PTA to facilitate improvements in the MPR at Golden Elementary School.
2. Check for \$11,161.39 from Fairmont PTA for new district-approved playground equipment at Fairmont Elementary School.
3. Check for \$100,000 from the Schlinger Family Foundation-WK c/o Greg Schlinger for educational, scientific, literary or other educational programs or materials for Linda Vista Elementary School.
4. Touch Kiosk PC and Peerless wall mount from Mr. Mark Garrett for the Digital Media/ROP classroom at El Dorado High School.

FUNDING: \$177,453.26 to be placed in the appropriate school site/division accounts.
The total to date for the 2022-23 school year is \$280,988.83

BOARD FOCUS AREA: This board agenda item supports Focus Area 1.0, *Academic Achievement* – “Student achievement is at the core of the PYLUSD mission and vision. We expect all students to demonstrate continued and improved academic achievement in order to emerge college and career ready. In addition, students are provided an array of enrichment opportunities to expand their educational experience.”

RECOMMENDATION: Accept gifts as listed, such action being in compliance with Education Code Section 41032, and direct the Superintendent to send letters of appreciation.

PREPARED BY: Shawn Belmont, Administrative Secretary

TO: Dr. Michael D. Matthews, Superintendent

FROM: Alyssa Griffiths, Director of Communications

SUBJECT: **SERVICE AGREEMENT WITH DIGITAL MARKETING SOLUTION NICHE**

DATE: September 13, 2022

BACKGROUND: In an effort to increase online advertising, the Placentia-Yorba Linda Unified School District will continue using the digital marketing solution Niche. Niche (www.niche.com) is the market leader in connecting schools and school districts with students and families. With in-depth profiles on every school in America, over 140 million reviews and ratings, and powerful search and data tools, Niche helps millions of students and families find and enroll in the right school for them. Twenty-eight million families used Niche to research schools last year.

RATIONALE: Renewal of the service agreement with Niche will allow the district to continue its online advertising efforts to offset the loss in enrollment due to slowing population growth and the COVID-19 pandemic.

FUNDING: General Fund (0101) \$14,000

BOARD FOCUS AREA: This board agenda item supports Focus Area 3.0, *Engaged Community* – “Stakeholders play a vital role in the educational process. We value their opinions and feedback and seek to involve them in decisions which impact the education of our students. We establish a culture which encourages positive relationships among our students, staff, and parents as well as educational, business, and community partners.”

RECOMMENDATION: Approve the service agreement with Niche for digital marketing solutions effective October 1, 2022, to September 30, 2023.

PREPARED BY: Alyssa Griffiths, Director, Communications

TO: Dr. Michael D. Matthews, Superintendent

FROM: Richard McAlindin, Assistant Superintendent, Executive Services

SUBJECT: **SCHOOL HEALTH CORPORATION ANNUAL AED PROGRAM
MANAGEMENT AGREEMENT**

DATE: September 13, 2022

BACKGROUND: The Placentia-Yorba Linda Unified School District added automated external defibrillators (AEDs) at the high school level beginning in 2007. AEDs were then added to all middle and elementary schools, as well as the District Office. At the May 12, 2020 Board Meeting, the Board approved the annual maintenance cost of \$17,925 through May 12, 2024. The district has added an additional eight AED units for student and staff safety. The annual maintenance cost for each of these additional units is \$385 per year.

RATIONALE: According to state law, AEDs must be maintained and regularly tested according to the operation and maintenance guidelines set forth by the manufacturer, the American Heart Association, the American Red Cross, and regulations set forth by the governmental authority under the federal Food and Drug Administration.

FUNDING: General Fund \$3,080 annually

BOARD FOCUS AREA: This board agenda item supports Focus Area 4.0, *Safe and Respectful Environment* – “A safe and respectful environment is essential to student success. We foster a culture that promotes the emotional health, safety, and well-being of students, staff, and parents.”

RECOMMENDATION: Approve agreement with School Health Corporation for annual AED program management for an additional eight AED units, effective September 14, 2022 through May 12, 2024.

PREPARED BY: Richard McAlindin, Assistant Superintendent, Executive Services

TO: Board of Education

FROM: Dr. Michael D. Matthews, Superintendent

SUBJECT: **MEMBERSHIP IN THE ASSOCIATION OF CALIFORNIA SCHOOL ADMINISTRATORS (ACSA)**

DATE: September 13, 2022

BACKGROUND: ACSA supports California educational leaders statewide to ensure that all students have essential skills and knowledge needed to excel.

RATIONALE: District membership in ACSA is critical for keeping administrative staff abreast of important public education issues in the areas of teaching and learning, legislation and funding, and leadership. Membership dues did not increase for the 2022-23 school year.

FUNDING: General Fund (01) NTE \$1,000

BOARD FOCUS AREA: This agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

RECOMMENDATION: Approve district membership in the Association of California School Administrators for the 2022-23 school year.

PREPARED BY: Annette Newton, Executive Assistant to the Superintendent

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Rick Lopez, Assistant Superintendent, Human Resources

SUBJECT: **INTERNSHIP CREDENTIAL PROGRAM AGREEMENT -
NATIONAL UNIVERSITY, SEPTEMBER 14, 2022 - AUGUST 16, 2025**

DATE: September 13, 2022

BACKGROUND: The Placentia-Yorba Linda Unified School District and National University wish to renew the agreement to implement the Internship Credential Program.

RATIONALE: The National University Internship Credential Program provides support for non-credentialed teachers and administrators who are seeking an internship in the following areas: Inspired Teaching and Learning, Teacher Education Internship Credential, Special Education Internship Credential, Preliminary Administrative Services Internship Credential, and Pupil Personnel Services Internship Credential-School Counseling, Pupil Personnel Services Internship Credential-School Psychology.

Each intern is provided a certificated site supervisor and district mentor to assist in the practical classroom application of the teaching and content standards.

FUNDING: Honorarium payment of \$300 per course for teaching and administrative internship. Honorarium payment of \$150 per course for school counseling and psychology. Both paid to site supervisor.

BOARD FOCUS AREA: This board agenda item supports Focus Area 2.0, *Effective Instruction/Leadership* – “A dynamic, high quality instruction program facilitates life-long habits of intellectual inquiry. We actively engage each student in the learning process through the implementation of the core curriculum and effective instructional strategies, including the use of technology. To this end, we strive to attract, train, and retain employees as well as develop strategic leaders who embrace the vision of our district.”

RECOMMENDATION: Approve the Internship Credential Program Agreement with National University, effective September 14, 2022 - August 16, 2025.

PREPARED BY: Martha Suarez, Administrative Secretary

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Rick Lopez, Assistant Superintendent, Human Resources

SUBJECT: **AFFILIATION AGREEMENT - CLAREMONT GRADUATE UNIVERSITY,
SEPTEMBER 14, 2022 - JULY 31, 2025**

DATE: September 13, 2022

BACKGROUND: The Placentia-Yorba Linda Unified School District and Claremont Graduate University wish to renew the affiliation agreement for the educational fieldwork experiences and service learning opportunities to students.

RATIONALE: The Claremont Graduate University provides support for non-credentialed teachers who are employed in multiple subject, single subject, and special education areas. Students hold a BA degree or higher from a regionally accredited institution of higher education and have satisfied the additional requirements of the CBEST exam and subject matter competency.

Each intern is provided a certificated site supervisor and district mentor to assist in the practical classroom application of the teaching and content standards.

FUNDING: No cost to the district

BOARD FOCUS AREA: This board agenda item supports Focus Area 2.0, *Effective Instruction/Leadership* – “A dynamic, high quality instruction program facilitates life-long habits of intellectual inquiry. We actively engage each student in the learning process through the implementation of the core curriculum and effective instructional strategies, including the use of technology. To this end, we strive to attract, train, and retain employees as well as develop strategic leaders who embrace the vision of our district.”

RECOMMENDATION: Approve the Affiliation Agreement with Claremont Graduate University from September 14, 2022 - July 31, 2025.

PREPARED BY: Martha Suarez, Administrative Secretary

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Rick Lopez, Assistant Superintendent, Human Resources

SUBJECT: **STUDENT TEACHING AGREEMENT - HOPE INTERNATIONAL UNIVERSITY,
SEPTEMBER 14, 2022 - JUNE 30, 2024**

DATE: September 13, 2022

BACKGROUND: The Placentia-Yorba Linda Unified School District and Hope International University have enjoyed a successful partnership in placing student teachers in our classrooms. In order to continue our partnership, it is necessary to renew our student teaching agreement.

RATIONALE: Providing future teachers an opportunity to participate in the student teaching experience helps to assure that they are adequately trained and possess the necessary skills to be competent teachers. All student teachers are carefully screened by the university to assure that they are fully qualified prior to placement in the classroom.

Participation by our district with Hope International University in the placement of student teachers assists us in the recruitment of future teachers and qualified substitute teachers.

FUNDING: The university will pay the school up to \$100 for each semester or \$50 for a half semester. The university will pay the supervising master teacher up to \$200, depending on weeks of service.

BOARD FOCUS AREA: This board agenda item supports Focus Area 2.0, *Effective Instruction/Leadership* – “A dynamic, high quality instruction program facilitates life-long habits of intellectual inquiry. We actively engage each student in the learning process through the implementation of the core curriculum and effective instructional strategies, including the use of technology. To this end, we strive to attract, train, and retain employees as well as develop strategic leaders who embrace the vision of our district.”

RECOMMENDATION: Approve the student teaching agreement with Hope International University from September 14, 2022-June 30, 2024.

PREPARED BY: Martha Suarez, Administrative Secretary

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Rick Lopez, Assistant Superintendent, Human Resources

SUBJECT: **CLASSIFIED HUMAN RESOURCES REPORT**

DATE: September 13, 2022

FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

<u>Resignation</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Deborah Archuleta	SPED Aide II	Valencia	06/16/22
Krista Boich	Health Clerk	Health Svs	06/17/22
Toni Bonfield	SPED Aide II	El Dorado	06/16/22
Alyssa Boots	SPED Aide II	George Key	06/16/22
Maria Camarena	Child Care Tchr I	Fairmont	06/23/22
Katharine Cardenas	Child Care Tchr I	Rose Drive	06/23/22
Cruz Castillo	SPED Aide II	Van Buren	06/16/22
Myrna Cuevas	SPED Aide II	Tynes	06/16/22
Bryan Emanuel	Campus Spvsr	El Dorado	06/17/22
Emily Estabrook	Child Care Tchr I	Wagner	06/23/22
Jennifer Fain	SPED Aide III	Tynes	06/16/22
Brenda Fuog	Elem Lib/Media Tech	Rose Drive	06/27/22
Jeana Gonzales	SPED Aide I	Valadez	06/16/22
Silvia Gonzalez	Bil Clerk I	Melrose	06/17/22
Molly Gorman	SPED Aide III	Tynes	06/16/22
Mayra Guerrero	Noon Duty Spvsr	Rio Vista	06/16/22
Sandra Hernandez	SPED Aide II Spec	Topaz	06/16/22
Jesus Jimenez Martinez	Clerk I	YLHS	06/30/22
Brittany Johnson	SPED Aide II	Valencia	06/16/22
Linda Juster-Hagar	Health Clerk	Health Svs	06/17/22
Kevin Kelly	SPED Aide II	George Key	06/16/22
Michael Kisner	Night Custodian	YLMS	08/01/22
Sarah Laitinen	LVN	George Key	06/17/22
Jennifer Magcasi	Instr Aide PE	Elementary PE	06/16/22
Brigitte Michel	SPED Aide II	Golden	06/16/22
Alessandra Montano	SPED Aide II	TRMS	06/16/22
Jeannine Morales Aguilar	SPED Aide II-Spec	George Key	06/16/22
Jessica Ochoa	Bus Attendant	Transportation	06/16/22
Teresa Oldham	SPED Aide II	El Dorado	06/16/22
Olguita Orbegoso	Noon Duty Spvsr	Topaz	06/16/22
Felicia Orosco	SPED Aide I	Travis Ranch	06/16/22

<u>Resignation (Cont'd)</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Kassidy Parks	SPED Aide II	Wagner	06/16/22
Laura Peterson	SPED Aide II	Venture	06/15/22
Ana Ponce	SPED Aide II Spec	George Key	06/16/22
Megan Poulsen	SPED Aide III	Tynes	06/16/22
Esperanza Rico	Noon Duty Spvsr	Topaz	06/16/22
Alyssa Rios	Academy Tutor	Tynes	06/16/22
Martha Rios	Child Care Tchr I	Glenview	06/23/22
Celia Rivera	Child Care Tchr I	Glenview	06/23/22
Deana Sabo	RBT	SPED	06/16/22
Blanca Sanchez	SPED Aide II	Esperanza	06/16/22
Daniella Serna	SPED Aide III	Mabel Paine	06/16/22
Bethany Sidler	SPED Aide II	Fairmont	06/16/22
Athena Sizoo	SPED Aide I	Esperanza	06/16/22
Dezirae Soria	SPED Aide II	Kraemer	06/16/22
Gayle Taylor	SPED Aide II Spec	George Key	09/09/22
Ariana Torres-Vazquez	SPED Aide II	Topaz	06/16/22
McKenzie Turman	SPED Aide II	El Dorado	06/16/22
Natalia Vasco	SPED Aide II	Golden	06/16/22
Donna Westergaard	SPED Aide II	Valadez	06/16/22
Veronica Worthington	SPED Aide II	Wagner	06/16/22
Linda Sue Yankauskas	Noon Duty Spvsr	Travis Ranch	06/16/22

Change of Status

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Val Chacon	Tech Service Tech	Tech & Info Sys Eng	07/06/22
Chloe Chavez	Child Care Tchr I, 3.25 hr	Child Care Tchr I, 3.50 hr	08/22/22
Shanda Kreidt	Instr Aide Music, 2.3 hr	Instr Aide Music, 3.5 hr	08/30/22
Jason Le	Tech Service Tech	Tech & Info Sys Eng	07/06/22
Lori Long	Secretary I	Sr School Secretary	08/10/22
Scott Nguyen	Tech Service Tech	Tech & Info Sys Eng	07/06/22
Javier Ortega	Tech Service Tech	Tech & Info Sys Eng	07/06/22
Bianca Palestino	Bil Clerk II	School Sec I	06/29/22
Kathryn Schwab	Child Care Tchr I, 3.95 hr	Child Care Tchr I, 3.5 hr	08/22/22

Leave of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Jose Arredondo Alvarez	Floor Maint Worker	Custodial Svs	Paternity	08/23/22-08/25/22
Jose Arredondo Alvarez	Floor Maint Worker	Custodial Svs	Child Bonding	08/26/22-09/23/22
Giuliana Cassinerio	Bil Clerk I	Kraemer	Maternity	07/11/22-09/05/22
Guiliana Cassinerio	Bil Clerk I	Kraemer	Child Bonding	09/06/22-11/24/22
Alyssa Gabel	RBT	Mabel Paine	Maternity	08/30/22-10/14/22
Alyssa Gabel	RBT	Mabel Paine	Child Bonding	10/15/22-01/06/23
Zenobia Kadhon	SPED Aide II-Spec	George Key	Maternity	08/29/22-09/28/22
Zenobia Kadhon	SPED Aide II-Spec	George Key	Child Bonding	09/29/22-01/06/23

Leave of Absence (Cont'd)

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Julyn Ocampo	Groundskeeper	Grounds	Paternity	08/18/22-08/22/22
Tonya Roberts	Maternity	Travis Ranch	Maternity	08/23/22-11/01/22
Tonya Robert	Child Care Tchr I	Travis Ranch	Child Bonding	11/02/22-01/25/23
Yessenia Torres	Clerk I	Glenview	Child Bonding	09/19/22-09/30/22
Yessenia Torres	Clerk I	Glenview	Child Bonding	10/31/22-12/23/22
Yessenia Torres	Clerk I	Glenview	Child Bonding	03/13/23-03/24/23
Yessenia Torres	Clerk I	Glenview	Child Bonding	05/15/23-05/26/23

Working Out of Class

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Scott Nguyen	Tech & Info Eng	WAN/LAN Spec	07/01/22-07/05/22

<u>Employ</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Angela Bragg	SPED Aide II	Fairmont	08/30/22
Natalia Castillo	Nutr Svs Worker	Nutrition Svs	08/30/22
Bridget Colby	RBT	SPED	08/31/21 correction
Marcelina Garcia Montes	Preschool Paraeducator	Ruby Drive	08/25/22
Rebecca Gonzalez	Nutr Svs Worker	Nutrition Svs	08/30/22
Timothy Humphrey	RBT	SPED	10/25/21 correction
Maria Lozoya	RBT	SPED	10/18/21 correction
Kimberly McCoy	Payroll Clerk	Fiscal Svs	08/01/22
Kyara Montes-Duarte	SPED Aide II	Valadez	08/30/22
Jennifer Nagata	RBT	SPED	10/25/21 correction
Lisa Quinn	RBT	SPED	10/25/21 correction
Adriana Reeves	SPED Aide II	Fairmont	08/30/22
Deana Sabo	RBT	SPED	10/08/21 correction
Adam Shrake	RBT	SPED	01/12/22 correction
Kyle Toblesky	SPED Aide II	Valadez	08/29/22
Monica Vega	Nutr Svs Worker	Nutrition Svs	08/30/22

Temporary Positions Extended for 2022-23 School Year

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Kimberly Bordwell	SPED Aide III	SPED	08/29/22-06/15/23
Marlee Fleckenstein	SPED Aide II Spec	YLHS	08/29/22-06/15/23
Darcy Gregg	SPED Aide II Spec	Rose Drive	08/29/22-06/15/23
Maria Gutierrez	SPED Aide II Spec	Mabel Paine	08/29/22-06/15/23
Kathy Miller	SPED Aide II Spec	George Key	08/29/22-06/15/23
Lauren Parkes	SPED Aide II Spec	George Key	08/29/22-06/15/23
Edith Serrano	SPED Aide II Spec	Valencia	08/29/22-06/15/23
Theresa Stanford	SPED Aide II Spec	George Key	08/29/22-06/15/23
Lindsay Taylor	SPED Aide II Spec	Wagner	08/29/22-06/15/23
Stacy Wallace	SPED Aide II Spec	Mabel Paine	08/29/22-06/15/23
Baylee Weston	SPED Aide III	SPED	08/29/22-06/15/23

<u>Short Term</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
Maria Alvarado	40	ELPAC Prep & Test	Acctabltly & Assess	07/25/22-07/29/22
Falit Bakshi	150	Auditorium Support	Use & Facilities	07/01/22-06/30/23
Luke Bissel	30	Tech Support	Technology	07/16/22-08/30/22
Michael Bissel	30	Tech Support	Technology	07/16/22-08/30/22
Carolynn Burgess	40	Meetings & Site Prep	Nutrition Svs	08/22/22-08/29/22
Wendy Canfield	15	Interview Panel	Human Rscs	07/21/22-08/01/22
Patricia Cardenas	40	Clerical Support	Ed Services	08/15/22-08/19/22
Vanessa Cazares	40	Clerical Support	Ed Services	08/15/22-08/19/22
Mayumi Chase	38	Tech Support	Technology	07/18/22-08/29/22
Moises Cuevas	150	Warehouse Support	Warehouse	07/25/22-08/26/22
Bryan Cruz	40	Clerical Support	Ed Services	08/15/22-08/19/22
Laura Dame	20	Clerical Support	YLMS	08/01/22-10/03/22
Kimberly Durkin	100	Clerical Support	Payroll	07/01/22-12/30/22
Catrina Eazell	96	Clerical Support	Ed Services	07/11/22-08/31/22
Rosa Esqueda	30	Clerical Support	Technology	08/02/22-08/19/22
Luis Esquivel	30	Tech Support	Technology	07/16/22-08/30/22
Lisa Gilles	10	Clerical Support	TRMS	06/20/22-06/30/22
Silvia Gonzalez	20	Clerical Support	Melrose	06/13/22-06/30/22
Colleen Hayashi	150	Clerical Support	YLHS	07/01/22-08/05/22
Colleen Hayashi	4	Interview Panel	Human Rscs	07/25/22-07/25/22
Mena Henein	150	Auditorium Support	Use & Facilities	07/01/22-06/30/23
Josh Hernandez	150	Auditorium Support	Use & Facilities	07/01/22-06/30/23
Mili Hernandez	20	Clerical Support	Melrose	06/13/22-06/30/22
Devin Jenkins	30	Tech Support	Technology	07/16/22-08/30/22
Garrett McQueen	30	Tech Support	Technology	07/16/22-08/30/22
Stacy Nichols	38	Tech Support	Technology	07/18/22-08/29/22
Emma Patino	104	Clerical Support	Acctabltly & Assess	08/01/22-08/29/22
Melanie Piercy	20	Clerical Support	YLMS	08/01/22-10/03/22
Bonnie Quaasberryman	150	Auditorium Support	Use & Facilities	07/01/22-06/30/23
Leslie Ramirez	64	Clerical Support	Acctabltly & Assess	08/01/22-08/22/22
Alan Rodriguez-Castro	150	Auditorium Support	Use & Facilities	07/01/22-06/30/23
Angelica Rossoni	40	Clerical Support	Ed Services	08/15/22-08/19/22
Martina Sandoval	150	ELPAC Prep & Test	Acctabltly & Assess	07/25/22-10/14/22
Sothera Seng	30	Tech Support	Technology	07/16/22-08/30/22
Sarah Soberanes	30	Clerical Support	Ed Services	08/02/22-08/05/22
Poovamma Somaiah	40	Meetings & Site Visits	Nutrition Svs	08/22/22-08/29/22
Christopher St. Aubin	150	Auditorium Support	Use & Facilities	07/01/22-06/30/23
Nayeli Trujillo	8	Backpack Distribution	Fam Resource Ctr	08/01/22-08/12/22
Maggie William	40	Meetings & Site Prep	Nutrition Svs	08/22/22-08/29/22
Yolanda Zavala	100	Clerical Support	BVVA	08/15/22-06/30/23

<u>Substitutes</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Daisy Araiza	SPED Aide I, II	SPED	08/30/22-06/15/23
Laura Dame	Sec II, Attend Clk, Clerk III	YLMS	08/30/22-06/15/23
Kimberly Durkin	Clerk I	Fiscal Services	07/07/22-06/30/23
Catrina Eazell	Clerk II	Ed Services	07/04/22-09/01/22
Marcelina Garcia Montes	Preschool Paraeducator	Expanded Lrng	08/25/22-06/30/23
Yolanda Zavala	Clerk I	BVVA	08/15/22-06/30/23

District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Devon Ames	Boys Swim CIF	Valencia	\$233	05/02/22-05/06/22
Stephanie Bolton	Girls Swim CIF	Valencia	\$233	05/02/22-05/09/22
Eric Hansen	Boys Tennis CIF	Valencia	\$237	05/02/22-05/31/22
Steven B Rodriguez	Girls Lacrosse CIF	Valencia	\$278	05/02/22-05/09/22
Steven J Rodriguez	Girls Lacrosse CIF	Valencia	\$199	05/02/22-05/09/22
John Talamoni	Track CIF	Valencia	\$200	05/02/22-05/09/22
Madisyn Ujkic	Song	El Dorado	\$4634	08/30/22-06/16/23

Booster Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Hailey Anderson	Track CIF	Valencia	\$200	05/02/22-05/09/22
Jenna Bailey	Song	El Dorado	\$1070/mo	08/01/22-05/31/23
Jenny Boaz	Song	El Dorado	\$400	08/01/22-08/31/22
Alexander Flor	Event Supervision	YLHS	\$2000	08/01/22-06/16/23
Calvin Flores	Football	Esperanza	\$1000	05/02/22-06/10/22
Joshua Goedl	Football	Esperanza	\$1000	05/02/22-06/10/22
Garrett Govaars	Football	Esperanza	\$2000	05/02/22-06/10/22
Colleen Hayashi	Event Supervision	YLHS	\$3500	08/01/22-06/16/23
Jennifer Johnston	Song	El Dorado	\$300/mo	08/01/22-05/31/23
Clint Meyer	Football	Esperanza	\$1000	05/02/22-06/10/22
Jesus Oaxaca	Event Supervision	YLHS	\$5000	08/01/22-06/16/23
Tristan Parker	Speech & Debate	YLHS	\$660/mo	09/01/22-06/16/23
Jason Presley	Football	Esperanza	\$4700	05/02/22-06/10/22
Alejandra Quintero	Event Supervision	YLHS	\$3500	08/01/22-06/16/23
Angel Ramirez	Football	Esperanza	\$1000	05/02/22-06/10/22
William Ray	Event Supervision	YLHS	\$2000	08/01/22-06/16/23
Alfredo Roman	Event Supervision	YLHS	\$2000	08/01/22-06/16/23
Richard Toro	Event Supervision	YLHS	\$2000	08/01/22-06/16/23
Caleb Wachter	Football	Esperanza	\$1500	05/02/22-06/10/22

Noon Duty Supervision, 2022-2023 SY

<u>Employee</u>	<u>Site</u>
Jessica Coghill	YLMS

Summer Short Term, NTE 29.75 Hours/week; 06/20/22-08/12/22, Tech Support Spec, Tech Serv Tech; Delivery, Tech Info Sys Eng; Installation, and Implementing New Technology Hardware for Classrooms Employee

Alexander Flor
Stacy Nichols
Alex Tableros
Carlson Wyatt

2021-2022 Summer School, ESY, Enrichment, IMPACT, Summer Camp; Short-Term Hours, Support Staff

<u>Employee</u>	<u>Position</u>	<u>NTE Hrs</u>	<u>Effective</u>
Jacob Adams	Campus Spvrs	5	06/30/22-06/30/22
Bobbi Anderson	Bus Driver	296	06/20/22-08/18/22
Karen Carr	SPED Bus Aide	30	06/27/22-07/28/22
Clifford Cooper	Bus Attend	100	07/05/22-08/12/22
Judith Floray	SPED Bus Aide	100	07/05/22-08/12/22
Ana Flores	Health Clerk	25	07/29/22-08/19/22
Ayerim Flores	Secretary	150	06/27/22-07/31/22
Yvette Flores	SPED Bus Aide	15	06/27/22-07/28/22
Julie Imai	Health Clerk	30	07/25/22-07/28/22
Ann Kennedy	SPED Bus Aide	15	07/05/22-07/28/22
Sarah Laitinen	LVN	50	06/27/22-07/28/22
Helen Lee	SPED Bus Aide	100	06/15/22-08/26/22
Devon Pippin	Bus Driver	296	06/20/22-08/18/22
Karina Soto	SPED Bus Aide	55	07/14/22-07/28/22
Angela Worcester	Bus Driver	296	06/20/22-08/18/22

2021-2022 ESY SPED Aide I, II, II-Spec, III, Substitute; NTE 100 Hrs; 06/27/22-07/28/22

Employee
Brandy Aguirre
Satanieh Abu-Zarour
Victoria Beatty
Jung Ming Kang
Itzel Lozoya
Essence McKowan
Ryan Nadler

2021-2022 Special Education August Program; 08/08/2022-08/18/2022, NTE 30 hours

Magdalena Avalos
Cruz Castillo
Vanessa Clavel
Rita Gamache
Maria Garza

2021-2022 Special Education August Program; 08/08/2022-08/18/2022, NTE 30 hours (Cont'd)

Jessica Gomez
Kelly Leitner
Marietta Luzzi
Patricia Martinez
Gina Roberts

Summer Sports Camps, NTE \$5400.00, 07/05/22-08/29/22

<u>Employee</u>	<u>Site</u>	<u>Sport Assignment</u>
Jose Aldama	YLHS	Boys Soccer
Nicholas Allenbach	Esperanza	Baseball
Angela Apicella	Esperanza	Cheer
Delaney Ashe	El Dorado	Tennis
Austin Avina	YLHS	Football
Joseph Ballesterio	Esperanza	Boys Basketball
Donald Chadez	Esperanza	Cross Country
David Christensen	YLHS	Track
William Dyer	YLHS	Football
Darius Faizi	YLHS	Football
Alexander Flor	YLHS	Boys Soccer
Garrett Govaars	Esperanza	Football
Karman Hsu	Valencia	Boys Basketball
Kyle Janes	Esperanza	Baseball
Taylor Johnson	Valencia	Girls Volleyball
Daniel Kim	YLHS	Girls Tennis
Daniel Kim	YLHS	Boys Tennis
Taylor Kliss	El Dorado	Soccer
Robert Longobardy	Esperanza	Basketball
Brandon Lubello	Esperanza	Soccer
Justin McHale	Esperanza	Baseball
Jay Mericle	Esperanza	Water Polo
Clint Meyer	Esperanza	Football
Mark Naslund	El Dorado	Tennis
Jesus Oaxaca	YLHS	Boys Soccer
Ryan Palaeologus	El Dorado	Tennis
Collin Powers	YLHS	Boys Water Polo
William Ray	YLHS	Baseball
Luke Reilly	El Dorado	Football
Matt Robinson	YLHS	Football
Julia Rudy	Valencia	Girls Volleyball
Timothy Sakoda	Esperanza	Girls Basketball
Jason Secoda	Esperanza	Baseball
Ashlynn Siler	Esperanza	Dance
Brenda Steele-Matthews	YLHS	Track
Shannon Steen	El Dorado	Dance

Summer Sports Camps, NTE \$5400.00, 07/05/22-08/29/22 (Cont'd)

<u>Employee</u>	<u>Site</u>	<u>Sport Assignment</u>
Bryan Swarm	El Dorado	Swim/Water Polo
David Toigo	YLHS	Baseball
James Valverde	Esperanza	Baseball
James Valverde	Esperanza	Girls Basketball
Peter Yatar	El Dorado	Tennis
Joshua Zaha	YLHS	Football

TO: Dr. Michael D. Matthews, Superintendent

FROM: Dr. Rick Lopez, Assistant Superintendent, Human Resources

SUBJECT: **CERTIFICATED HUMAN RESOURCES REPORT**

DATE: September 13, 2022

FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – “A critical measure of a school district’s performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities.”

Resignation

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
Susan McCormack-Metcalf	YLHS	Teacher	06/17/22
Morgan Sweet	Special Education	TOSA	06/17/22

Retirement

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
Chris Zagarella	Golden	Teacher	09/24/22

Leaves of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Stacy Farkas	Teacher	Melrose	Medical	08/25/22-11/17/22
Jennifer Garcia	Teacher	Valadez	Maternity/Bonding	08/25/22-12/23/22
Ana Gonzalez	Teacher	Wagner	Bonding	08/25/22-10/14/22
Susan Gruber	Teacher	Tynes	Medical	09/08/22-10/20/22
Nicole Hopp	Teacher	Golden	Maternity	08/31/22-09/20/22
Samantha Kuchwara	Teacher	Valencia	Maternity/Bonding	08/25/22-04/21/23
Brittany Levitt	Resource Specialist	Rio Vista	Bonding/Intermittent	09/19/22-05/05/23
Megan Linhares	Counselor	Tynes/Morse	Maternity/Bonding	08/11/22-11/09/22
Jessica Morrison	Teacher	YLMS	Maternity/Bonding	08/30/22-02/24/23
Erika Ontiveros	Teacher	Fairmont	FMLA	08/25/22-11/18/22
Sheila Patel	Speech Pathologist	Spec Ed	Discretionary Unpaid	09/01/22-09/27/22
Adeline Peralta	Teacher	El Dorado	Maternity/Bonding	08/25/22-12/07/22
Adeline Peralta	Teacher	El Dorado	Discretionary/unpaid	12/08/22-06/16/23
Anne Marie Plascencia	Teacher	Melrose	Medical	08/25/22-02/06/23
Stacy Shimoda Harms	Teacher	Melrose	Medical	08/25/22-10/25/22
Hillary Sippell	Teacher	Tynes	Maternity/Bonding	08/25/22-12/09/22
Krystal Sypherd	Speech Therapist	Esperanza	Medical	08/25/22-10/14/22
Melanie Yoshimura	Teacher	Bryant Ranch	Medical	09/16/22-09/30/22

Change of Status

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Phallin Chhe	Teacher, 100%	Teacher, 86%	08/25/22
Amy Green	Teacher, 43%	Teacher, 72%	08/25/22
Karissa Inoue	Teacher, 100%	Teacher, 43%	08/25/22
Carlos Kimberly	Teacher, 72%	Teacher, 86%	08/25/22
Lisa Kling Ortiz	Teacher, 100%	Teacher, 86%	08/25/22
Darshelle Lapworth	Teacher, 100%	Teacher, 86%	08/25/22
Catherine Lee	Psychologist, 100%	Psychologist, 60%	08/11/22
Jenna Lind	Teacher, 86%	Teacher, 100%	08/25/22
Andreina Rodriguez	Counselor, 70%	Counselor, 75%	08/11/22
Sarah Schnebly	Teacher, 100%	Teacher, 83%	08/25/22
Sunita Tendolkar	Teacher, 43%	Teacher, 100%	08/25/22

Return from Leave of Absence

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
Kelly Felten	Buena Vista	Teacher	08/25/22

Employ

<u>Teacher</u>	<u>Subject</u>	<u>Site</u>	<u>Status</u>	<u>Effective</u>
Rebecca Anderson	Elementary	Topaz	Temp	08/25/22
Sabrina Bui	Science	Valadez	Temp	08/25/22
Kent Campbell	Math	Valencia	Temp	08/25/22
Xitlali Cardenas	Dual Lang Academy	Glenview	Temp	08/25/22
Craig Casperson	Resource Spec	B-Yorba	Temp	08/25/22
Paul Castro	Academic Support	Linda Vista	Temp	08/25/22
Ashley Does	Art	Valadez	Temp	08/25/22
Terry Dopson	Language Arts	Kraemer	Temp	08/25/22
Brian Draper	Elem PE	Ed Svs	Temp	08/25/22
Ramon Gonzalez	Special Ed	El Dorado	Temp	08/25/22
Molly Gorman	Special Ed	Tynes	Temp	08/25/22
Anees Haque	Special Ed	Travis MS	Temp	08/25/22
Raymond Hertenstein	Resource Spec	Spec Ed	Temp	08/25/22
Chad Holo	Science	Kraemer	Temp	08/25/22
Austin Horton	Social Science	Travis MS	Temp	08/25/22
Eric Huang	Math/Statistics	Valencia	Temp	08/25/22
Vincent Juarez	Jr ROTC Prg	Esperanza	Temp	08/25/22
Erica Kallestad	Chemistry	Esperanza	Temp	08/25/22
Kayleigh Lacy	Science	Valadez	Temp	08/25/22
Janice Lee	SDC 50%	Spec Ed	Temp	08/25/22
Brock Lewis	Social Science	YLMS	Temp	08/25/22
Charles Mayfield	Resource Spec	Spec Ed	Temp	08/25/22
Joseph Merrill	Special Ed	Travis MS	Temp	08/25/22
Amanda Monteverde	Special Ed	YLHS	Temp	08/25/22
Daniel Park	Science/Math	Parkview	Temp	08/25/22

Employ (Cont'd)

<u>Teacher</u>	<u>Subject</u>	<u>Site</u>	<u>Status</u>	<u>Effective</u>
Tage Peterson	Business	Valencia	Temp	08/25/22
Jason Presley	Resource Spec	Esperanza	Temp	08/25/22
Colette Riggs	Chem/Biology	Valencia	Temp	08/25/22
Alicia Ruiz	Dual Lang Academy	Glenview	Temp	08/25/22
Athina Simolaris	Spanish	Valencia	Temp	08/25/22
Kristen Spicer	Social Science	Kraemer	Temp	08/25/22
Evin Stamp	Elm Music	Ed Svs	Temp	08/25/22
Traci Tellers	Special Ed	Woodsboro	Temp	08/25/22
Alexandria Torres	Elementary	Glenview	Temp	08/25/22
Madison Ramos	Kindergarten	Buena Vista	Temp	08/25/22
Caitlin Yahner	Resource Spec	YLMS	Temp	08/25/22

Summer School

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly Rate</u>	<u>Hours</u>	<u>Effective</u>
Shani Boone	Spec Ed	Speech Pathologist	\$55	40	06/20/22-08/19/22
Alicia Brown	Spec Ed	ESY Teacher	\$55	10	06/27/22-08/19/22
Elizabeth Buchanan	Spec Ed	ESY Sub Teacher	\$25	69	06/27/22-07/28/22
Carolina Cantoran	Ed Svs	Summ Impact Prog	\$55	90	07/11/22-07/31/22
		Prep	\$25	40	07/11/22-07/31/22
Talia Gangano	Spec Ed	ESY Vis Imp Tchr	\$55	45	06/20/22-07/28/22
		Prep	\$25	15	
Kimberly Garcia	Spec Ed	Orientation & Mobility	\$55	20	06/20/22-07/28/22
		Prep	\$25	15	
Molly Gorman	Spec Ed	August Program	\$55	45	08/08/22-08/18/22
Adla Jaber	Spec Ed	ESY Teacher	\$55	10	07/11/22-07/28/22
Nicole Pedregon	Spec Ed	ESY Prep	\$25	5	06/20/22-07/28/22
Rizalina Querubin	Ed Svs	RN Summ Gen Ed	\$55	110	06/27/22-07/31/22
Kamelia Slankard	Spec Ed	Speech Therapist	\$55	104	06/20/22-08/19/22

Educational Services, AVID Excel Summer Bridge Instruction, \$55/Hr., NTE 40 Hrs., 08/08/22-08/18/22

Clarivel Chea
Jackson Keller
Beth Mazurier
Sage Newman

Educational Services, Summer Student Support, \$27/Hr., 07/01/22-08/31/22

<u>Employee</u>	<u>NTE Hours</u>
Nicole Aquino	8
Mike Lorge	6
Sergio Narez	6
Colette Riggs	6
Lauren Simmons	6

Special Education, ESY Nurse, \$55/Hr., 06/20/22-08/12/22

<u>Employee</u>	<u>NTE Hrs</u>
Whitney Norrbom	25
Gina Santangelo	35

Special Education, ESY Psychologist, Per Diem, 06/20/22-08/10/22

<u>Employee</u>	<u>Days</u>
Sabrina Collado	3
Na Kim	5
Crystal McCune	8
Erin McGowan	3
Carmen Tardaguila	12

Educational Services, Home/Hospital Teachers, \$27/hr., Prep., \$25/Hr., 2022-2023 SY

Letitia Bernstein
Bryan Bloom
Mark Chavez
Mykaela Clemmer
Linda Crossno
Heather Day
Xochitl Diaz
Tiffany Eliot
Michelle Erickson
Carrie Fain
Nicole Fairfield
Katie Gotovac
Bill Greenfield
Jessica Hastings
Marquise Hawley
Amy Henderson
Ester Kutsak
John Lindell
Kimm Madison
Cebrina Mansfield
Karla Orme
Brianna Pearson
David Pederson
Jennifer Pernatis
Ginny Petrilla
Daniela Picciotta
Mary Reiter
Donna Simester
Makenna Smith

Educational Services, Home/Hospital Teachers, \$27/hr., Prep., \$25/Hr., 2022-2023 SY (Cont'd)

Rocio Sobschak
Heather Trueman
Christine Williams

Extra Duty Assignments

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly Rate</u>	<u>Hours</u>	<u>Effective</u>
Teresa Ashton	Rio Vista	AVID Prep	\$25	6	08/17/22-08/22/22
Suzanne Borgese	Ed Svs	Induction Prg Review	\$25	60	07/01/22-06/30/23
Cari Briggs	Ed Svs	OPENSIED Dev	\$25	18	03/22/22-05/27/22
Alicia Brown	Spec Ed	Preschool Program	\$25	10	07/21/22-09/30/22
Sheila Chew	Ed Svs	MS Math	\$25	2	05/10/22-06/30/22
Jocelyn Crecia	B-Yorba	After School Prog	\$27	20	05/02/22-06/17/22
Michelle De Haven	Health Svs	Health Clerk Prep	\$25	15	08/01/22-08/31/22
Shealee Dunavan	Ed Svs	Hist/SS Direct Instr	\$27	20	08/01/22-01/31/23
Daniel Eliot	Ed Svs	CTE/Perkins Coord	\$25	30	07/01/22-06/30/23
Sadaf Esteanah	El Dorado	Staff Development	\$25	195	08/25/22-06/16/23
Dana Gigliotti	YLHS	ELD Coordinator	\$25	65	08/25/22-06/16/23
Susan Gruber	Ed Svs	NGSS Prof Dev	\$25	2	05/25/22-05/25/22
Elaine Hudson	Buena Vista	Student Support	\$27	40	08/15/22-06/30/23
Christine Jackson	Rio Vista	AVID Conf	\$25	12	01/19/22-02/09/22
Bailey Knutsen	Melrose	Long Term Sub	\$27	135	08/25/22-02/28/23
William Lin	Ed Svs	Accelerated Math	\$25	6	07/01/22-07/31/22
Krisa Muller	Ed Svs	Student Math Test	Per Diem	4/Day	08/17/22-08/23/22
Irene Pearson	Buena Vista	School Prep	\$25	40	08/08/22-08/26/22
Sarah Phillips	YLHS	Tutoring	\$27	180	09/05/22-06/15/23
Sarah Phillips	YLHS	Back to School Prep	\$25	80	08/08/22-10/08/22
Richard Riegel	Exec Svs	Employee Training	Per Diem	20/Day	07/01/22-07/29/22
Andreina Rodriguez	Kraemer	Professional Dev	Per Diem	2/Day	07/20/22-07/22/22
Susan Rotkosky	Ed Svs	Induction Coaching	\$25	10	07/01/22-08/15/22
Susan Rotkosky	Ed Svs	Student Math Test	Per Diem	4/Day	08/17/22-08/23/22
Sue Sawyer	Esperanza	Website Maintenance	\$25	50	08/30/22-06/16/23
Beth Scott	Ed Svs	Career Link Academy	Per Diem	40	07/01/22-08/10/22
Sarah Shay	YLHS	Act Dir Support	\$27	40	07/01/22-08/24/22
Doug Slonkosky	Brookhaven	Interim Principal	Per Diem	20/Day	08/03/22-10/01/22
Mark Switzer	Supts Office	Videotaping	\$25	15	08/25/22-06/16/23

Buena Vista, School Curriculum Planning, \$25/Hr., NTE 40 Hrs., 08/15/22-06/15/23

Amy DeFriesse
Dana Leon
Kim Peck

Educational Services, Data Science Math Course Curriculum Development, \$25/Hr., NTE 20 Hrs.,
08/22/22-06/16/23

Brandon Amaral
Kylie Chen
Brian Goebel
Olivia Goldberg
Susan Rotkosky
Matthew Varney

Educational Services, Dual Language Academy Spanish Literature Review Mtg., \$25/Hr., NTE 2 Hrs.,
07/20/22-07/22/22

Omar Ramon-Ortiz
Marisela Rojo
Alicia Ruiz

Educational Services, ELPAC Training, \$25/Hr., NTE 12 Hrs., 07/25/22-08/24/22

Elvira Bermudez
Lisette Guevara
Paul LaPorte
Priscilla Palacios
Sandra Valdez
Jennifer Villasenor

Educational Services, Pre-Service Facilitator Training, \$25/Hr., NTE 2 Hr., 08/10/22

Darshelle Lapworth
Julie Masone
Sage Newman
Brian Shay

Educational Services, History/Social Science Pilot Training Professional Dev., \$25/Hr., NTE 20 Hrs.,
08/01/22-01/31/23

Carin Benner
Wendy Caldwell-Fong
Steven Craik
Tiffany Elliot
Rachel Friedrichs
Maria Gutierrez
Carla Hernandez
Julie Lama
Carla Martin
Steve Martinez
Lena Miller
Mariana Mondragon-Vega
Mackenzie Mosley
Leanne Olson

Educational Services, History/Social Science Pilot Training Professional Dev., \$25/Hr., NTE 20 Hrs.,
08/01/22-01/31/23 (Cont'd)

Lynette Parelli
Irene Pearson
Carrie Pipkin
Shauna Radicelli
Ramon Ortiz
Jennifer Rasic
Jennifer Raya
Marisela Rojo
Madeleine Silva
Karen Skokan
Claudia Sundstrom
Juliana Tabata
Kristin Tesoro
Teresa Vitelli
Michelle Woinarowicz
Andres Zaferson

Educational Services, Math Team Lead Collaboration, Curriculum & Assessment, \$25/Hr., NTE 20
Hrs., 09/01/22-06/16/23

Tanya Borg
Laura Crays
Scott Herrick
Debbie Mariotti
Daniel Park
Susan Rotkosky

Educational Services, New Science Material Training, \$25/Hr., NTE 16 Hrs., 08/15/22-10/31/22

Rebecca Bonet
Sean Ehrke
Sharon Farrell
Tom Freeman
Amber Halsey
Connor Hipwell
Christopher Hobson
Matt Mason
Sergio Narez
Kressler Nguyen-Valdez
Kathy Oberle
Jason Pietsch
Leslie Rose
Thomas Storing

Educational Services, New Science Material Training, \$25/Hr., NTE 16 Hrs., 08/15/22-10/31/22
(Cont'd)
Nathan Vega
Greg Walls
Jocelyn Young

Educational Services, NGSS Professional Development, \$25/Hr., NTE 2 Hrs., 05/25/22-05/25/22
Rachael Gallagher
Jennifer Jacobson
Grace Sohn
Sunita Tendolkar

Educational Services, OPENSIED (OSE) Curriculum and Facilitation, \$25/Hr., NTE 26 Hrs., 08/02/22-08/24/22
Nicole Aguino
Cari Briggs
Holly Carpenter
Jon Gomez
Lauren Hartshorne
Matthew Homstaf
Anne Marie Libo-On
Beatriz Millan
Sage Newman
Tami Tang
Carrie Winn
Terrence Wroblewski

Educational Services, OPENSIED (OSE) Curriculum and Material Training, \$25/Hr., NTE 12 Hrs., 08/02/22-08/24/22
Gina Beelner
Migdalia Berrios
Stephanie Brock
Tracy Casdorph
Mary Chapluk
Athiah Chaudry
Tracy Chung
Kristi Coonan
Jill Cooney
Katie Cortes
Steven Craik
Andrea Cronin
Inge Eppink
Rachel Friedrichs
Rachael Gallagher
Michelle Grimsley

Educational Services, OPENSIED (OSE) Curriculum and Material Training, \$25/Hr., NTE 12 Hrs., 08/02/22-08/24/22 (Cont'd)

Susan Gruber
Rossana Hamilton
Chad Holo
Jennifer Jacobson
Grace Lee
Shellie MacMurtrie
Danielle Miller
Steve Nakanishi
James Novek
Stella Park
Christine Pizzo-Spina
Krystal Santa Ana
Makiko Shibata-Ellis
Allison Smith
Grace Sohn
Sunita Tendolkar
Laura Yeamen

Educational Services, Pre-Service Facilitator Training, \$25/Hr., NTE 2 Hrs., 08/10/22

Deep Bhavsar
Dan Eliot
Shea Runge
Eric Samson
Stacy Shube
Pablo Suchsland
Wendy Umekubo
Jennifer Villasenor

Educational Services, Professional Development Anatomy/Physiology, \$25/Hr., NTE 8 Hrs., 08/01/22-12/31/22

Jason Pietsch
Judy Rehburg
Leslie Rose
April Vanderhook

Educational Services, Special Assignment Services, \$25/Hr., NTE 160 Hrs., 07/01/22-06/30/23

Angel Browning
Elaine Craik
Jennifer Fouladi
Blanca Gibbons
Melissa Holo
Selvina James
Paul LaPorte

Educational Services, Special Assignment Services, \$25/Hr., NTE 160 Hrs., 07/01/22-06/30/23 (Cont'd)

Allison Lloyd
Jon Matson
Krisa Muller
Breanna Patriquin
Eric Plunkett
Gina Ramshaw
Sarah Riley Beebe
Stephanie Valdez-Schraeder

Educational Services, WASC Report Writing, \$25/Hr., 07/01/22-06/16/23

<u>Employee</u>	<u>NTE Hours</u>
Christine Bonner	120
Jennifer Di Carlo	120
Kimberly Peck	250
Susan Rotkosky	120

Educational Services, WASC Report Writing, \$25/Hr., NTE 85 Hrs., 09/01/21-06/30/22

Christine Bonner
Susan Rotkosky

El Camino, WASC Visit, \$25/Hr., NTE 120 Hrs., 07/01/22-06/16/23

Christine Bonner
Jennifer DiCarlo
Susan Rotkosky

Fairmont, Kindergarten Assessment, \$27/Hr., NTE 7 Hrs., 08/22/22

Tamara Borrego
Gina Chi
Grace Stutz

Human Resources, Interview Panel, \$25/Hr., NTE 3 Hrs., 07/21/22-07/26/22

Joel Bradford
Angela Pinson

Kraemer, Leadership Team Summer Articulation, \$25/Hr., NTE 8 Hrs., 08/02/22

Richard Castro
Lisa Kling Ortiz
Timo Liu
Leticia Long
Beth Mazurier
Ken Putman

Mabel Paine, Kindergarten Assessment, \$27/Hr., NTE 7 Hrs., 08/16/22-08/19/22

Brittany Lamon

Katie Do

Rio Vista, Long Term Planning, \$25/Hr., NTE 40 Hrs., 04/04/22-06/16/22

Raisa Hackman

Yesenia Rangel

Ruby Drive, Kindergarten Assessment, \$27/Hr., NTE 08/22/22

Mercedes Leal-Carrillo

Eva C. Ybarra

Special Education, IEP Training, \$25/Hr., NTE 12 Hrs., 08/18/22-08/19/22

Emily Abo

Katherine Backer

Courtney Depsky

Cynthia Gracian

Cynthia Humphrey

Janice Kishiyama

Leticia Long

Carla Martin

Charles Mayfield

Shilpa Mohta

Karen Moses

Ami Mulhall

Delaney Osbeck

Melissa Robinson

Jessica Sandoval

Mary Skates

Makenna Smith

Matthew Webster

Danielle Van Pool

Special Education, Program Specialist Planning, Per Diem, 07/01/22-08/10/22

Ashley Krause

Jayme Nash

Amruta Singh

Special Education, Readtopia Planning, \$25/Hr., NTE 25 Hrs., 07/01/22-08/25/22

Sarah Belsey

Jeanette Laakso

Jasmine Lodge

Special Education, Readtopia Training, \$25/Hr., NTE 4 Hrs., 07/19/22-07/29/22

Natalie Hansen

Amy Woodrum

Tynes, Staff Development Planning, \$25/Hr., NTE 8 Hrs., 06/20/22-06/24/22

Katherine Friend

Yeni Pasillas

Hillary Sippell

Valencia, Back to School Days and Registration Prep., \$25/Hr., 08/9/22-08/24/22

<u>Employee</u>	<u>NTE Hours</u>
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Joshua Lay	80
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Joy Millam	10
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Danny Ortega	104
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Judy Rothaus	30
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Paola Suchsland	80
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Leonard Takahashi	27
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Yorba Linda MS, B3 Committee, \$25/Hr., 08/30/22-06/15/23

<u>Employee</u>	<u>NTE Hours</u>
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Jodi Bonk	10
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William Lin	15
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Minerva Pedrola	10
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Yorba Linda MS, Department Lead Planning, \$25/Hr., NTE 10 Hrs., 08/30/22-06/15/23

Leslie Alexander

Nicole Davison

Jeremy Kelly

William Lin

Minerva Pedrola

Lyndsey Smith

Steven Steichen

Joel Vandivort

Stipends

<u>Employee</u>	<u>Site</u>	<u>Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Bertha Alba	Melrose	Admin Designee	\$1909	08/25/22-06/30/23
Leslie Alexander	YLMS	Lead Teacher	\$1183	08/25/22-06/15/23
Kristine Cavallo	Tuffree	Travel Period	\$4625	08/25/22-06/16/23
Michelle DeHaven	Health Svs	Oral Health Assess	\$2400	08/25/22-06/16/23
Michelle DeHaven	Health Svs	Nurse Expansion	\$4400	08/25/22-06/16/23
Michael Fenton	YLMS	Travel Period	\$4625	08/25/22-06/16/23
Goeff Smith	Ed Svs	El Camino ESY	\$1741	07/18/22-07/21/22
Paige Stills	Ed Svs	ESY Principal	\$5803	06/29/22-07/14/22
William Truong	Ed Svs	ESY Principal	\$5803	06/27/22-07/30/22

Rio Vista, AVID Conference, NTE \$300, 08/02/22-08/04/22

Ryan Chang
Adolfo Gomez
Christine Jackson

Valencia, Department Chair, 2022-2023 SY

<u>Employee</u>	<u>NTE Amount</u>
Sarah Belsey	\$2876
Brady Bilhartz	\$5753
Tanya Borg	\$5753
Alyson Dixon	\$2876
Barry Gardner	\$1438
Corinna Harnett	\$2876
David Hatori	\$4314
Brian Johnson	\$4314
Irene Kapetanos	\$2876
Dwight Osborne	\$4314
Rachel Poirier	\$719
Charles Reta	\$5753
Lauren Schultz	\$2876
Teresa Shermer	\$1438
Nicole Soukup	\$2876
Grace Stanton	\$2876
Lauren Stouffer	\$719
John Van Dam	\$2876

Yorba Linda HS, Department Chair, 2022-2023 SY

<u>Employee</u>	<u>NTE Amount</u>
John Baughman	\$1438
Joel Bradford	\$1438
Dan Eliot	\$2876
Sharon Farrell	\$5753
Bincins Garcia	\$1438
Nicholas Gerasimou	\$1438
Brent Hendry	\$2876
Scott Herrick	\$5753
Rey Lejano	\$5753
Nereida Nunez	\$4314
Stacy Shube	\$5753
Matthew Stine	\$2876

Bryant Ranch, Lead Teacher, 2022-2023 SY

<u>Employee</u>	<u>NTE Amount</u>
Hollis Cruse	\$719
Nicole Muraoka	\$719
Tamara Platt	\$719

Ruby Drive, Lead Teacher, 2022-2023 SY

<u>Employee</u>	<u>NTE Amount</u>
Katherine Burrows	\$348
Inge Eppink	\$360
Colleen Jelensky	\$719

Wagner, Lead Teacher, 2022-2023 SY

<u>Employee</u>	<u>NTE Amount</u>
Anita Amaya	\$719
Madeleine Kiblinger	\$719
Carrie Pipkin	\$719

District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Andrew Aronson	Kraemer	Yearbook Advisor	\$1909	08/30/22-06/15/23
Megan Arthurton	Kraemer	Choral Advisor	\$1909	08/30/22-06/15/23
Tammy Boydston	YLMS	Nat'l Jr Honor Society Adv	\$478	08/30/22-06/15/23
Rilee Bragg-Williams	Esperanza	Academic Coach	\$3161	08/30/22-06/16/23
Richard Castro	Kraemer	Activities Director	\$1909	08/30/22-06/15/23
Jeffrey Christiansen	Kraemer	Technology	\$1909	08/30/22-06/15/23
Michael Connor	Valencia	Track CIF	\$261	05/02/22-05/09/22
Michael Connor	Valencia	Track CIF	\$261	05/02/22-05/09/22
Joseph Cusick	Esperanza	Yearbook Advisor	\$3544	08/30/22-06/15/23
Brad Davis	Esperanza	Marching Band Director	\$5635	08/30/22-06/15/23
Michael Fenton	YLMS	Vocal Music Advisor	\$1909	08/30/22-06/15/23
Jason Gray	Valencia	Track CIF	\$261	05/02/22-05/09/22
Mark Gunderson	Kraemer	Band Director/Advisor	\$1909	08/30/22-06/15/23
Catherine Hinson	YLMS	Journalism Advisor	\$1909	08/30/22-06/15/23
Catherine Hinson	YLMS	Bobcat Television Advisor	\$955	08/30/22-06/15/23
Catherine Hinson	YLMS	Journalism Advisor Longevity	\$1036	08/31/21-06/16/23
Neil Kane	Kraemer	Science Olympiad Advisor	\$1909	08/30/22-06/15/23
Kiley Kendall	Valencia	Hd Girls Swimming CIF	\$333	05/02/22-05/09/22
Matthew Labelle	YLMS	Colorguard Advisor	\$955	08/30/22-06/15/23
Matthew Labelle	YLMS	Instrumental Music Advisor	\$1909	08/30/22-06/15/23
Albert Lai	Valencia	Hd Boys Tennis CIF	\$1232	05/02/22-05/31/22
Joshua Lay	Valencia	Hd Boys Track CIF	\$356	05/02/22-05/09/22
Joshua Lay	Valencia	Hd Girls Track CIF	\$356	05/02/22-05/09/22
Joshua Linen	Valencia	Track CIF	\$261	05/02/22-05/09/22
Jason Marganian	Valencia	Hd Boys Swimming CIF	\$333	05/02/22-05/06/22

District Funded Co-Curricular Assignments (Cont'd)

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Laura Massaglia	Esperanza	Academic Decathlon	\$1146	08/30/22-06/15/23
Kressler Nguyen-Valdez	Esperanza	Academic Decathlon	\$3128	08/30/22-06/15/23
Michelle Serigstad-Miller	YLMS	Activities Director	\$1909	08/30/22-06/15/23
Michelle Serigstad-Miller	YLMS	Dance Team Advisor	\$1909	08/30/22-06/15/23
William Stanley	Kraemer	Nat'l Jr Honor Society	\$1909	08/30/22-06/15/23
Michelle Steuber	Kraemer	Student Activity Advisor	\$1909	08/30/22-06/15/23
Bruce Topping	Kraemer	Orchestra Advisor	\$1909	08/30/22-06/15/23

Booster Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Richard Cadra	YLHS	Event Supv/Game Mngmt	\$2000	08/01/22-06/16/23
Sharon Farrell	YLHS	Event Supv/Game Mngmt	\$2000	08/01/22-06/16/23
Sharon Farrell	YLHS	Link Crew Advisor	\$1438	07/01/22-06/16/23
Bincins Garcia	YLHS	Event Supv/Game Mngmt	\$2000	08/01/22-06/16/23
Jim Hay	YLHS	Event Supv/Game Mngmt	\$2000	08/01/22-06/16/23
Brent Hendry	YLHS	Event Supv/Game Mngmt	\$2000	08/01/22-06/16/23
Connor Hipwell	YLHS	Event Supv/Game Mngmt	\$2000	08/01/22-06/16/23
Craig McDonough	Esperanza	Event Supv	\$1500	08/15/22-06/16/23
Steve Nguyen	Esperanza	Event Supv	\$1500	08/15/22-06/16/23
Catherine Petz	YLHS	Event Supv/Game Mngmt	\$2000	08/01/22-06/16/23
Tamara Platt	YLHS	Event Supv/Game Mngmt	\$2000	08/01/22-06/16/23
Tyler Rex	Esperanza	Event Supv	\$1500	08/15/22-06/16/23
Dennis Riggs	YLHS	Event Supv/Game Mngmt	\$2000	08/01/22-06/16/23
Jim Rittela	Esperanza	Event Supv	\$1500	08/15/22-06/16/23
Sue Sawyer	Esperanza	Event Supv	\$1500	08/15/22-06/16/23
Jeff Schumerth	YLHS	Event Supv/Game Mngmt	\$2000	08/01/22-06/16/23
Gabrielle Stephenson	YLHS	Event Supv/Game Mngmt	\$2000	08/01/22-06/16/23
Brian Shay	YLHS	Event Supv/Game Mngmt	\$2000	08/01/22-06/16/23
Sarah Shay	YLHS	Event Supv/Game Mngmt	\$2000	08/01/22-06/16/23
Valerie Steinberg	Esperanza	Event Supv	\$1500	08/15/22-06/16/23
Austin Taylor Smith	El Dorado	Band/Color Guard Camp	\$2500	08/01/22-08/31/22
Angela Tousley	El Dorado	Color Guard/Band	\$1500/mo	08/01/22-06/30/23
Theresa Vaughan	YLHS	Event Supv/Game Mngmt	\$2000	08/01/22-06/16/23
Greg Walls	YLHS	Event Supv/Game Mngmt	\$2000	08/01/22-06/16/23
Rilee Williams	El Dorado	Cheer	\$3270	08/01/22-08/31/22
Michael Woodward	Esperanza	Event Supv	\$1500	08/15/22-06/16/23
Linda Yakzan	Esperanza	Event Supv	\$1500	08/15/22-06/16/23

Substitute Teacher, 2022-2023 SY

Salina Aguirre
Amy Alvarez
Caroline Birchfield
Robert Crutchfield
Caitlin Dinunzio
Sadaf Estaneh
Jeana Gonzales
Eduardo Hernandez
Lillian Jones
Stirley Jones
Parker King
Jennifer Magcasi
Susan Myers
Alyssa Placencia
Jenafer Reta
Andres Rios
Angela Taylor
Rebecca Watts

Summer Sports Camps, NTE \$5400.00, 06/17/22-08/29/22

<u>Stipends</u>	<u>Site</u>	<u>Sport Assignment</u>
Kenneth Eazell	El Dorado	Tennis
Brian Fortenbaugh	YLHS	Wrestling
Brian Fortenbaugh	YLHS	Football
Mark Honig	YLHS	Wrestling
Albert Lai	Valencia	Tennis
Rey Lejano	YLHS	Boys Tennis
Rey Lejano	YLHS	Girls Tennis
Jennifer Maddock	El Dorado	Tennis
Agustin Oropeza	YLHS	Wrestling
James Thorne	Valencia	Girls Volleyball
James Thorne	Valencia	Boys Volleyball

Assignment Authorizations

<u>Employee</u>	<u>Site</u>	<u>Subject</u>	<u>Education Code</u>
Nicholas Barte	Valencia	Athletics	44258.7 (b)
Sara Barton	Tuffree	Athletics	44258.7 (b)
Erica Kadhon	YLHS	Athletics	44258.7 (b)
Jose Miranda	Esperanza	Athletics	44258.7 (b)